

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, January 10, 2017
7:00 PM



CALL TO ORDER at _____ P.M.

A. ROLL CALL: Kurt Heise____, Mark Clinton____, Chuck Curmi____,
Bob Doroshewitz____, Jerry Vorva____, Jack Dempsey____,
Gary Heitman_____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Regular Meeting - Tuesday, January 10, 2017

D. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - November 15, 2016 (Receive and File)
Regular Meeting – December 13, 2016
Closed Session - December 13, 2016

E.2 Acceptance of Communications, Resolutions, Reports:

Building Department – December, 2016
Fire Department – December, 2016
Fire Department – Annual Report 2016
FOIA Reports – Clerk’s Office and Police Department
Thank you letter from Northville Township Fire Department

E.3 Approval of Township Bills:

		Year 2016
General Fund	(101)	1,581,644.47
Solid Waste Fund	(226)	130,371.58
Improvement Revolving Fund (Capital Projects)	(246)	131,746.31
Drug Forfeiture Fund	(265)	--
Golf Course Fund	(510)	36,904.30
Senior Transportation	(588)	17,238.79
Water and Sewer Fund	(592)	981,214.67
Trust and Agency Fund	(701)	1,000.00
Police Bond Fund	(702)	7,320.00
Tax Pool	(703)	42,249.04
Special Assessment Capital	(805)	1,003,779.19
Total:		\$3,933,468.35

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, January 10, 2017
7:00 PM



E. PUBLIC COMMENTS AND QUESTIONS

F. NEW BUSINESS

- 1) Request for Board Action – Approve Annual MDOT Right-of-Way Permit and reserve Township’s right to challenge indemnification provisions.
- 2) Request for Board Action – Approve reappointment of Ed Snage to the Board of Review with a term expiring on December 31, 2018.
- 3) Request for Board Action – Approve reappointment of Ann Bonnell to the Board of Review with a term expiring on December 31, 2018.
- 4) Request for Board Action – Approve reappointment of Stephanie Goecke to the Board of Review as an alternate with a term expiring on December 31, 2018.
- 5) Request for Board Action – Approve appointment of Joe VanEsley to the Board of Review with a term expiring on December 31, 2018.
- 6) Request for Board Action – Approve appointment of Robert Doroshewitz to the Board representative position on the Planning Commission with a term expiring on November 20, 2020.
- 7) Request for Board Action – Approve appointment of Jack Dempsey to the Board representative position on the Zoning Board of Appeals with a term expiring on November 20, 2020.
- 8) Request for Board Action – Approval to enter into an agreement with Plante/Moran for professional services to bring the Township records up to date in preparation for the 2016 Audit and to move forward with a set of municipal finance best practices.
- 9) Request for Board Action - Approval to enter into an agreement with McKenna Associates for an Interim Township Community Development Director/Planner on a part time/as needed basis.

G. SUPERVISOR AND TRUSTEE COMMENTS

H. PUBLIC COMMENTS AND QUESTIONS

I. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

E.1

PROPOSED MINUTES

Supervisor Price called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Shannon Price, Supervisor
Ron Edwards, Treasurer
Nancy Conzelman, Clerk
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Steve Mann, Trustee

MEMBERS ABSENT: Mike Kelly, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Mark Lewis, Chief Building Official
Dan Phillips, Fire Chief
Robert Antal, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Alice Geletzke, Recording Secretary
41 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, November 15, 2016

Ms. Conzelman moved to approve the agenda for the Board of Trustees regular meeting of November 15, 2016 with the addition of Item J.1 (A) Tentative Agreement with TPOAM, and the removal of Item J.4, Senior Transportation-Discussion and Report. Seconded by Mr. Edwards. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - October 25, 2016
Special Meeting - November 3, 2016

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Fire Report - October 2016

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Building Department - October 2016

E.4 Approval of Township Bills:

		Year 2016
General Fund	(101)	782,085.23
Solid Waste Fund	(226)	111,241.47
Improvement Revolving Fund (Capital Projects)	(246)	45,457.89
Drug Forfeiture Fund	(265)	-0-
Golf Course Fund	(510)	1,575.69
Senior Transportation	(588)	11,554.92
Water and Sewer Fund	(592)	935,618.99
Trust and Agency Fund	(701)	26,021.45
Police Bond Fund	(702)	11,451.00
Tax Fund	(703)	784,667.04
Special Assessment Fund	(805)	34,000.00
Total:		\$2,743,673.68

Moved by Ms. Conzelman and seconded by Mr. Mann to approve the consent agenda with removal of the bills.

The maker and supporter then agreed to amend the motion to also include removal of the minutes.

Ayes all.

Mr. Doroshewitz reviewed corrections he recommended for the minutes.

F. PUBLIC COMMENTS AND QUESTIONS

Ed Haggerty had comments on the timing of the survey; and Chris Hunter, Ken Garner, and Don Soenen offered parting wishes to the members of the Board who are leaving office.

G. PUBLIC HEARING

- 1) Request for Board Action - Transfer of IFTE Certificate from Westport Fuel Systems, Inc. to MAHLE Powertrain, LLC - **Resolution 2016-11-15-29**

A representative of MAHLE Powertrain addressed the Board and answered questions.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Mr. Price opened the public hearing at 7:29 p.m. There being no comment from the public, the hearing was closed at 7:30 p.m.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve Resolution 2016-11-15-29 to transfer IFTE Certificate 2012-343 from Westport Fuel Systems, Inc., to MAHLE Powertrain LLC. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

E.1 Approval of Minutes

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the minutes of the Board of Trustees regular meeting of October 25, 2016 and special meeting of November 3, 2016.

ROLL CALL: AYES: Conzelman, Edwards, Mann, Price
 NAYS: Curmi, Doroshewitz

Motion carried.

E.4 Approval of Township Bills

Moved by Mr. Mann and seconded by Ms. Conzelman to approve the Township bills.

 AYES: Mann, Conzelman, Doroshewitz, Edwards, Price
 NAYS: Curmi

Motion carried.

1a) Request for Board Action – TPOAM Tentative Agreement

Three items were amended: an increase from 2% to 3% for 2017 and 2018 was given, language was stricken regarding discipline, and a new title of Water Billing Specialist was included for a position.

Moved by Mr. Mann and seconded by Mr. Doroshewitz to approve the Tentative Agreement between the Township and TPOAM as presented. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

- 1) Request for Board Action - Deny Metro Act Application of Mobilitie, LLC

Moved by Ms. Conzelman and seconded by Mr. Edwards to deny the METRO Act Application as submitted by Mobilitie, LLC, since the application is administratively incomplete. Ayes all.

- 2) Request for Board Action - Memorandum of Understanding Between Plymouth Township and Regional Participating Partners for Grant Request

Fire Chief Phillips explained the need for a Memorandum of Understanding for all parties participating in regional grants. The grant request is for the purchase of a pumper to replace aging equipment.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the Supervisor's signature on the Memorandum of Understanding between Plymouth Township and its Regional Participating partners (Northville Township and the City of Novi). Ayes all.

- 3) Request for Board Action - 2016 Financial Review/Audit

Mr. Joe Heffernan of Plante and Moran distributed a draft of the financial statement and explained that he hoped the audit could be closed by the end of this week, with financial statements printed and published in another week and a half.

- 4) Request for Board Action - Senior Transportation - Discussion and report

This item was removed from the agenda.

- 5) Request for Board Action - Status of Equitable Sharing Audit Performed by the Department of Justice

Mr. Heffernan and Mr. Edwards reviewed the conflicting e-mails coming from various individuals in the Department of Justice, first denoting compliance, then asking for further compliance. An e-mail was received two weeks ago that they wished for \$83,000 to be returned to the Drug Forfeiture Fund from the General Fund in six separate installments, despite receiving documentation that shows the Township had made the requested reimbursements. Mr. Heffernan indicated that there would be no harm in transferring the \$83,000 to the Forfeiture Fund, even if the fund has already been reimbursed, since there would be police-related costs that would be allowable to apply under the Drug Forfeiture Act.

Moved by Mr. Doroshewitz and seconded by Mr. Mann that \$83,397.67 be transferred to the Federal Drug Forfeiture Fund from the General Fund., and to authorize the Treasurer to pay the line items that total \$83,397.67. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Moved by Ms. Conzelman and seconded by Mr. Edwards to authorize Plante and Moran to draft a letter stating to the DOJ, and /or the DOJ's contract accountant that the Township made the appropriate adjustments to satisfy their requests and but has made the additional contribution to the Federal Drug Forfeiture Fund in the exact amount in order to close the matter.

ROLL CALL: AYES: Conzelman, Edwards
 NAYS: Mann, Price, Curmi, Doroshewitz

Motion defeated.

K. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Mann thanked the Board for his interim appointment, wished success to those leaving the Board and wished the incoming Board well.

Ms. Conzelman expressed her enjoyment in meeting so many members of the public. She also thanked the poll workers for their hard work on the 9 elections during her term, thanked Deputy Clerk Michelle Lozier and Recording Secretary Alice Geletzke for their work, and Mark Lewis for his repair of the election mailbox.

Mr. Edwards indicated he was grateful for 20 years and wished the new Board well.

Mr. Price complimented Ms. Conzelman on running a great election, congratulated Mr. Edwards on 20 years, thanked the Board for his appointment, and thanked the department heads for all their hard work. He thanked the community for allowing him to serve, and wished the new Board well.

L. PUBLIC COMMENTS

Bill Carter complimented Ms. Conzelman on her election team and extended good wishes to those leaving.

Treasurer-elect Mark Clinton thanked everyone for their service and their graciousness in transition.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016
PROPOSED MINUTES**

M. ADJOURNMENT

Moved by Mr. Edwards and seconded by Mr. Mann to adjourn the meeting at 8:50 p.m. Ayes all.

Nancy C. Conzelman, Township Clerk

Shannon G. Price, Township Supervisor

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, DECEMBER 13, 2016**

E.1

PROPOSED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m. and Carol Leroue led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Mark Lewis, Chief Building Official
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Alice Geletzke, Recording Secretary
22 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, December 13, 2016

Moved by Mr. Dempsey and seconded by Mr. Doroshewitz to approve the agenda for the Board of Trustees regular meeting of December 13, 2016. Ayes all on a roll call vote.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Special Meeting – November 22, 2016
Study Session – December 6, 2016

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Building Department - November 2016
Fire Department – November 2016

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, DECEMBER 13, 2016

PROPOSED MINUTES**

E.4 Approval of Township Bills:

		Year 2016
General Fund	(101)	411,056.36
Solid Waste Fund	(226)	112,117.86
Improvement Revolving Fund (Capital Projects)	(246)	66,834.96
Drug Forfeiture Fund	(265)	1,167.06
Golf Course Fund	(510)	1,762.52
Senior Transportation	(588)	2,488.88
Water and Sewer Fund	(592)	3,803,993.07
Trust and Agency Fund	(701)	71,481.48
Police Bond Fund	(702)	5,870.00
Tax Fund	(703)	624,721.93
Special Assessment Fund	(805)	285,363.70
Total:		\$5,386,857.82

Moved by Mr. Heitman and seconded by Mr. Clinton to approve the consent agenda for the Board of Trustees regular meeting of December 13, 2016. Ayes all on a roll call vote.

F. PUBLIC COMMENTS AND QUESTIONS – There were none.

G. NEW BUSINESS

- 1) Request for Board Action – Cross Connections Agreement

Moved by Mr. Heitman and seconded by Mr. Doroshewitz to approve the Professional Service Agreement between the Township and HydroCorp for the implementation of the Cross Connection Control Program and authorize the Supervisor and Clerk to sign the Agreement, contingent upon legal review and approval by the Township Attorney. Ayes all on a roll call vote.

- 2) Request for Board Action - Approval and Transmission of 2015 Audit

Moved by Mr. Curmi and seconded by Mr. Heitman to approve and transmit the 2015 Charter Township of Plymouth Financial Report and Supplemental Information. Ayes all on a roll call vote.

- 3) Request for Board Action - Approval of 2017 Budget-Resolution #2016-12-13-30

Moved by Mr. Clinton and seconded by Mr. Heitman to approve Resolution #2016-12-13-30 to adopt the proposed budgets for the 2017 General Fund, the 2017 Capital Improvement Fund,

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, DECEMBER 13, 2016**

PROPOSED MINUTES

and 2017 State Drug Forfeiture Fund and the 2017 Federal Drug Forfeiture Fund as presented. Ayes all on a roll call vote.

- 4) Request for Board Action – Approval to appoint a Delegate and Alternate to represent Plymouth Township for SEMCOG - Resolution #2016-12-13-31

Moved by Mr. Dempsey and seconded by Mr. Heitman to approve Resolution #2016-12-13-31 to appoint Supervisor Kurt Heise as delegate to SEMCOG and to appoint Trustee Charles Curmi as alternate to SEMCOG as representatives of the Charter Township of Plymouth. Ayes all on a roll call vote.

- 5) Request for Board Action – Resolution to Authorize Supervisor to Sell Snowmaking Machine - Resolution #2016-12-13-32

Moved by Mr. Doroshewitz and seconded by Mr. Heitman to approve Resolution #2016-12-13-32 to authorize the Township Supervisor to use all reasonable means to sell the snow machine for the highest price possible. Ayes all on a roll call vote.

- 6) Request for Board Action - Approval of Depositories for Calendar Year 2017, Resolution #2016-12-13-33

Mr. Clinton's recommendations are as follows:

Currently in Use:	Contingency
Bank of Ann Arbor	Chase Bank
Flagstar Bank	Huntington Bank
Comerica Bank	Fifth Third Bank
Community Financial	

Moved by Mr. Dempsey and seconded by Mr. Doroshewitz to approve Resolution #2016-12-13-33 to adopt the proposed depositories for the Charter Township of Plymouth for Calendar Year 2017. Ayes all on a roll call vote.

Copies of the Resolutions referred to above are on file in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

- 1) Request for Board Action – Approval of Extension for Cluster Housing Approval Edinburg Estates

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, DECEMBER 13, 2016**

PROPOSED MINUTES

Moved by Mr. Curmi and seconded by Mr. Dempsey to approve an extension of the Cluster Housing Option Approval for Edinburgh Estates for a period of 2 years, which would expires in December 2018. Ayes all on a roll call vote.

I. SUPERVISOR AND TRUSTEE COMMENTS

Supervisor Heise and Chief Tiderington discussed closing the park at dusk. Mr. Curmi had questions regarding tax payment penalties and billing for emergency and Hazmat services. Mr. Vorva thanked his staff and the DPW for delivering the ballots for the recount, and thanked Plante and Moran, Treasurer Clinton and his staff, and his accounting staff for their efforts in completing the audit. Mr. Doroshewitz brought up the procedure for the Board to check the bills.

J. PUBLIC COMMENTS AND QUESTIONS

Ed Haggerty commented on the Board's professionalism.

K. CLOSED SESSION:

At 8:07 p.m., Mr. Doroshewitz moved that a closed session be called for a meeting with the attorney regarding trial or strategy in connection with pending litigation with the City of Plymouth, pursuant to OMA Section 8(e). Seconded by Mr. Heitman. Ayes all on a roll call vote.

The Board returned to open session at 9:22 p.m.

L. ADJOURNMENT

Moved by Mr. Clinton and seconded by Mr. Heitman to adjourn the meeting at 9:25 p.m. Ayes all.

Jerry Vorva, Township Clerk

CHARTER TOWNSHIP OF PLYMOUTH
DEPARTMENT OF BUILDING & CODE ENFORCEMENT



MONTHLY REPORT

December
2016

New Commerical Building for 2016

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Plymouth Haggerty Associates	9835 Haggerty RD	New medical building	200,000	Issued	February
Plymouth Haggerty Associates	41504 Ann Arbor Rd	New retail building	400,000	Issued	March
Bosch	15000 Haggerty	New chemical building	500,000	Issued	March
Tower Automotive	43955 Plymouth Oaks	New Cold Storage	1,400,000	Issued	July
Rayyan Center	46441 Pilot	New mosque	2,100,000	Issued	November
Undercover Storage	13995 Haggerty RD	2 mini storage units	250,000	Issued	December
Total Construction Value			4,850,000		

New Commercial Additions/Alterations for 2016

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Hella N America	43811 Plymouth Oaks	bathroom remodel	30,000	Issued	January
Troy Design & Manufacturing	14425 Sheldon	computer room	350,000	Issued	January
Bosch	15000 Haggerty	solar array	200,000	Issued	January
Vacant	45550 Commerce Center	Phase I, underground	150,000	Issued	January
NewU	41300 Joy RD	warehouse door	100,000	Issued	January
Better Health	44427 Ann Arbor	demo 2 suites	6,000	Issued	January
Cequent Performance Products	47912 Halyard	Suite expansion	150,000	Issued	February
Building Bridges Therapy	46200 Port	Interior remodel	350,000	Issued	February
ATI Physical Therapy	44191 Plymouth Oak #800	Suite expansion	190,000	Issued	February
Mercy USA	44450 Pintetree 201	Interior remodel	63,000	Issued	February
1000 Degree Pizza	41576 Ann Arbor RD	Tenant finish	80,000	Issued	March
Michigan Manufacturing Tech	45501 Helm	3 additions	950,000	Issued	March
Duckworth & Associates	14496 Sheldon #210	Tenant finish	64,139	Issued	March
Better Health	44427 Ann Arbor RD	Tenant finish	160,000	Issued	April
Federal Mogul	47001 Port ST	Remodel & addition	6,939,000	Issued	April
Constellium	45550 Commerce Center	Tenant finish	1,500,000	Issued	April
QQ Nails	47325 Five Mile	Tenant finish	30,000	Issued	April
Argent International	41016 Concept	Interior remodel	130,000	Issued	April

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Hella N America	43811 Plymouth Oaks	Lab expansion	142,000	Issued	April
Brugola	45555 Port	Remodel & addition	99,000	Issued	April
Secure 24	44675 Helm	Interior remodel	3,500	Issued	April
Troy Design & Manufacturing	14425 Sheldon	Phase II remodel	1,200,000	Issued	May
Zack's	9468 Main	Parking lot	30,000	Issued	May
TRAM	47200 Port	20 additional parking	48,920	Issued	May
TGR	47050 Port	7 additional parking	15,000	Issued	May
Troy Design & Manufacturing	14425 Sheldon	Crane, piers, columns	850,000	Issued	May
Our Lady of Good Counsel	47650 N Territorial	Addition	5,200,000	Issued	June
Webasto-Edscha Cabrio	14967 Pilot	Envior chamber	58,000	Issued	June
Allegra Network	47585 Galleon	20 Parking spaces	340,860	Issued	June
Chiron	44692 Helm #N	Tenant finish	105,000	Issued	June
Troy Design & Manufacturing	14425 Sheldon	Press foundations	2,100,000	Issued	July
Renaissance Roofing	15113 Northville RD	Tenant finish	14,000	Issued	July
Johnson Controls	49200 Halyard	Interior remodel	425,000	Issued	July
Toll Brothers	46979 Five Mile	Interior remodel	300,000	Issued	July
USA Hockey	14900 Beck	Locker Room	245,000	Issued	July
Pure Sleep	41512 Ann Arbor RD	Tenant finish	40,000	Issued	August
Progressive Insurance	46333 Five Mile	Interior remodel	150,000	Issued	August
Bosch	15000 Haggerty	Addition/mezzanine	700,000	Issued	August
Ann Arbor Road Ventures	40600 Ann Arbor #100	Interior demo	1,000	Issued	August
Wendy's	15055 Sheldon	Interior remodel	180,000	Issued	September
Plymouth House Apartments	42622 Postiff	Repair columns	22,000	Issued	September
Szuba & Associates	40600 Ann Arbor #100	Tenant finish	16,000	Issued	September
Tropical Smoothie	41544 Ann Arbor RD	Tenant finish	80,000	Issued	September
Absopure	41600 Joy RD	Tenant remodel	450,000	Issued	October
Troy Design & Manufacturing	14425 Sheldon	Admin remodel	2,000,000	Issued	October
Maur's	9077 Haggerty	Interior remodel	4,000	Issued	October
Plastipak Packaging	41605 Ann Arbor RD	Exterior remodel	3,000,000	Issued	October
ERS International	45700 Port ST	Interior remodel	25,000	Issued	November
Bosch Corporation	15000 Haggerty	Interior remodel	40,000	Issued	November
Hillside Sales Office	47075 5 Mile RD	Tenant finish	68,000	Issued	November
VRSI	14901 Galleon	Addition	122,000	Issued	December
Rassini	14500 Beck	Remodel	71,000	Issued	December
ASK Serices	40600 Ann Arbor #175	Tenant finish	10,000	Issued	December
101 Mobility	46141 5 Mile	Tenant finish	10,000	Issued	December

<u>Company Name</u>	<u>Property Address</u>	<u>Type of Work</u>	<u>Construction Value</u>	<u>Status</u>	<u>Month</u>
Total Construction Value			29,607,419		
Grand Total Construction Value			<u>34,457,419</u>		

Residential Housing 2016

Single Family Detached

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	1	1	204,854	2,137
April	0			
May	2	2	599,305	5,308
June	0			
July	1	1	235,100	2,454
August	3	3	903,005	10,853
September	0			
October	0			
November	0			
December	1		259,945	3,500
Totals	8	7	\$2,202,209	24,252

Single Family Attached (Townhouses/ Row Houses)

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	1	3	525,000	3,600
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	1	3	\$ 525,000	3,600

Two-Family Buildings (Duplex)

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Three-or-more Family Building (Apartments/Stacked Condos)

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Total Value Construction</u>	<u>Total Square Feet</u>
January	1	14	1,210,668	18,900
February	0			
March	0			
April	0			
May	0			
June	0			
July	1	12	1,053,000	16,200
August	2	28	2,457,336	37,800
September	0			
October	0			
November	0			
December	0			
Totals	4	54	\$ 4,721,004	72,900

	<u>Total # Buildings</u>	<u>Total # Dwelling</u>	<u>Value Construction</u>	<u>Square Feet</u>
Totals all categories	13	64	\$ 7,448,213	100,752

Certificate of Occupancy List

01/04/2017

1/1

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
OF16-0094 <u>Permit Number</u> PB16-0576	ISSUED (FINAL) <u>Applicant Name</u> Spence Brothers	USA Hockey	14900 BECK RD <u>Contractor</u> Spence Brothers	<u>CO Date Apply:</u> 12/02/2016 <u>Permit Date Apply:</u> 07/13/2016	<u>CO Date Finaled:</u> 12/02/2016 <u>Permit Date Issued:</u> 7/21/2016
OF16-0096 <u>Permit Number</u> PB16-0873	ISSUED (FINAL) <u>Applicant Name</u> Metro General Contractors	Tropical Smoothie	41544 ANN ARBOR RD <u>Contractor</u> Metro General Contractors	<u>CO Date Apply:</u> 12/13/2016 <u>Permit Date Apply:</u> 09/14/2016	<u>CO Date Finaled:</u> 12/13/2016 <u>Permit Date Issued:</u> 0/05/2016
OF16-0097 <u>Permit Number</u> PB16-0838	ISSUED (FINAL) <u>Applicant Name</u> Ann Arbor Road Ventures LLC	Szuba & Associates	40600 ANN ARBOR RD 10 <u>Contractor</u>	<u>CO Date Apply:</u> 12/13/2016 <u>Permit Date Apply:</u> 09/08/2016	<u>CO Date Finaled:</u> 12/13/2016 <u>Permit Date Issued:</u> 9/15/2016
OF16-0098 <u>Permit Number</u> PB16-0058	ISSUED (FINAL) <u>Applicant Name</u> Livonia Builders Grandover Park LLC	Ravines of Plymouth	13006 Woodridge CR <u>Contractor</u> Livonia Builders Grandover P	<u>CO Date Apply:</u> 12/23/2016 <u>Permit Date Apply:</u> 02/10/2016	<u>CO Date Finaled:</u> 12/23/2016 <u>Permit Date Issued:</u> 2/29/2016

All Records

Co.DateFinaled Between 12/1/2016 12:00:00 AM AND
12/31/2016 11:59:59 PM AND
Co.Status = ISSUED (FINAL)

Number of CofO's: 4

Temporary Certificates of Occupancy

Date	Address	Occupant	Category	Permit
December 16, 2016	14425 Sheldon	TDM Area 1 & 3 only	Commercial	PB16-0899
December 22, 2016	13678 Fairview	Homeowner	Residential	PB15-0811

Certificates of Occupancy and Re-Occupancy
 Plymouth Township
 December 2016*
 WTUA

Address	Business Name	Business	Type of work	Business Forms Given Out	
				Yes	No
14900 Beck RD	USA Hockey	Ice arena	locker room remodel		X
41544 Ann Arbor RD	Tropical Smoothie	Smoothie restaurant	tenant finish		X
40600 Ann Arbor RD #100	Szuba & Associates	law firm	tenant finish		X



Revenue Breakdown Report

01/04/2017

Filter: All Records, Transaction.DateToPostOn in <Previous month> [12/01/16 - 12/31/16]

Unit Totals		
Unit Name	Records	Revenue
TOTAL	200	86,229.00

Record Type Totals		
Unit:	Records	Revenue
Name	32	43,425.00
Permit	168	42,804.00
UNIT TOTAL:	200	86,229.00

Record Type Breakdowns		
Unit:	Records	Revenue
Record Type: Name	32	43,425.00
TOTAL:	32	43,425.00

Record Type: Permit	Records	Revenue
Building	54	19,095.00
Electrical	44	12,244.00
Mechanical	45	8,313.00
Plumbing	25	3,152.00
TOTAL:	168	42,804.00

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT BLD - RES</u>					
11367 43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	
11367 11677 FRANCIS	R-78-027-01-0129-000		04/09/10	Insp. Completed	09/20/10
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	08/05/10	Recv'd Registration	03/13/14
11367 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11367 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11367 46021 ANN ARBOR TR	R-78-036-99-0011-000	Ritchie, Craig & Joyce	03/09/12	Recv'd Registration	
11367 9024 TAVISTOCK	R-78-066-01-0111-000	Christiana Trust	04/06/12	Recv'd Registration	03/31/15
11367 11677 FRANCIS	R-78-027-01-0129-000		08/06/12	Recv'd Registration	
11367 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11367 11708 PACIOCCO CT	R-78-040-99-0010-702	Miller, Reed	08/05/13	Recv'd Registration	
11367 11432 MONA CT	R-78-064-04-0210-000	Five Brothers	08/13/13	Recv'd Registration	08/17/15
11367 40651 FIVE MILE	R-78-022-99-0002-001		10/15/13	Recv'd Registration	
11367 11864 HAGGERTY	R-78-027-01-0001-002		10/28/13	Insp. Scheduled	
11367 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11367 11864 HAGGERTY	R-78-027-01-0001-002		05/14/14	Recv'd Registration	
11367 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	05/14/14	1st Reg ltr sent	
11367 46643 ANN ARBOR TR	R-78-035-99-0006-006	National Field Network	07/11/14	Recv'd Registration	05/17/16
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	07/28/14	No Violation	08/11/14
11367 49576 DONOVAN BLVD	R-78-041-02-0047-000	Freddie Mac	08/13/14	Recv'd Registration	

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
11367 45952 CONCORD DR	R-78-036-04-0058-000	Keller Williams, Lloyd Odell	10/22/14	Recv'd Registration	
11367 42082 OAK LANE	R-78-017-99-0033-001	Coldwell Banker Real Estate	01/16/15	Recv'd Registration	
11367 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	03/25/15	1st Reg ltr sent	
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11367 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11367 9024 TAVISTOCK	R-78-066-01-0111-000	Christiana Trust	04/25/16	Recv'd Registration	
11367 42480 PARKHURST	R-78-018-01-0046-000		05/17/16	Recv'd Registration	
11367 15102 MAPLEWOOD	R-78-017-07-0513-000	Coldwell Banker Preferred	05/18/16	Recv'd Registration	
11367 8810 BALL	R-78-059-02-0021-001		06/14/16	1st Reg ltr sent	
11367 11367 BROWNELL	R-78-064-04-0334-000		07/12/16	Closed	07/13/16

Total: 29

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT BLD- COM</u>					
11367 1303 ANN ARBOR RD	R-78-059-03-0042-000	Gregg Shoner (Trustee)	07/07/09	Recv'd Registration	01/04/12
11367 40347 ANN ARBOR RD	R-78-066-99-0001-001	Newman Family Trust	07/07/09	Violation Issued	04/11/13
11367 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
11367 41220 JOY RD	R-78-065-99-0011-005	DT2	02/10/12	Resolved	02/21/13
11367 40700 ANN ARBOR RD	R-78-064-03-0154-000	Applied Fitness Solutions	03/25/13	Recv'd Registration	
11367 1492 SHELDON RD	R-78-057-99-0001-013	American Beauty Tanning & Nail	09/23/14	Insp. Completed	12/09/16
11367 46501 COMMERCE CENT	R-78-011-99-0001-712		10/20/14		
11367 41220 JOY RD	R-78-065-99-0011-005	DT2	03/31/15	Recv'd Registration	

Total: 8

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT PROP - CO</u>					
11367 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	05/07/10
11367 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11367 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	
Total: 3					

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT PROP - RES</u>					
11367 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11367 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11367 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11367 11432 MONA CT	R-78-064-04-0210-000	Five Brothers	08/17/15	Recv'd Registration	
11367 44415 ERIK PASS	R-78-058-01-0046-000		04/06/16		
11367 14801 PLYMOUTH CROS	R-78-017-09-0001-700		05/12/16	Violation Issued	
<hr/>					
Total: 6					

01/04/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
---------	-----------------	-------------------	----------------------------------	------------------------------------	-------------------------------

Total All Records: 46

Page: 6



Plymouth Township Fire Department

Monthly Report

E.2

December 2016

Response Information:

The Plymouth Township Fire Department responded to **270** emergencies this month.

There was an average of **8.71** runs per day this month.

PTFD's average response time was **5 minutes 21 seconds** to the scene. This includes all responses including non-emergent.

Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid **7** times this month and received mutual aid **5** times.

EMS Information:

There were **140** patients transported this month.

HVA transported **126** patients to the hospital.

Plymouth Township Fire transported **14** patients to the hospital.

The remainder of **16** patients were not transported for various reasons.

Plymouth transports billed out **\$9,190.20** this month. Received **\$12,610.99** and has **\$29,828.04** in outstanding bills.

Fire Loss:

There were **5** fires this month that accounted for **\$152,500.00** worth of damage to possessions and property.

We prevented the destruction of **\$ 3,427,500.00** in property.

Fire Prevention:

Plymouth Township Fire Department provided **97** comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This month, the department conducted **1** fire safety talks to a total of **12** participants.

Incident Type Count Report

Date Range: From 12/1/2016 To 12/31/2016

Selected Station(s): All

Incident Type	Description	Count	
Station: ST1			
111	- Building fire	1	0.37%
130	- Mobile property (vehicle) fire, other	1	0.37%
Total - Fires		2	1.23%
321	- EMS call, excluding vehicle accident with injury	93	34.44%
322	- Vehicle accident with injuries	3	1.11%
324	- Motor vehicle accident with no injuries	2	0.74%
Total - Rescue & Emergency Medical Service Incidents		98	60.49%
412	- Gas leak (natural gas or LPG)	1	0.37%
460	- Accident, potential accident, other	1	0.37%
Total - Hazardous Conditions (No fire)		2	1.23%
531	- Smoke or odor removal	1	0.37%
554	- Assist invalid	28	10.37%
561	- Unauthorized burning	1	0.37%
Total - Service Call		30	18.52%
600	- Good intent call, other	3	1.11%
611	- Dispatched & cancelled en route	10	3.70%
6111	- Hospice Death	1	0.37%
622	- No incident found on arrival at dispatch address	2	0.74%
671	- Hazmat release investigation w/ no hazmat	2	0.74%
Total - Good Intent Call		18	11.11%
700	- False alarm or false call, other	4	1.48%
711	- Municipal alarm system, malicious false alarm	1	0.37%
733	- Smoke detector activation due to malfunction	1	0.37%
736	- CO detector activation due to malfunction	1	0.37%
740	- Unintentional transmission of alarm, other	2	0.74%
745	- Alarm system sounded, no fire - unintentional	1	0.37%
Total - Fals Alarm & False Call		10	6.17%
9001	- Dispatch Error	2	0.74%
Total - Special Incident Type		2	1.23%
Total for Station		162	60.00%
Station: ST3			
111	- Building fire	1	0.37%
132	- Road freight or transport vehicle fire	1	0.37%
150	- Outside rubbish fire, other	1	0.37%
Total - Fires		3	2.78%
321	- EMS call, excluding vehicle accident with injury	66	24.44%
322	- Vehicle accident with injuries	4	1.48%
324	- Motor vehicle accident with no injuries	1	0.37%
Total - Rescue & Emergency Medical Service Incidents		71	65.74%
412	- Gas leak (natural gas or LPG)	2	0.74%

Incident

Type	Description	Count	
Station; ST3 - (Continued)			
424	Carbon monoxide incident	1	0.37%
444	Power line down	1	0.37%
Total - Hazardous Conditions (No fire)		4	3.70%
500	Service Call, other	1	0.37%
554	Assist invalid	7	2.59%
Total - Service Call		8	7.41%
600	Good intent call, other	3	1.11%
611	Dispatched & cancelled en route	8	2.96%
622	No incident found on arrival at dispatch address	3	1.11%
Total - Good Intent Call		14	12.96%
730	System malfunction, other	1	0.37%
731	Sprinkler activation due to malfunction	1	0.37%
735	Alarm system sounded due to malfunction	1	0.37%
740	Unintentional transmission of alarm, other	1	0.37%
745	Alarm system sounded, no fire - unintentional	1	0.37%
746	Carbon monoxide detector activation, no CO	1	0.37%
Total - Fals Alarm & False Call		6	5.56%
9001	Dispatch Error	2	0.74%
Total - Special Incident Type		2	1.85%
Total for Station		108	40.00%
		270	100.00%

Fire Department Response Times

Stations selected for analysis: All

Shifts selected for analysis: All

For Dates Beginning 12/1/2016 12:00:00AM Ending 12/31/2016 12:00:00AM

Incident Types selected for analysis: All

Incident Response Types selected for analysis: All Responses

Time in Minutes	Dispatch to Enroute	Cumulative		Enroute to Arrival	Percent Total	Cumulative		Dispatch to Arrival	Percent Total	Cumulative		
		Responses	Percent			Responses	Percent			Responses	Percent	
0 - 1	131	58.74	131	58.74	10	4.59	10	4.59	8	3.42	8	3.42
1 - 2	62	27.80	193	86.55	28	12.84	38	17.43	16	6.84	24	10.26
2 - 3	25	11.21	218	97.76	32	14.68	70	32.11	22	9.40	46	19.66
3 - 4	2	0.90	220	98.65	37	16.97	107	49.08	33	14.10	79	33.76
4 - 5	1	0.45	221	99.10	38	17.43	145	66.51	43	18.38	122	52.14
5 - 6	0	0.00	221	99.10	25	11.47	170	77.98	34	14.53	156	66.67
6 - 7	1	0.45	222	99.55	16	7.34	186	85.32	29	12.39	185	79.06
7 - 8	1	0.45	223	100.00	15	6.88	201	92.20	15	6.41	200	85.47
8 - 9	0	0.00	223	100.00	7	3.21	208	95.41	16	6.84	216	92.31
9 - 10	0	0.00	223	100.00	1	0.46	209	95.87	3	1.28	219	93.59
10 +	0	0.00	223	100.00	9	4.13	218	100.00	15	6.41	234	100.00

Incident Total: 223

Average Times per Incident

Average Fire Department Turn Out Time: 1 minute(s) 1 second(s)
(Dispatch to Enroute)

Average Fire Department Travel Time: 4 minute(s) 22 second(s)
(Enroute to Arrive)

Average Fire Department Turn Out and Travel Time: 5 minute(s) 21 second(s)
(Dispatch to Arrive)

Listing of Mutual Aid Responses by Mutual Aid Department

Report for: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

Department 08204: Canton Twp FD
Mutual Aid Given

0002760	December 5, 2016 16:39	3	08204
0002871	December 18, 2016 18:42	3	08204
0002872	December 18, 2016 18:45	3	08204
<i>Subtotal Mutual Aid Type</i>			3

Additional Mutual Aid Departments

43050 FORD
45132 FORD
5722 FORDHAM Cir

<i>Subtotal Department</i>	3
----------------------------	----------

Department 08232: City of Northville FD
Automatic Aid Received

0002843	December 14, 2016 19:16	2	08232
0002953	December 26, 2016 16:02	2	08232
<i>Subtotal Mutual Aid Type</i>			2

Additional Mutual Aid Departments

08204	9353 TAVISTOCK Dr
	14707 NORTHVILLE Rd

<i>Subtotal Department</i>	2
----------------------------	----------

Department 08255: Northville Twp FD
Mutual Aid Received

0002818	December 12, 2016 10:22	1	08255
0002905	December 21, 2016 14:37	1	08255
<i>Subtotal Mutual Aid Type</i>			2

Additional Mutual Aid Departments

On STATE Hwy at N BECK Rd
46210 W ANN ARBOR Rd

<i>Subtotal Department</i>	2
----------------------------	----------

Mutual Aid Given

0002845	December 15, 2016 14:23	3	08255
0002917	December 22, 2016 13:25	3	08255
0002927	December 23, 2016 7:51	3	08255
0002930	December 23, 2016 17:38	3	08255
<i>Subtotal Mutual Aid Type</i>			4

Additional Mutual Aid Departments

On FIVE MILE at BAYHILL
On FIVE MILE Rd at HAGGERTY
46298 GREENRIDGE
16100 HAGGERTY

<i>Subtotal Department</i>	6
----------------------------	----------

Department 8229: Livonia Fire Department
Mutual Aid Received

0002904	December 21, 2016 14:28	1	8229
<i>Subtotal Mutual Aid Type</i>			1

Additional Mutual Aid Departments

39621 E ANN ARBOR Rd

<i>Subtotal Department</i>	1
----------------------------	----------

Department HVA: Huron Valley Ambulance
Mutual Aid Received

0002920	December 22, 2016 15:27	1	HVA
<i>Subtotal Mutual Aid Type</i>			1

Additional Mutual Aid Departments

42447 APPLECREEK Dr

<i>Subtotal Department</i>	1
----------------------------	----------

Total	13
--------------	-----------

Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 12/01/2016 Through 12/31/2016

Total Number of ePCRs: 156

Total Number of Incidents: 151

By Branch

01 Station 1 = 91

03 Station 3 = 65

Run Disposition

	#	%		#	%
Transports	14	9.0%	Dead Prior To Arrival	2	1.3%
Treated / Transferred Care	126	80.8%	Dead After Arrival	N/A	N/A
Treated / No Transport	3	1.9%	Treat/Transported by Private Veh.	N/A	N/A
No Treatment	N/A	N/A	No Transport / Refused Care	9	5.8%
Transported / Refused Care	N/A	N/A	Other	2	1.3%
Cancelled	N/A	N/A	No Patient Found	N/A	N/A
Left Blank	N/A	N/A			

Run Type

	#	%		#	%
Emergency Runs	152	97.4%	Non-Emergency Runs	4	2.6%
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Other	No Pat. Found
0401	87	8	73	2	0	0	1	0	0	3	0	0
0402	1	0	0	0	0	0	0	0	0	1	0	0
0403	66	6	53	1	0	0	1	0	0	5	0	0
E3	2	0	0	0	0	0	0	0	0	0	2	0
Total	156	14	126	3	0	0	2	0	0	9	2	0

Runs by Service Level

<u>Service Level</u>	#	%	<u>Recommended Service Level</u>	#	%
Dispatched					
BLS	7	4.5%	BLS	41	26.3%
ALS	149	95.5%	ALS1	113	72.4%
SCT	N/A	N/A	ALS2	2	1.3%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (Multiple insurance types may have

been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
Medicare	1	0.6%	1	0.6%	N/A	N/A	N/A	N/A	N/A	N/A	2	1.3%
Medicaid	N/A	N/A	1	0.6%	N/A	N/A	N/A	N/A	N/A	N/A	1	0.6%
None	40	25.6%	112	71.8%	2	1.3%	N/A	N/A	N/A	N/A	154	98.7%

Runs by Primary PI (Note - Primary PI is based on the ICD-10 priority setup in HealthEMS)

Description	#	%
Abdominal Pain	4	2.6%
Allergic Reaction	1	0.6%
Alt. Level Conscious	4	2.6%
Anxiety	3	1.9%
Back Pain (No Trauma)	3	1.9%
Behavioral Disorder	5	3.2%
CVA/Stroke	2	1.3%
Cardiac Arrest	2	1.3%
Cardiac Symptoms	2	1.3%
Chest Pain	13	8.3%
Dehydration Symp.	1	0.6%
Dizziness	2	1.3%
Dyspnea-SOB	6	3.8%
Elevated Temp/Fever	1	0.6%
Flu Symptoms	7	4.5%
GI -Bleed	1	0.6%
GI -Constipation	1	0.6%
GI -Diarrhea	1	0.6%
Headache (no trauma)	2	1.3%
Monitoring Required	1	0.6%
Nausea	2	1.3%
No Medical Problem	5	3.2%
Nose Bleed	1	0.6%
Obvious Death	1	0.6%
Pneumonia Symptoms	1	0.6%
Positioning Required	1	0.6%
Psychiatric Emerg.	3	1.9%
Respiratory Arrest	1	0.6%
Respiratory Failure	2	1.3%
Seizure	4	2.6%
Syncope/Fainting	2	1.3%
Trauma Injury	25	16.0%
Unknown Medical	10	6.4%
Vomiting	6	3.8%
Weakness	6	3.8%
Left Blank	24	15.4%
Total	156	100.0%

Runs by Dispatch (EMD) Code

Description	#	%
1 Abdominal Pain	6	3.8%
10 Chest Pain [non-traumatic]	15	9.6%
12 Convulsions/Seizures	3	1.9%
17 Falls	20	12.8%
18 Headache	1	0.6%
21 Hemorrhage/Lacerations	2	1.3%
23 Overdose/poisoning	3	1.9%
25 Psychiatric/Abnormal behavior/Suicide Attempt	10	6.4%
26 Sick Person	39	25.0%
27 Stab/ Gunshot Penetrating Trauma	1	0.6%
28 Stroke [CVA]	4	2.6%
29 Traffic/Accidents	10	6.4%
3 Animal Bites/Attacks	1	0.6%
30 Traumatic Injuries	7	4.5%
31 Unconscious/Fainting	9	5.8%
32 Unknown Problem	4	2.6%
38 Medical Alarm	1	0.6%
5 Back Pain	1	0.6%
6 Breathing Problems	14	9.0%
9 Cardiac or Respiratory Arrest/Death	1	0.6%
99 Unknown	2	1.3%
<i>Left Blank</i>	2	1.3%
<hr/> <i>Total</i>	156	100.0%

Transport From (Category)

	<u>#</u>	<u>%</u>
Residence (Home)	110	70.5%
Scene of Accident or Acute Event	38	24.4%
--Left Blank--	8	5.1%
<hr/> <i>Total</i>	156	100.0%

Transport From (Facility)

	<u>#</u>	<u>%</u>
--Left Blank--	156	100.0%
<hr/> <i>Total</i>	156	100.0%

Transport To (Destination Facility)

	<u>#</u>	<u>%</u>
St Mary Livonia ER	83	53.2%
--Left Blank--	32	20.5%
No transport	12	7.7%
Providence Park ER-Nov	11	7.1%
UNIVERSITY OF MICHIGAN ER	8	5.1%
St Joe Ann Arbor ER	7	4.5%
Botsford Hospital ER	1	0.6%
VA ANN ARBOR ER	1	0.6%
Oakwood Main	1	0.6%
<hr/> <i>Total</i>	156	100.0%

Incident Summary by Incident Type

Date Range: From 12/1/2016 To 12/31/2016

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	5	5	00:06:35	\$152,500.00	\$3,427,500.00
EMS/Rescue	169	137	00:06:52	\$0.00	\$0.00
Hazardous Condition	6	4	00:08:00	\$0.00	\$0.00
Service Call	38	21	00:06:31	\$0.00	\$0.00
Good Intent	32	10	00:05:03	\$0.00	\$0.00
False Call	16	15	00:05:44	\$0.00	\$0.00
Other	3	0		\$0.00	\$0.00
Totals	269	192		\$152,500.00	\$3,427,500.00



Plymouth Township Fire Department

Yearly Report

January-December 2016

E.2

Response Information:

The Plymouth Township Fire Department responded to **2998** emergencies this year.

There was an average of **8.22** runs per day this month.

PTFD's average response time was **5 minutes 11 seconds** to the scene. This includes all responses including non-emergent.

Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid **66** times this year and received mutual aid **57** times.

EMS Information:

There were **1518** patients transported this year.

HVA transported **1289** patients to the hospital.

Plymouth Township Fire transported **229** patients to the hospital.

The Fire Department transported 15% of all medical runs. The remainder of **323** patients were not transported for various reasons.

Plymouth transports billed out **\$144,177.50** this year. Received **\$199,833.95** and has in outstanding bills of **\$29,828.04**.

Fire Loss:

There were 59 fires this year that accounted for **\$1,440,400.00** worth of damage to possessions and property.

We prevented the destruction of **\$19,913,201.00** in property.

Fire Prevention:

Plymouth Township Fire Department provided **1148** comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This year, the department conducted **41** fire safety talks to a total of **2271** participants.

Call Summary
PLYMOUTH MONTHLY BILL 4 SERV
Group By Current Schedule

<u>Code ID</u>	<u>Description</u>	<u>Calls</u>	<u>Charges</u>	<u>Credits</u>	<u>Balance</u>
CARE	ELECT - MEDICARE	2	991.20	0.00	991.20
CAREBL	ELECT MEDICARE PLUS BLUE	1	373.80	0.00	373.80
NEIC	ELECT INS NEIC	1	361.00	0.00	361.00
NOTC	NOTICE PRIVATE HIPAA	2	1056.00	0.00	1056.00
PIF	PAID IN FULL	2	1198.80	1198.80	0.00
PRV2	PAPER - PRIVATE PAY	6	3258.00	0.00	3258.00
SINS	PAPER INS SECONDARY	3	1951.40	1654.82	296.58
Total for All		17	9190.20	2853.62	6336.58

Incident Type Count Report

Date Range: From 1/1/2016 To 12/31/2016

Selected Station(s): All

Incident

Type	Description	Count	
Station: ST1			
100	Fire, other	1	0.03%
111	Building fire	10	0.33%
113	Cooking fire, confined to container	4	0.13%
130	Mobile property (vehicle) fire, other	1	0.03%
131	Passenger vehicle fire	8	0.27%
132	Road freight or transport vehicle fire	2	0.07%
142	Brush, or brush and grass mixture fire	2	0.07%
150	Outside rubbish fire, other	1	0.03%
151	Outside rubbish, trash or waste fire	2	0.07%
162	Outside equipment fire	1	0.03%
Total - Fires		32	1.91%
200	Overpressure rupture, explosion, overhear other	1	0.03%
Total - Overpressure Rupture, Explosion, Overheat - no fire		1	0.06%
3	Rescue & Emergency Medical Service Incidents	1	0.03%
311	Medical assist, assist EMS crew	3	0.10%
320	Emergency medical service, other	1	0.03%
321	EMS call, excluding vehicle accident with injury	981	32.72%
322	Vehicle accident with injuries	60	2.00%
324	Motor vehicle accident with no injuries	26	0.87%
351	Extrication of victim(s) from building/structure	1	0.03%
352	Extrication of victim(s) from vehicle	3	0.10%
353	Removal of victim(s) from stalled elevator	1	0.03%
Total - Rescue & Emergency Medical Service Incidents		1,077	64.15%
400	Hazardous condition, other	1	0.03%
411	Gasoline or other flammable liquid spill	2	0.07%
412	Gas leak (natural gas or LPG)	6	0.20%
413	Oil or other combustible liquid spill	1	0.03%
421	Chemical hazard (no spill or leak)	1	0.03%
422	Chemical spill or leak	3	0.10%
424	Carbon monoxide incident	1	0.03%
440	Electrical wiring/equipment problem, other	1	0.03%
442	Overheated motor	1	0.03%
443	Light ballast breakdown	1	0.03%
444	Power line down	27	0.90%
445	Arcing, shorted electrical equipment	4	0.13%
460	Accident, potential accident, other	1	0.03%
Total - Hazardous Conditions (No fire)		50	2.98%
500	Service Call, other	2	0.07%
510	Person in distress, other	1	0.03%
512	Ring or jewelry removal	1	0.03%
520	Water problem, other	1	0.03%
531	Smoke or odor removal	4	0.13%
542	Animal rescue	1	0.03%

Incident

Type	Description	Count	
Station; ST3 - (Continued)			
116 -	Fuel burner/boiler malfunction, fire confined	1	0.03%
131 -	Passenger vehicle fire	7	0.23%
132 -	Road freight or transport vehicle fire	2	0.07%
142 -	Brush, or brush and grass mixture fire	2	0.07%
150 -	Outside rubbish fire, other	1	0.03%
151 -	Outside rubbish, trash or waste fire	1	0.03%
154 -	Dumpster or other outside trash receptacle fire	1	0.03%
162 -	Outside equipment fire	1	0.03%
Total - Fires		27	2.05%
3 -	Rescue & Emergency Medical Service Incidents	1	0.03%
300 -	Rescue, emergency medical call (EMS) call, other	1	0.03%
311 -	Medical assist, assist EMS crew	1	0.03%
320 -	Emergency medical service, other	1	0.03%
321 -	EMS call, excluding vehicle accident with injury	794	26.48%
322 -	Vehicle accident with injuries	62	2.07%
324 -	Motor vehicle accident with no injuries	39	1.30%
352 -	Extrication of victim(s) from vehicle	1	0.03%
Total - Rescue & Emergency Medical Service Incidents		900	68.34%
400 -	Hazardous condition, other	1	0.03%
411 -	Gasoline or other flammable liquid spill	4	0.13%
412 -	Gas leak (natural gas or LPG)	10	0.33%
424 -	Carbon monoxide incident	3	0.10%
440 -	Electrical wiring/equipment problem, other	1	0.03%
444 -	Power line down	20	0.67%
445 -	Arcing, shorted electrical equipment	4	0.13%
Total - Hazardous Conditions (No fire)		43	3.26%
500 -	Service Call, other	7	0.23%
510 -	Person in distress, other	2	0.07%
512 -	Ring or jewelry removal	1	0.03%
522 -	Water or steam leak	1	0.03%
531 -	Smoke or odor removal	3	0.10%
550 -	Public service assistance, other	2	0.07%
551 -	Assist police or other governmental agency	4	0.13%
553 -	Public service	4	0.13%
554 -	Assist invalid	84	2.80%
555 -	Defective elevator, no occupants	1	0.03%
561 -	Unauthorized burning	3	0.10%
Total - Service Call		112	8.50%
600 -	Good intent call, other	11	0.37%
611 -	Dispatched & cancelled en route	91	3.04%
6111 -	Hospice Death	7	0.23%
621 -	Wrong location	1	0.03%
622 -	No incident found on arrival at dispatch address	19	0.63%
631 -	Authorized controlled burning	2	0.07%
650 -	Steam, other gas mistaken for smoke, other	1	0.03%
651 -	Smoke scare, odor of smoke	1	0.03%
671 -	Hazmat release investigation w/ no hazmat	4	0.13%
Total - Good Intent Call		137	10.40%
700 -	False alarm or false call, other	20	0.67%

Fire Department Response Times

Stations selected for analysis: All

Shifts selected for analysis: All

For Dates Beginning 1/1/2016 12:00:00AM Ending 12/31/2016 12:00:00AM

Incident Types selected for analysis: All

Incident Response Types selected for analysis: All Responses

Time in Minutes	Dispatch to Enroute		Cumulative Responses		Enroute to Arrival		Cumulative Responses		Dispatch to Arrival		Cumulative Responses	
	Count	Percent Total	Count	Percent	Count	Percent Total	Count	Percent	Count	Percent Total	Count	Percent
0 - 1	1,430	55.45	1,430	55.45	128	5.16	128	5.16	87	3.29	87	3.29
1 - 2	835	32.38	2,265	87.82	295	11.90	423	17.06	176	6.65	263	9.94
2 - 3	224	8.69	2,489	96.51	397	16.01	820	33.08	251	9.49	514	19.43
3 - 4	50	1.94	2,539	98.45	442	17.83	1,262	50.91	398	15.05	912	34.48
4 - 5	19	0.74	2,558	99.19	447	18.03	1,709	68.94	481	18.19	1,393	52.67
5 - 6	5	0.19	2,563	99.38	293	11.82	2,002	80.76	425	16.07	1,818	68.73
6 - 7	3	0.12	2,566	99.50	187	7.54	2,189	88.30	314	11.87	2,132	80.60
7 - 8	3	0.12	2,569	99.61	133	5.37	2,322	93.67	208	7.86	2,340	88.47
8 - 9	1	0.04	2,570	99.65	66	2.66	2,388	96.33	132	4.99	2,472	93.46
9 - 10	0	0.00	2,570	99.65	25	1.01	2,413	97.34	54	2.04	2,526	95.50
10 +	9	0.35	2,579	100.00	66	2.66	2,479	100.00	119	4.50	2,645	100.00

Incident Total: 2,579

Average Times per Incident

Average Fire Department Turn Out Time: 1 minute(s) 7 second(s)
(Dispatch to Enroute)

Average Fire Department Travel Time: 4 minute(s) 9 second(s)
(Enroute to Arrive)

Average Fire Department Turn Out and Travel Time: 5 minute(s) 11 second(s)
(Dispatch to Arrive)

Listing of Mutual Aid Responses by Mutual Aid Department

Report for: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

Department 08204: Canton Twp FD

Mutual Aid Received

0000601	March 19, 2016 4:10	1	08204
0000714	April 2, 2016 21:02	1	08204
0000741	April 5, 2016 9:47	1	08204
0001266	June 8, 2016 14:50	1	08204
0001289	June 10, 2016 13:15	1	08204
0002144	September 20, 2016 6:48	1	08204
0002487	October 30, 2016 18:40	1	08204
Subtotal Mutual Aid Type			7

Additional Mutual Aid Departments

08232	9300 MARILYN
	51110 WEST HILLS Dr
	On N I-275 Expy at E I-96 Expy
	48630 W HILL TOP Dr
	40709 NEWPORTE Dr
	46288 ROCKLEDGE Dr
	9955 HAGGERTY Rd

Automatic Aid Received

0000585	March 17, 2016 13:45	2	08204
0001800	August 9, 2016 16:06	2	08204
Subtotal Mutual Aid Type			2

Additional Mutual Aid Departments

	On MCCLUMPHA Rd at W ANN A
	9341 HAGGERTY Rd

Mutual Aid Given

0000225	January 30, 2016 11:52	3	08204
0000445	February 27, 2016 16:39	3	08204
0000558	March 15, 2016 17:25	3	08204
0000598	March 18, 2016 11:57	3	08204
0000608	March 20, 2016 12:06	3	08204
0000670	March 29, 2016 15:18	3	08204
0000747	April 6, 2016 8:55	3	08204
0000857	April 20, 2016 13:14	3	08204
0000866	April 21, 2016 17:21	3	08204
0000899	April 25, 2016 12:03	3	08204
0001077	May 15, 2016 13:27	3	08204
0001215	June 2, 2016 10:04	3	08204
0001216	June 2, 2016 10:23	3	08204
0001294	June 11, 2016 11:53	3	08204
0001296	June 11, 2016 14:29	3	08204
0001361	June 18, 2016 13:29	3	08204
0001384	June 20, 2016 15:36	3	08204
0001426	June 25, 2016 16:44	3	08204
0001593	July 13, 2016 14:37	3	08204
0001609	July 15, 2016 10:24	3	08204
0001626	July 18, 2016 5:08	3	08204
0001630	July 18, 2016 16:54	3	08204
0001652	July 22, 2016 15:12	3	08204
0001696	July 28, 2016 0:52	3	08204
0001781	August 7, 2016 15:34	3	08204
0001782	August 7, 2016 15:44	3	08204
0002087	September 13, 2016 8:00	3	08204
0002133	September 19, 2016 12:40	3	08204
0002152	September 20, 2016 18:27	3	08204
0002589	November 14, 2016 14:39	3	08204
0002590	November 14, 2016 14:50	3	08204

Additional Mutual Aid Departments

	On FORD at SHELDON
	46000 SUMMITT Pky
	44659 FAIR OAKS
	45083 HANFORD
	7000 N SHELDON
	42586 CRANBERRY
	44997 FAIR OAKS
	40946 CROSSBOW
	44195 SHERIDAN
	45250 FORD
	4171 S CANTON CENTER
	8247 HONEY LANE
	44505 FORD
	40005 KOPPERNICK
	7302 HILLSBORO Ct
	8740 HONEYCOMB
	On BECK at WARREN
	On MORTON TAYLOR at FORD
	1600 S CANTON CENTER
	7510 EMBASSY
	42599 LILLEY POINTE
	On WARREN at SHELDON
	1150 S CANTON CENTER
	On nb 275 s of joy at E ANN ARBO
	6365 WILLOW CREEK
	On CHERRY HILL at CANTON CE
	7025 LILLEY
	45100 FORD
	8276 BROOKEPARK
	41540 METALINE
	2006 GORMAN

Department 08255: Northville Twp FD

Mutual Aid Received

0000302	February 10, 2016 15:45	1	08255
0000303	February 10, 2016 15:49	1	08255
0000439	February 26, 2016 14:52	1	08255
0000551	March 14, 2016 16:09	1	08255
0000712	April 2, 2016 20:43	1	08255
0000713	April 2, 2016 20:57	1	08255
0000715	April 2, 2016 21:38	1	08255
0000718	April 3, 2016 0:12	1	08255
0000740	April 5, 2016 9:43	1	08255
0000768	April 8, 2016 14:02	1	08255
0000807	April 13, 2016 15:27	1	08255
0001016	May 10, 2016 10:40	1	08255
0001345	June 16, 2016 12:40	1	08255
0001414	June 24, 2016 14:08	1	08255
0001529	July 8, 2016 19:06	1	08255
0001547	July 8, 2016 19:10	1	08255
0001606	July 14, 2016 17:45	1	08255
0001906	August 21, 2016 17:16	1	08255
0001921	August 23, 2016 9:39	1	08255
0002309	October 7, 2016 15:16	1	08255
0002341	October 10, 2016 13:52	1	08255
0002522	November 5, 2016 10:03	1	08255
0002649	November 22, 2016 10:19	1	08255
0002685	November 25, 2016 18:49	1	08255
0002818	December 12, 2016 10:22	1	08255
0002905	December 21, 2016 14:37	1	08255

Subtotal Mutual Aid Type 26

Additional Mutual Aid Departments

08232	14707 NORTHVILLE Rd
	14707 NORTHVILLE Rd
	14801 PLYMOUTH Xing
	11544 BROWNELL
	On NB I275 at M14 Hwy
	On STATE Hwy at N BECK Rd
	On SB I275 at M14 Hwy
	On NB I275 at E ANN ARBOR Rd
	On HALYARD at N BECK Rd
	48484 NORTH TERRITORIAL Rd
	On SHELDON Rd at FIVE MILE R
	49568 LINDEN
	14030 BROUGHAM
	45627 S TURTLEHEAD Ct
	On RIDGE Rd at NORTH Dr
	In rear of 14301 ELM
	On SHELDON Rd at HELM St
	14707 NORTHVILLE Rd
	On EMERICK at NORTH TERR
	On NORTHVILLE Rd at FIVE MIL
	44055 FIVE MILE Rd
	14707 NORTHVILLE Rd
	45700 MAST
	15155 FOGG
	On STATE Hwy at N BECK Rd
	46210 W ANN ARBOR Rd

Automatic Aid Received

0000355	February 16, 2016 12:53	2	08255
0001885	August 19, 2016 13:22	2	08255
0002162	September 21, 2016 15:14	2	08255

Subtotal Mutual Aid Type 3

Additional Mutual Aid Departments

	47381 FIVE MILE Rd
	41424 E ANN ARBOR Rd
	14496 SHELDON Rd

Mutual Aid Given

0000976	May 6, 2016 11:43	3	08255
0001269	June 8, 2016 20:00	3	08255
0001273	June 9, 2016 10:33	3	08255
0001373	June 19, 2016 8:57	3	08255
0001742	August 3, 2016 12:16	3	08255
0001793	August 8, 2016 16:29	3	08255
0001829	August 12, 2016 13:53	3	08255
0002375	October 14, 2016 12:34	3	08255
0002405	October 18, 2016 17:03	3	08255
0002448	October 25, 2016 13:02	3	08255
0002449	October 25, 2016 13:06	3	08255
0002465	October 27, 2016 15:46	3	08255
0002663	November 23, 2016 17:52	3	08255
0002664	November 23, 2016 19:06	3	08255

Additional Mutual Aid Departments

	On NORTHVILLE Rd at FIVE MIL
	18216 SHADBROOK
	47855 SEVEN MILE
	15327 NORTHVILLE FOREST
	15455 HAGGERTY
	42010 7 MILE
	39901 TRADITIONS
	42000 7 MILE
	15870 HAGGERTY
	47723 PINE CREEK Ct
	18744 JAMESTOWN Cir
	On FIVE MILE Rd at HAGGERTY
	18268 PARKSHORE
	16100 HAGGERTY

Department WWMA: Hazardous Materials Response Team

Mutual Aid Given

Additional Mutual Aid Departments

0000479	March 3, 2016	17:53	3	WWMA	7051 LAKEVIEW Blvd
0000640	March 23, 2016	19:31	3	WWMA	On S MIDDLEBELT Rd at E I-94 E
0001364	June 18, 2016	19:30	3	WWMA	45132 RECTOR
<i>Subtotal Mutual Aid Type</i>			3		

Automatic Aid Given

Additional Mutual Aid Departments

0000148	January 20, 2016	1:32	4	WWMA	On I 94 at MIDDLEBELT
<i>Subtotal Mutual Aid Type</i>			1		
<i>Subtotal Department</i>			4		

Total **123**

Incident Summary by Incident Type

Date Range: From 1/1/2016 To 12/31/2016

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	59	53	00:06:40	\$1,434,400.00	\$19,907,201.00
Rupture/Explosion	1	1	00:05:02	\$0.00	\$0.00
EMS/Rescue	1,977	1,707	00:06:31	\$6,000.00	\$6,000.00
Hazardous Condition	93	81	00:07:25	\$0.00	\$0.00
Service Call	358	232	00:07:09	\$0.00	\$0.00
Good Intent	314	77	00:06:01	\$0.00	\$0.00
False Call	170	149	00:06:14	\$0.00	\$0.00
Other	26	20	00:03:04	\$0.00	\$0.00
Totals	2,998	2,320		\$1,440,400.00	\$19,913,201.00

Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 01/01/2016 Through 12/31/2016

Total Number of ePCRs: 1841

Total Number of Incidents: 1776

By Branch

01 Station 1 = 956

03 Station 3 = 884

99 Training = 1

Run Disposition

	#	%		#	%
Transports	229	12.4%	Dead Prior To Arrival	26	1.4%
Treated / Transferred Care	1289	70.0%	Dead After Arrival	1	0.1%
Treated / No Transport	95	5.2%	Treat/Transported by Private Veh.	N/A	N/A
No Treatment	N/A	N/A	No Transport / Refused Care	154	8.4%
Transported / Refused Care	N/A	N/A	Other	46	2.5%
Cancelled	N/A	N/A	No Patient Found	1	0.1%
Left Blank	N/A	N/A			

Run Type

	#	%		#	%
Emergency Runs	1831	99.5%	Non-Emergency Runs	10	0.5%
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	5	0.3%	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Runs (Scheduled)

Stand By	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Mutual Aid	N/A	N/A	Stand By	N/A	N/A
Interfacility	N/A	N/A	Mutual Aid	N/A	N/A
Intercept	N/A	N/A	Interfacility	N/A	N/A
			Intercept	N/A	N/A

Emergency Type Left Blank 0

Runs by Unit

Unit	Total Runs	Treat/Transp	Treat/Transfer	Treat/No Transp	Transp/Ref. Care	Cancelled	Dead Prior Arr	Dead After Arr	T/T Priv Veh	No Trans/Ref. Care	Other	No Pat Found
0401	926	121	673	63	0	0	7	0	0	53	8	1
0402	6	0	4	1	0	0	0	0	0	1	0	0
0403	872	108	602	30	0	0	16	1	0	98	17	0
E1	24	0	4	0	0	0	3	0	0	1	16	0
E3	11	0	5	1	0	0	0	0	0	1	4	0
U1	1	0	1	0	0	0	0	0	0	0	0	0
Left Blank	1	0	0	0	0	0	0	0	0	0	1	0
Total	1841	229	1289	95	0	0	26	1	0	154	46	1

Runs by Service Level

Dispatched Service Level	#	%	Recommended Service Level	#	%
BLS	78	4.2%	BLS	287	15.6%
ALS	1763	95.8%	ALS1	1531	83.2%
SCT	N/A	N/A	ALS2	23	1.2%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Urination Problem	4	0.2%
Vomiting	54	2.9%
Vomiting Blood	3	0.2%
Weakness	71	3.9%
<i>Left Blank</i>	425	23.1%
<i>Total</i>	1841	100.0%

Transport From (Category)

	#	%
Residence (Home)	1198	65.1%
Scene of Accident or Acute Event	538	29.2%
Residential, Custodial Facility	39	2.1%
--Left Blank--	66	3.6%
<hr/> Total	1841	100.0%

Transport From (Facility)

	#	%
--Left Blank--	1841	100.0%
<hr/> Total	1841	100.0%

Transport To (Destination Facility)

	#	%
St Mary Livonia ER	972	52.8%
No transport	238	12.9%
--Left Blank--	215	11.7%
Providence Park ER-Novi	124	6.7%
St Joe Ann Arbor ER	117	6.4%
UNIVERSITY OF MICHIGAN ER	93	5.1%
Henry Ford West Bloomfield	28	1.5%
Botsford Hospital ER	11	0.6%
Beaumont Hospital Royal Oak	11	0.6%
Garden City ER	9	0.5%
VA ANN ARBOR ER	6	0.3%
Annapolis ER	4	0.2%
Henry Ford MAIN	4	0.2%
Oakwood Canton	4	0.2%
Providence Southfield	3	0.2%
Detroit Medical Center	1	0.1%
Oakwood Main	1	0.1%
<hr/> Total	1841	100.0%

FOIA Monthly Report

Run Date: 01/05/2017 11:13 AM

E: 2

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
12/2/2016	PM Environmental	Staff Researcher A.M. Turse	Other	
12/29/2016	Draco International	Zoning Administrator Monica Labosky	Other	
12/13/2016	Associated Newspapers of MI	Don Howard	Other	
12/12/2016		Daina Ortiz	Code of Ordinance Records	
12/14/2016	Associated Newspapers of MI	Don Howard	Human Resources	

Total Requests: 5

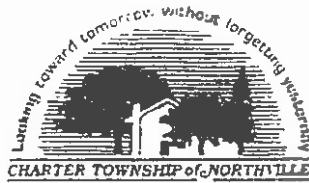
Total Dollars: 0

E.2

Charter Township of Plymouth
Freedom of Information Report
December 2016

<u>Control #/Dept</u>	<u>Date Rec'd</u>	<u>(F)OIA/(D)iscovery</u>	<u>Description</u>	<u>Requestor</u>	<u>Action Taken/Date</u>
12-1	12/2/2016	F	11064 Terry	Michael Cutshaw	Completed 12/02/2016
12-2	12/2/2016	F	939 S. Mill	Fred Kuykendall	Denied-No matches
12-3	12/2/2016	F	PCPD 16-5498	David Chiappelli	Completed 12/02/2016
12-4	12/2/2016	F	PCPD 16-5521	Joseph Corriveau	Completed 12/02/2016
12-5	12/5/2016	F	PCPD 16-5606	Dov Lustig	Completed 12/05/2016
12-6	12/6/2016	F	PTPD 16-7958	Steve Busch-AAA	Completed 12/06/2016
12-7	12/6/2016	F	PCPD 16-5607	Brian Stacey	Completed 12/06/2016
12-8	12/9/2016	D	PTPD 16-9976	Keith Kecskes	Completed 12/09/2016
12-9	12/13/2016	F	Surveillance 11/19-11/20	Don Howard	Completed 12/13/2016
12-10	12/13/2016	F	41960 AAR 2013-2014	Laura Zander	Completed 12/13/2016
12-11	12/20/2016	F	PTPD 16-7631	Diane Sanshie	Completed 12/23/2016
12-12	12/20/2016	F	44531 Anne Ct	Carla Testani	Completed 12/23/2016
12-13	12/21/2016	F	PTPD 05-10081	Ashley Demsky	Denied/Sent Letter
12-14	12/27/2016	F	PTPD 16-10571	Mark Savitskie	Completed 12/27/2016
12-15	12/27/2016	F	PTPD 16-10731	Tanya Panizzo	Not Approved yet
12-16	12/27/2016	F	PTPD 16-8999	Jane Schumacher	Completed 12/27/2016
12-17	12/27/2016	F	PTPD 16-7788	Dawn Perfect	Completed 12/27/2016
12-18	12/29/2016	F	PTPD 16-7969	Cochran, Kroll	Filled 10/16. See 10-13
12-19	12/29/2016	D	PTPD 16-10703	Ryan Ramsayer	Completed 12/29/2016
12-20	12/29/2016	D	PTPD 16-8463 Media	Steven Dulan	Denied-No video

E.2



DEPARTMENT OF PUBLIC SAFETY
FIRE DEPARTMENT

John E. Werth, Director

December 9, 2016

Dan Phillips
Fire Chief
Plymouth Township Fire Department
9955 Haggerty Rd.
Plymouth, MI 48170

Dear Chief Phillips:

On behalf of the Northville Township Fire Department, I want to thank you for letting us utilize your fire station for the past several months. Responding out of your station allowed us to continue providing emergency services in a timely manner while 6 Mile Road was under construction. The location of the station worked out well, with no disruption of service to our residents.

It has been a pleasure working with you and Plymouth Township. Thank you for being an excellent host and making us feel welcome. I look forward to the continued partnership.

Sincerely,

Brent Siegel
Fire Chief

BS/blm

cc: Kurt Heise, Supervisor
✓ Jerry Vorva, Clerk
Mark Clinton, Treasurer
Chuck Curmi, Trustee
Jack Dempsey, Trustee
Bob Doroshewitz, Trustee
Gary Heitman, Trustee

Charter Township of Plymouth
January 10, 2017
Board Meeting Date

E.3

1/10/2017	
Batch ID	
Check Date	
	TOTAL
GENERAL FUND(101)	1,581,644.47
SWD(226)	130,371.58
IMPROV. REV.(246)	131,746.31
DRUG FORFEITURE(265)	-
GOLF COURSE FUND - (510)	36,904.30
SENIOR TRANSPORATION (588)	17,238.79
WATER/SEWER(592)	981,214.67
TRUST& AGENCY(701)	1,000.00
POLICE BOND FUND (702)	7,320.00
TAX POOL(703)	42,249.04
SPECIAL ASSESS CAPITAL (805)	1,003,779.19
TOTAL	3,933,468.35

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$1,475.31
Uniform Equip - New Hire Officer Cox Inv. 62941			Check Date:	01/11/2017
101-305-758.000		<i>New Issue Equipment for Officer Cox</i>		1,475.31
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$365.00
Uniform Equip/Sgt. Krebs Inv. 62940 11/9/16			Check Date:	01/11/2017
101-305-758.000		<i>Uniform Boots</i>		365.00
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$104.99
Chief's sweater			Check Date:	01/11/2017
101-336-758.000		<i>Sweater for Chief</i>		104.99
NAPA Auto Parts of Plymouth			Invoice Amount:	\$14.99
cable tie cannister			Check Date:	01/11/2017
101-336-863.000		<i>cable tie canister</i>		14.99
NAPA Auto Parts of Plymouth			Invoice Amount:	\$5.99
anti seize			Check Date:	01/11/2017
101-336-863.000		<i>Anti Seize</i>		5.99
NAPA Auto Parts of Plymouth			Invoice Amount:	\$330.96
Vehicle supplies			Check Date:	01/11/2017
101-336-863.000		<i>wax, polish, cleaner</i>		21.18
101-336-863.000		<i>Rain x</i>		30.25
101-336-863.000		<i>Arm all</i>		40.90
101-336-863.000		<i>wind wash</i>		33.84
101-336-863.000		<i>battery protect</i>		40.26
101-336-863.000		<i>saew30</i>		47.88
101-336-863.000		<i>rot t 40</i>		81.36
101-336-863.000		<i>wd 40</i>		31.80
101-336-863.000		<i>fuse</i>		3.49
NAPA Auto Parts of Plymouth			Invoice Amount:	\$9.79
headlamp			Check Date:	01/11/2017
101-336-863.000		<i>Headlamp</i>		9.79
B & R JANITORIAL SUPPLY			Invoice Amount:	\$1,131.77
Maint supplies			Check Date:	01/11/2017
101-336-776.000		<i>LAUNDRY DET ACP476G</i>		183.12
101-336-776.000		<i>2PLY GPC168</i>		166.26
101-336-776.000		<i>CTRL PULL TWLS 21000810</i>		34.64
101-336-776.000		<i>KIT ROLL TWL 21002900</i>		65.98
101-336-776.000		<i>CASCADE PGC41759</i>		43.74
101-336-776.000		<i>HUSKY CAN320Q</i>		21.00
101-336-776.000		<i>CLOROX WIPES CL001594</i>		73.88
101-336-776.000		<i>C FOLD 21001100</i>		65.54
101-336-776.000		<i>SPONGE PAD174</i>		33.40
101-336-776.000		<i>LINERS 21004200</i>		38.94
101-336-776.000		<i>DR SHTS CDC1499</i>		86.64
101-336-776.000		<i>STAIN TRT DRK9492</i>		107.88
101-336-776.000		<i>DISIN CHS5157</i>		33.90
101-336-776.000		<i>FEBREEZE PGC8191</i>		49.93
101-336-776.000		<i>FUEL SURCHG</i>		3.50
101-336-776.000		<i>SOYL ST PK 10031330</i>		88.26
101-336-776.000		<i>CLEANER 1005800</i>		35.16

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

B & R JANITORIAL SUPPLY			Invoice Amount:	\$317.54
Cleaning supplies			Check Date:	01/11/2017
	101-336-776.000	Laundry det ACP476G		61.04
	101-336-776.000	c fold towels 21001100		32.77
	101-336-776.000	ROLL TOWELS 21002900		32.99
	101-336-776.000	BLEACH 10005800		35.16
	101-336-776.000	CLOROX WIPES CL001594		36.94
	101-336-776.000	DISIN CHS5157		33.90
	101-336-776.000	FUEL CHG 10000090		3.50
	101-336-776.000	SOAP SANS890		81.24
BELLE TIRE			Invoice Amount:	\$859.99
U3 tires			Check Date:	01/11/2017
	101-336-863.000	Tires for U3		859.99
BLACKWELL FORD INC.			Invoice Amount:	\$1,701.35
U1 filter assembly			Check Date:	01/11/2017
	101-336-863.000	U1 Filter Assembly		1,701.35
BLACKWELL FORD INC.			Invoice Amount:	\$42.34
C1 oil chg tire rotation			Check Date:	01/11/2017
	101-336-863.000	oil chg & tire rotation		42.34
CARMACK APPLIANCE & SVC. INC.			Invoice Amount:	\$64.95
dishwasher rep call only			Check Date:	01/11/2017
	101-336-776.000	service call		64.95
CDW GOVERNMENT INC			Invoice Amount:	\$353.08
Data Cartridges - Quote HNKW235			Check Date:	01/11/2017
	101-201-727.000	HP LTO 4 Data Cartridge - C7974A		128.28
	101-201-727.000	IBM LTO 5 Data Cartridge - 46X1290		76.60
	101-201-727.000	Quantum LTO 3 Cartridge - MR-L3MQN-01		148.20
CORRIGAN OIL COMPANY			Invoice Amount:	\$1,327.97
Fuel			Check Date:	01/11/2017
	592-291-863.000	Dyed Ultra Low Sulfur #2		397.14
	592-291-863.000	Gas 87 - Ethanol		922.48
	592-291-863.000	Fuel Tax Recap		8.35
WADE-TRIM OPERATIONS SERVICES			Invoice Amount:	\$12,500.00
Proposal for Engineering Services			Check Date:	01/11/2017
	101-446-818.000	PASER Roads Ratings		12,500.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount:	\$4,730.00
Professional Services 10/3/16 - 10/29/16			Check Date:	01/11/2017
	805-805-970.290	Const Admin Deer Creek Sub		4,730.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount:	\$10,355.00
Professional Services 8/28/16 - 10/30/16			Check Date:	01/11/2017
	805-805-970.340	Insp Services Ridgewood Hills 2,3,4		10,355.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount:	\$5,095.00
Professional Services 10/2/16 - 10/29/16			Check Date:	01/11/2017
	805-805-970.340	Const Admin Ridgewood Hills SAD		5,095.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount:	\$5,605.00
Professional Services 10/3/16 - 10/29/16			Check Date:	01/11/2017

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	805-805-970.290	Inspection Services Deer Creek Sub	5,605.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount: \$5,320.00
Professional Services 10/1/16 - 10/30/16			Check Date: 01/11/2017
	805-805-970.210	Hunters Creek SAD - inspection	5,320.00
FIRE MODULES LLC			Invoice Amount: \$1,640.00
CLEMIS			Check Date: 01/11/2017
	101-336-727.000	CLEMIS web service	1,400.00
	101-336-727.000	Yrly Support Web passthrough	240.00
HORTON PLUMBING			Invoice Amount: \$1,671.33
Installation of faucets			Check Date: 01/11/2017
	101-336-776.000	Installation of 5 faucets	1,671.33
J & B MEDICAL SUPPLY INC			Invoice Amount: \$266.60
medical supplies			Check Date: 01/11/2017
	101-336-836.000	DIGFR10-3 GLOVES	89.00
	101-336-836.000	DIGFR10-4 GLOVES	89.00
	101-336-836.000	FCI810-4286201-003 TEST STRIPS	66.00
	101-336-836.000	GKR 7000 BAGS	22.60
OVERHEAD DOOR CO. OF WHITMORE LAKE			Invoice Amount: \$284.50
Sta#2			Check Date: 01/11/2017
	101-336-776.000	Sta#2 repair garage door	284.50
OVERHEAD DOOR CO. OF WHITMORE LAKE			Invoice Amount: \$909.00
OVERHEAD DOOR REPAIR STA 3			Check Date: 01/11/2017
	101-336-776.000	Repair overhead door FS#3	909.00
SITEONE LANDSCAPE SUPPLY			Invoice Amount: \$230.38
Irrigation Nozzles			Check Date: 01/11/2017
	101-691-931.000	640 F/C #42 Nozzle	230.38
Livonia Fire Department			Invoice Amount: \$500.00
EMS IC-Smith			Check Date: 01/11/2017
	101-336-960.000	EMS-IC -C. Smith 12/10/16-3/25/17	500.00
Luigi Ferdinandi & Son Cement			Invoice Amount: \$9,799.00
Wilcox - Village Ct intersection			Check Date: 01/11/2017
	592-291-932.000	Water main break repair	9,799.00
M H R BILLING SERVICES			Invoice Amount: \$252.00
monthly billing fee			Check Date: 01/11/2017
	101-336-727.000	Billings 10/25/16-11/21/16	252.00
Michigan Meter, a Ferguson enterpr			Invoice Amount: \$191.82
Meter parts			Check Date: 01/11/2017
	592-172-780.000	Flanges	178.00
	592-172-780.000	Delivery	13.82
OFFICE DEPOT			Invoice Amount: \$349.62
Office Supplies			Check Date: 01/11/2017
	101-253-727.000	Office Supplies	349.62
KIWANIS CLUB OF COLONIAL PLYMOUTH			Invoice Amount: \$170.00
Kiwanis			Check Date: 01/11/2017

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION**

	101-371-958.000	2016-2017 Dwes	170.00
PROVANTAGE, LLC			Invoice Amount: \$2,764.97
Cisco ASA and Switch-Quote 7173952			Check Date: 01/11/2017
	101-201-978.000	Cisco ASA - ASA5506-K9 Sec Applianc	1,112.00
	101-201-978.000	Cisco Switch - WS-C3560CX-8PC-S	1,639.98
	101-201-978.000	Shipping	12.99
R A F T			Invoice Amount: \$1,200.00
2017 membership			Check Date: 01/11/2017
	101-336-727.000	2017 Membership dues	1,200.00
VANCE'S LAW ENFORCEMENT			Invoice Amount: \$2,655.20
Ammunition for 2016			Check Date: 01/11/2017
	101-305-960.000	Winchester 5.56mm 55gr. FMJ # Q3131	2,655.20
Michigan Academy of Emergency Serv			Invoice Amount: \$35.00
CPR class			Check Date: 01/11/2017
	101-336-960.000	Adm course for fee	10.00
	101-336-960.000	CPR cards	25.00
PLYMOUTH RUBBER & TRANSMISSION			Invoice Amount: \$98.56
V-belt for fan			Check Date: 01/11/2017
	101-265-776.000	inv 197416	98.56
PRINTING SYSTEMS INC			Invoice Amount: \$49.50
Election Certificates			Check Date: 01/11/2017
	101-215-727.000	200 Green Ballot Container Certificates	40.00
	101-215-727.000	Freight Charges	9.50
W.J.O'NEIL COMPANY			Invoice Amount: \$762.26
RTU #2 No heat			Check Date: 01/11/2017
	101-265-776.000	INVOICE 12969	762.26
APOLLO FIRE EQUIPMENT			Invoice Amount: \$2,897.48
Hoods for FF's			Check Date: 01/11/2017
	101-336-758.000	18 hoods	2,897.48
BLACKWELL FORD INC.			Invoice Amount: \$852.88
R3 tires			Check Date: 01/11/2017
	101-336-863.000	Tires R3	852.88
BLACKWELL FORD INC.			Invoice Amount: \$869.94
R1 tires			Check Date: 01/11/2017
	101-336-863.000	tires for R1	869.94
HASTINGS AIR-ENERGY CONTROL			Invoice Amount: \$238.95
Adj system @ sta#1			Check Date: 01/11/2017
	101-336-851.000	Adjustments to system @ Station #1	238.95
HYDRO CORP			Invoice Amount: \$1,649.00
Inspection/reporting services November 2016			Check Date: 01/11/2017
	592-291-804.000	Cross connection control program	1,649.00
IRON MOUNTAIN			Invoice Amount: \$180.00
Monthly Storage			Check Date: 01/11/2017
	101-215-727.000	Monthly Storage Charges	180.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

KONICA MINOLTA BUSINESS SOLUTIONS			Invoice Amount:	\$389.45
Printer/Copier			Check Date:	01/11/2017
	101-215-727.000	November 2016 Clerk Copies		253.07
	101-371-727.000	November 2016 Building Copies		136.38
KONICA MINOLTA BUSINESS SOLUTIONS			Invoice Amount:	\$187.50
Maintenance 10/1/2016 - 10/31/16			Check Date:	01/11/2017
	101-171-727.000	C454e Copier Maintenance		39.38
	101-201-851.000	Maint.		7.50
	101-400-851.000	Maint.		9.38
	226-226-727.000	Maint.		9.38
	592-172-727.000	Maint		121.86
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/11/2017
	592-172-758.000	Uniforms 12/2/16		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/11/2017
	592-172-758.000	Uniforms 12/9/16		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/11/2017
	592-172-758.000	Uniforms 11/25/16		84.35
PLYMOUTH RUBBER & TRANSMISSION			Invoice Amount:	\$27.83
Vactor parts			Check Date:	01/11/2017
	592-291-851.000	Fitting		27.83
PROVANTAGE, LLC			Invoice Amount:	\$452.00
Maintenance For Switch and ASA - Quote 717673			Check Date:	01/11/2017
	101-201-727.000	ASA5506 Smartnet-CONSNTASA5506K		238.00
	101-201-727.000	C3560CX8PCS Smartnet - CON-SNT-WSC38PCS		214.00
AIRGAS USA, LLC			Invoice Amount:	\$303.40
Oxygen			Check Date:	01/11/2017
	101-336-836.000	Oxygen		303.40
OFFICE DEPOT			Invoice Amount:	\$3.78
Office supplies			Check Date:	01/11/2017
	592-172-727.000	Steno notebook		3.78
OFFICE DEPOT			Invoice Amount:	\$143.66
Office supplies			Check Date:	01/11/2017
	592-172-727.000	Pilot "Bottle to Pen"		14.69
	592-172-727.000	D-Ring binder		7.59
	592-172-727.000	Bankers Box		47.69
	592-172-727.000	Viewable labels		17.90
	592-172-727.000	Viewable refill kit		26.79
	592-172-727.000	Yellow Sharpie		12.06
	592-172-727.000	Automatic pencils		4.95
	592-172-727.000	Alliance Rubber X-Treme File Bands		11.99
OFFICE DEPOT			Invoice Amount:	\$953.14
Office Supplies			Check Date:	01/11/2017
	101-215-727.000	Office Supplies		953.14

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

OFFICE DEPOT Office Supplies <i>101-215-727.000 Office Supplies</i>	Invoice Amount: Check Date:	\$18.90 01/11/2017 <i>18.90</i>
OFFICE DEPOT Office Supplies <i>101-215-727.000 Office Supplies</i>	Invoice Amount: Check Date:	\$111.96 01/11/2017 <i>111.96</i>
APOLLO FIRE EQUIPMENT Ram <i>101-336-978.000 274085000 R42162 Hurst Ram</i>	Invoice Amount: Check Date:	\$8,000.00 01/11/2017 <i>8,000.00</i>
APOLLO FIRE EQUIPMENT ram power supply <i>101-336-978.000 272085412 Power supply</i>	Invoice Amount: Check Date:	\$600.00 01/11/2017 <i>600.00</i>
BIO-CARE INC FF Physicals <i>101-336-835.000 Physicals for FD personnel</i>	Invoice Amount: Check Date:	\$1,290.00 01/11/2017 <i>1,290.00</i>
ALLIE BROTHERS UNIFORMS Uniform Equip/Maples (new hire) Inv. 63007 11/1 <i>101-305-758.000 New issue uniform equipment</i>	Invoice Amount: Check Date:	\$1,539.73 01/11/2017 <i>1,539.73</i>
ALLIE BROTHERS UNIFORMS Uniform Equip/Cioma Inv. 62404 10/7/16 <i>101-305-758.000 L/S Shirt</i> <i>101-305-758.000 Winter Gloves</i>	Invoice Amount: Check Date:	\$175.97 01/11/2017 <i>143.97</i> <i>32.00</i>
BATTERIES PLUS BULBS 3 volt lithium batteries Inv. 481-307532 11/28/16 <i>101-305-727.000 12 pack 3 volt lithium batteries</i>	Invoice Amount: Check Date:	\$83.85 01/11/2017 <i>83.85</i>
CDW GOVERNMENT INC WiFi Adapter - Quote HNXT493 <i>101-201-727.000 Startech WiFi Adapter - USB867WAC22</i>	Invoice Amount: Check Date:	\$122.22 01/11/2017 <i>122.22</i>
CODE SAVVY CONSULTANTS LLC BOSH DINING AREA, REMODEL FIRE ALARM SYS <i>101-371-818.000 INV 1182 15000 HAGGERTY ROAD</i>	Invoice Amount: Check Date:	\$250.00 01/11/2017 <i>250.00</i>
CORRIGAN OIL COMPANY Fuel <i>592-291-863.000 Dyed Ultra Low Sulfur #2</i> <i>592-291-863.000 Gas 87 - Ethanol</i> <i>592-291-863.000 Fuel Tax Recap</i>	Invoice Amount: Check Date:	\$2,199.49 01/11/2017 <i>626.16</i> <i>1,560.09</i> <i>13.24</i>
CORRIGAN OIL COMPANY Fuel <i>592-291-863.000 Dyed Ultra Low Sulfur #2</i> <i>592-291-863.000 Gas 87 - Ethanol</i> <i>592-291-863.000 Fuel Tax Recap</i>	Invoice Amount: Check Date:	\$1,278.54 01/11/2017 <i>209.17</i> <i>1,062.18</i> <i>7.19</i>
DELL MARKETING L.P. Quote #3000000387053.1- Montiors, Assessing <i>101-209-727.000 Dell Monitors U2412M</i>	Invoice Amount: Check Date:	\$346.32 01/11/2017 <i>346.32</i>

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION

INVOICE INFORMATION

ENGINEERING REPRODUCTION		Invoice Amount:	\$22.50
Copies of Site Plan - Loc Performance		Check Date:	01/11/2017
	101-400-727.000	Copies - Site Plan Loc Performance	22.50
ETNA SUPPLY		Invoice Amount:	\$31.08
Hydrant parts		Check Date:	01/11/2017
	592-291-934.000	Screws	31.08
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,425.00
Inspection Services - Hunters Creek Sub		Check Date:	01/11/2017
	805-805-970.210	Inspection Services - Hunters Creek Sub	1,425.00
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$2,001.25
Construction Administration - Hunters Creek sub		Check Date:	01/11/2017
	805-805-970.210	Construction Admin - Hunters Creek Sub	2,001.25
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$2,423.75
Construction Admin - Ridgewood Hills		Check Date:	01/11/2017
	805-805-970.340	Construction Admin - Ridgewood Hills	2,423.75
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,140.00
Inspection Services - Ridgewood Hills		Check Date:	01/11/2017
	805-805-970.340	Inspection Services - Ridgewood Hills	1,140.00
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,615.00
Inspection Services - Deer Creek		Check Date:	01/11/2017
	805-805-970.290	Inspection Services - Deer Creek sub	1,615.00
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,926.25
Construction admin - Deer Creek Sub		Check Date:	01/11/2017
	805-805-970.290	Construction Admin - Deer Creek Sub	1,926.25
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,535.00
Local Road Initiative - 2016/17		Check Date:	01/11/2017
	101-446-818.000	Local Road Initiative 2016/17	1,535.00
GUARDIAN ALARM CO		Invoice Amount:	\$241.89
Alarm Billing 12/1/2016 - 02/28/2017		Check Date:	01/11/2017
	592-443-937.000	Plymouth Twp Pump House 50500 AA Rd	241.89
HUBBELL, ROTH, & CLARK, INC.		Invoice Amount:	\$3,513.93
Sanitary sewer separation - Life Cycle/Cost Benefi		Check Date:	01/11/2017
	592-172-818.000	Sanitary sewer separation	3,513.93
HUBBELL, ROTH, & CLARK, INC.		Invoice Amount:	\$5,516.58
Sanitary Sewer - Study Plan review		Check Date:	01/11/2017
	592-172-818.000	Sanitary Sewer Study Plan	5,516.58
HUBBELL, ROTH, & CLARK, INC.		Invoice Amount:	\$15,382.91
Sanitary sewer - Route Study		Check Date:	01/11/2017
	592-172-818.000	Sanitary Sewer - Route Study	15,382.91
KOCIAN EXCAVATING CO		Invoice Amount:	\$200.00
Hillcrest Apts.-2" water service repair		Check Date:	01/11/2017
	592-291-935.000	Labor & equipment 4 Hrs.	200.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

MARK'S OUTDOOR POWER EQUIPMENT			Invoice Amount:	\$82.32
Snow blower repair			Check Date:	01/11/2017
	592-172-963.000	Spring-Extension		3.82
	592-172-963.000	Scraper		17.06
	592-172-963.000	Misc. hardware		2.00
	592-172-963.000	Lever-choke		5.44
	592-172-963.000	Hour labor rate .75		54.00
MARK'S OUTDOOR POWER EQUIPMENT			Invoice Amount:	\$84.75
Parts - salt spreader			Check Date:	01/11/2017
	592-172-963.000	Pinion gear, w/roll pin		23.15
	592-172-963.000	AXLE GEAR W/ROLL PIN		61.60
MARK'S OUTDOOR POWER EQUIPMENT			Invoice Amount:	\$86.77
Snow blower repair			Check Date:	01/11/2017
	592-172-963.000	Carb repair kit		15.36
	592-172-963.000	Plug/STK#415		3.09
	592-172-963.000	Oil		3.37
	592-172-963.000	Labor .7		64.95
MICHIGAN CAT			Invoice Amount:	\$759.17
SKID Maint			Check Date:	01/11/2017
	592-291-851.000	Preventive maint/labor		759.17
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/11/2017
	592-172-758.000	Uniforms 12/23/16		84.35
HD SUPPLY WATERWORKS, LTD.			Invoice Amount:	\$56.88
Utility staking			Check Date:	01/11/2017
	592-172-963.000	Inv G316064 w/credit G078232 applied		56.88
NORTHVILLE CAR WASH, INC.			Invoice Amount:	\$42.00
November Car Washes			Check Date:	01/11/2017
	101-305-863.000	Nov. car washes		42.00
NAPA Auto Parts of Plymouth			Invoice Amount:	\$833.28
Equipment for new trucks			Check Date:	01/11/2017
	592-291-863.000	Running boards		813.33
	592-291-863.000	Freight		19.95
DEARBORN LITHOGRAPH, INC			Invoice Amount:	\$11,371.00
2017 Township Calendar Estimate			Check Date:	01/11/2017
	101-101-885.000	2017 Annual Township Calendar		11,371.00
EHLERS HEATING & AIR CONDITIONING			Invoice Amount:	\$36,780.00
Furnace/Air Conditioner Replacement			Check Date:	01/11/2017
	592-100-180.000	Carrier furnace/air conditioner		36,780.00
EVERLAST ASPHALT CORPORATION, THE			Invoice Amount:	\$5,808.00
Main break			Check Date:	01/11/2017
	592-291-935.000	Asphalt Hillcrest Apt		5,808.00
GARRETT AUTO AND TRUCK SVC			Invoice Amount:	\$168.85
Repairs - 2014 Ford F-550			Check Date:	01/11/2017
	592-291-863.000	Service		171.87
	592-291-863.000	-Sales tax		(3.02)

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

MARK'S OUTDOOR POWER EQUIPMENT			Invoice Amount:	\$18.00
Snow blower			Check Date:	01/11/2017
	101-691-931.000	Labor rate .25 hrs		18.00
MARK'S OUTDOOR POWER EQUIPMENT			Invoice Amount:	\$141.00
Parts - salt spreader			Check Date:	01/11/2017
	592-172-963.000	Axle gear w/roll pin		61.60
	592-172-963.000	Pinion gear, w/roll pin		23.15
	592-172-963.000	Blade-rotor		43.20
	592-172-963.000	Blade-scraper		13.05
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	01/11/2017
	592-172-758.000	Uniforms 12/16/16		84.35
OFFICE DEPOT			Invoice Amount:	\$52.27
OFFICE SUPPLIES			Check Date:	01/11/2017
	101-371-727.000	DESK CALENDAR AND TAPE		52.27
B & R JANITORIAL SUPPLY			Invoice Amount:	\$840.00
Floor cleaning in various areas on police dept. Inv			Check Date:	01/11/2017
	101-305-776.000	Floor service		840.00
B & R JANITORIAL SUPPLY			Invoice Amount:	\$1,722.80
JANITORIAL SUPPLY			Check Date:	01/11/2017
	101-265-776.000	INV 175292		775.26
	101-265-858.000	INV 175292		51.68
	101-305-776.000	INV 175292		430.70
	101-325-727.000	INV 175292		172.28
	101-336-776.000	INV 175292		34.46
	592-172-776.000	INV 175292		258.42
CODE SAVVY CONSULTANTS LLC			Invoice Amount:	\$755.00
SPRINKLE SYSTEM REVIEW FOR OUR LADY OF G			Check Date:	01/11/2017
	101-371-818.000	INV 1164		755.00
ORCHARD, HILTZ, & MCCLIMENT, INC.			Invoice Amount:	\$12,480.25
Professional Services - Plymouth Commons Road			Check Date:	01/11/2017
	805-805-970.300	Professional Serv Plymouth Commons Road		12,480.25
ORCHARD, HILTZ, & MCCLIMENT, INC.			Invoice Amount:	\$5,201.50
Professional Services - Plymouth Commons Rd ins			Check Date:	01/11/2017
	805-805-970.300	Prof. Servs. Plymouth Commons inspec.		5,201.50
PELTZ SODDING			Invoice Amount:	\$23.00
Sod			Check Date:	01/11/2017
	592-291-935.000	Sod		23.00
PRESIDIO			Invoice Amount:	\$1,850.00
KACE Software Maint-Quote 1-3497KFK			Check Date:	01/11/2017
	101-290-941.000	KACE Software Support Renewal LLB-KCE-PS		1,850.00
RELIABLE LANDSCAPING INC.			Invoice Amount:	\$790.00
Landscaping			Check Date:	01/11/2017
	592-291-935.000	20 Tons of 21AA Stone		690.00
	592-291-935.000	Delivery		100.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION****WAYNE COUNTY**

July, 2016 Prisoner Housing Inv. 287470 11/2/16
101-305-832.000 *July Prisoner Housing*

Invoice Amount: \$280.00
Check Date: 01/11/2017
280.00

WAYNE COUNTY

August, 2016 Prisoner Housing Inv. 287506 11/4/
101-305-832.000 *August Prisoner Housing*

Invoice Amount: \$280.00
Check Date: 01/11/2017
280.00

WAYNE COUNTY

September, 2016 Prisoner Housing Inv. 287544 1
101-305-832.000 *September Prisoner Housing*

Invoice Amount: \$420.00
Check Date: 01/11/2017
420.00

Total Amount to be Disbursed: \$219,030.48

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

35TH DISTRICT COURT			Invoice Amount:	\$1,050.00
POLICE BOND 12/27/2016			Check Date:	01/05/2017
	<i>702-100-087.000</i>	<i>6277</i>		<i>250.00</i>
	<i>702-100-087.000</i>	<i>6278</i>		<i>500.00</i>
	<i>702-100-087.000</i>	<i>6279</i>		<i>300.00</i>
35TH DISTRICT COURT			Invoice Amount:	\$220.00
POLICE BOND 12/28/2016			Check Date:	01/05/2017
	<i>702-100-087.000</i>	<i>6280</i>		<i>220.00</i>
35TH DISTRICT COURT			Invoice Amount:	\$1,500.00
POLICE BOND 1/3/2017			Check Date:	01/05/2017
	<i>702-100-087.000</i>	<i>6281</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6282</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6283</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6285</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6286</i>		<i>300.00</i>
			Total Amount to be Disbursed:	\$2,770.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

ALERUS FINANCIAL		Invoice Amount:	\$2,276.18
Defined Contribution - 12/9/16		Check Date:	01/04/2017
	101-325-714.050	Define Contribution -Dispatch (Employer)	1,137.60
	101-100-231.000	Employee Cont -all	638.14
	101-100-231.000	Define Contribution-Police (ER)	500.44
ALERUS FINANCIAL		Invoice Amount:	\$2,068.91
Defined Contribution - 12/23/16		Check Date:	01/04/2017
	101-325-714.050	Define Contribution -Dispatch (Employer)	982.15
	101-100-231.000	Employee Cont -all	586.32
	101-100-231.000	Define Contribution-Police (ER)	500.44
A T & T		Invoice Amount:	\$25.43
FS#3 Meterline Dec. 2016		Check Date:	01/04/2017
	101-336-921.000	Meterline FS # 3 - Dec - 2016	25.43
ADP INC		Invoice Amount:	\$3,043.04
Payroll processing 12/12/16		Check Date:	01/04/2017
	101-290-941.000	Payroll processing 12/12/16	3,043.04
DTE ENERGY		Invoice Amount:	\$251.66
Baseball Diamonds Nov - dec 2016		Check Date:	01/04/2017
	101-691-921.000	Baseball Diamonds Nov -dEC 2016	251.66
DTE ENERGY		Invoice Amount:	\$473.23
Hilltop Golf Course Maintenance Shed-Nov-Dec 20		Check Date:	01/04/2017
	510-510-737.000	Hilltop Golf Course Clubhouse	430.45
	510-510-737.000	Hilltop Golf Course Shed	32.41
	510-510-737.000	Late fee	10.37
HINES PARK LINCOLN MERCURY		Invoice Amount:	\$289.74
Vehicle Repair/145836 Inv. C56727 6/28/16		Check Date:	01/04/2017
	101-305-863.000	Special Wheel and Tire	289.74
HINES PARK LINCOLN MERCURY		Invoice Amount:	\$44.00
Vehicle Repair/157877 Inv. 61600 7/14/16		Check Date:	01/04/2017
	101-305-863.000	Alignment	44.00
HINES PARK LINCOLN MERCURY		Invoice Amount:	\$459.55
Vehicle Repair/C41291 Inv. C62162 7/20/16		Check Date:	01/04/2017
	101-305-863.000	Rear Brakes/Oil Change	459.55
HINES PARK LINCOLN MERCURY		Invoice Amount:	\$129.95
Vehicle Repair/145836 Inv. C62635 7/23/16		Check Date:	01/04/2017
	101-305-863.000	Replace battery	129.95
I.A.F.F. - LOCAL 1496		Invoice Amount:	\$2,130.00
IAFF Union Dues - Dec 2016		Check Date:	01/04/2017
	101-100-232.020	Atkins, Daniel L.	110.00
	101-100-232.020	Bukis, Peter J.	110.00
	101-100-232.020	Conely, Patrick	110.00
	101-100-232.020	Conroy, William J.	150.00
	101-100-232.020	Culver, Ean G.	110.00
	101-100-232.020	Fox, David R.	110.00
	101-100-232.020	Gross, Scott Paul	110.00
	101-100-232.020	Haller, Christopher M.	110.00
	101-100-232.020	Harrell, James M.	110.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-232.020	Mack, Christopher	110.00
101-100-232.020	Mallari, Jeffery G.	110.00
101-100-232.020	Mangan, Gregory	110.00
101-100-232.020	Mann, Charles H.	110.00
101-100-232.020	Pickert, Douglas	110.00
101-100-232.020	Randall, Jeffrey	110.00
101-100-232.020	Smith, Christopher B.	110.00
101-100-232.020	Tefend, Ricky L.	110.00
101-100-232.020	Villet, Guy	110.00
101-100-232.020	Bonadeo, Mark	110.00

JACHYM, HARRY

Mileage Reimbursement - sept - nov 2016

805-805-970.005

Mileage Reimbursement sept - Nov 2016

Invoice Amount: \$229.50
Check Date: 01/04/2017
 229.50

M E R S

M E R S Dec. 2016 Employee Contribution Dispatc

101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050
 101-100-231.050

BEREZAK
 BULMER
 CLARK
 CROWE
 FELL
 INNES
 SMITH
 TURLEY
 YUDT

Invoice Amount: \$4,360.08
Check Date: 01/04/2017

446.25
 527.61
 527.29
 452.67
 494.76
 451.05
 533.14
 470.02
 457.29

M E R S

MERS Dec 2016 FIRE employee contribution

101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020
 101-100-231.020

ATKINS
 BUKIS
 CONELY
 CONROY
 FOX
 GROSS
 HARRELL
 MACK
 MALLARI
 MANGAN
 MANN
 PHILLIPS
 RANDALL
 TEFEND
 VILLET

Invoice Amount: \$9,558.16
Check Date: 01/04/2017

619.63
 583.51
 556.27
 603.24
 780.16
 609.16
 653.54
 611.66
 543.12
 544.70
 711.74
 782.00
 541.00
 602.30
 816.13

M E R S

MERS Dec.2016 Police Employee Contribution

101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030
 101-100-231.030

Antal, Robert
 Bartram, Brad
 Brothers, Jon
 Cheston, Steven
 Cioma, Bradley
 Coffell
 Fetner, William
 Fetter, Jeffrey
 Fritz, Michael
 Haskin
 Hayes, Jeason

Invoice Amount: \$15,456.81
Check Date: 01/04/2017

553.54
 522.11
 553.54
 691.42
 629.50
 577.90
 483.25
 638.47
 728.83
 869.10
 660.46

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-231.030	Hinkle, Michael	564.97
101-100-231.030	Hoffman, Marc	427.70
101-100-231.030	King, Caitlin	577.90
101-100-231.030	Krebs, Ryan	469.15
101-100-231.030	Kudra	489.28
101-100-231.030	Linton, Marcy	577.90
101-100-231.030	McParland, Jeffrey	620.47
101-100-231.030	Ripp	660.46
101-100-231.030	Rozum	606.28
101-100-231.030	Rupard, Bryan	674.22
101-100-231.030	Schemanske, Jeremy	704.32
101-100-231.030	Seipenko, Todd	463.12
101-100-231.030	Smitherman, Joseph	641.11
101-100-231.030	Tidertington, Scott	655.30
101-100-231.030	Warring, Aaron	416.51

MERS

MERS Dec 2016-Police -Employer Portion

Invoice Amount: \$31,694.58**Check Date: 01/04/2017**

101-305-714.030	Antal	1,480.34
101-305-714.030	Bartram	977.39
101-305-714.030	Brothers	1,480.34
101-305-714.030	Cheston	1,294.32
101-305-714.030	Cioma	1,178.42
101-305-714.030	Coffell	1,081.82
101-305-714.030	Fetner	1,292.35
101-305-714.030	Fetter	1,195.20
101-305-714.030	Fritz	1,364.36
101-305-714.030	Haskin	1,626.96
101-305-714.030	Hayes	1,236.37
101-305-714.030	Hinkle	1,057.63
101-305-714.030	Hoffman	1,143.80
101-305-714.030	King	1,081.82
101-305-714.030	Krebs	1,254.66
101-305-714.030	Kudra	1,308.49
101-305-714.030	Linton	1,081.82
101-305-714.030	McParland	1,161.51
101-305-714.030	Ripp	1,236.37
101-305-714.030	Rozum	1,134.95
101-305-714.030	Rupard	1,262.13
101-305-714.030	Schemanske	1,318.48
101-305-714.030	Seipenko	1,238.50
101-305-714.030	Smitherman	1,200.15
101-305-714.030	Tidertington	1,226.71
101-305-714.030	Warring	779.69

MERS

MERS Dec 2016 Fire Employer Portion

Invoice Amount: \$22,316.00**Check Date: 01/04/2017**

101-336-714.020	ATKINS	1,446.69
101-336-714.020	BUKIS	1,362.36
101-336-714.020	CONELY	1,298.77
101-336-714.020	CONROY	1,408.41
101-336-714.020	Fox	1,821.48
101-336-714.020	GROSS	1,422.24
101-336-714.020	HARRELL	1,525.85
101-336-714.020	MACK	1,428.07
101-336-714.020	MALLARI	1,268.05
101-336-714.020	MANGAN	1,271.75
101-336-714.020	MANN	1,661.73

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

<i>101-336-714.020</i>	<i>PHILLIPS</i>	<i>1,825.80</i>
<i>101-336-714.020</i>	<i>RANDALL</i>	<i>1,263.11</i>
<i>101-336-714.020</i>	<i>TEFEND</i>	<i>1,406.22</i>
<i>101-336-714.020</i>	<i>Villett</i>	<i>1,905.47</i>

MERS

MERS DEC 2016 DISPATCH - ER

<i>101-325-714.050</i>	<i>BEREZAK</i>	<i>518.82</i>
<i>101-325-714.050</i>	<i>BULMER</i>	<i>613.40</i>
<i>101-325-714.050</i>	<i>CLARK</i>	<i>613.02</i>
<i>101-325-714.050</i>	<i>CROWE</i>	<i>526.27</i>
<i>101-325-714.050</i>	<i>FELL</i>	<i>575.20</i>
<i>101-325-714.050</i>	<i>INNES</i>	<i>524.38</i>
<i>101-325-714.050</i>	<i>SMITH</i>	<i>619.82</i>
<i>101-325-714.050</i>	<i>TURLEY</i>	<i>546.44</i>
<i>101-325-714.050</i>	<i>YUDT</i>	<i>531.65</i>

Invoice Amount: \$5,069.00**Check Date: 01/04/2017****JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYEE W/H PAYROLL 12/23/16

<i>592-100-231.000</i>	<i>BARTLETT</i>	<i>92.40</i>
<i>101-100-123.000</i>	<i>BOYCE</i>	<i>75.38</i>
<i>101-100-231.000</i>	<i>COOBATIS</i>	<i>175.77</i>
<i>101-100-231.000</i>	<i>CULVER</i>	<i>100.45</i>
<i>592-100-231.000</i>	<i>COURTER</i>	<i>125.54</i>
<i>592-100-231.000</i>	<i>FELLRATH</i>	<i>197.03</i>
<i>101-100-231.000</i>	<i>HALLER</i>	<i>91.08</i>
<i>101-100-231.000</i>	<i>HAMMYE</i>	<i>108.94</i>
<i>101-100-231.000</i>	<i>JANKS</i>	<i>184.10</i>
<i>592-100-231.000</i>	<i>KRUEGER</i>	<i>97.04</i>
<i>101-100-231.000</i>	<i>KUSHNER</i>	<i>157.69</i>
<i>101-100-231.000</i>	<i>LEWIS</i>	<i>169.89</i>
<i>592-100-231.000</i>	<i>MELOW</i>	<i>291.12</i>
<i>592-100-231.000</i>	<i>NELSON</i>	<i>76.72</i>
<i>592-100-231.000</i>	<i>OVERAITIS</i>	<i>92.40</i>
<i>101-100-231.000</i>	<i>PAWLOWSKI</i>	<i>65.24</i>
<i>101-100-231.000</i>	<i>PICKERT</i>	<i>100.45</i>
<i>101-100-231.000</i>	<i>RADTKE</i>	<i>105.62</i>
<i>592-100-231.000</i>	<i>SCHOLTEN</i>	<i>92.28</i>
<i>101-100-231.000</i>	<i>SMITH, C</i>	<i>100.45</i>
<i>592-100-231.000</i>	<i>SNELL</i>	<i>100.00</i>
<i>592-100-231.000</i>	<i>THOMAS</i>	<i>87.80</i>
<i>101-100-231.000</i>	<i>TIDERINGTON T</i>	<i>220.58</i>
<i>101-100-231.000</i>	<i>WALLACE</i>	<i>120.90</i>
<i>592-100-231.000</i>	<i>WORTH</i>	<i>69.32</i>
<i>592-100-231.000</i>	<i>Pumphrey Z</i>	<i>69.32</i>
<i>101-100-231.000</i>	<i>Bonadeo Mark</i>	<i>80.36</i>
<i>101-171-714.000</i>	<i>Brams</i>	<i>111.54</i>
<i>101-253-714.000</i>	<i>Clinton</i>	<i>195.02</i>
<i>101-215-714.000</i>	<i>Groth, S</i>	<i>132.50</i>
<i>101-171-714.000</i>	<i>Heise</i>	<i>214.20</i>
<i>101-215-714.000</i>	<i>Vorva</i>	<i>195.02</i>

Invoice Amount: \$4,096.15**Check Date: 01/04/2017****JOHN HANCOCK LIFE INSURANCE CO.**

EMPLOYER MATCH PAYROLL 12/23/16

<i>592-291-714.040</i>	<i>BARTLETT</i>	<i>277.20</i>
<i>101-100-123.000</i>	<i>BOYCE</i>	<i>226.13</i>
<i>101-171-714.010</i>	<i>COOBATIS</i>	<i>527.30</i>
<i>101-336-714.020</i>	<i>CULVER</i>	<i>301.35</i>

Invoice Amount: \$14,250.67**Check Date: 01/04/2017**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

592-291-714.040	COURTER	376.61
592-291-714.010	FELLRATH	591.10
101-305-714.010	GORDON	270.56
101-265-714.010	HAACK	224.66
101-336-714.020	HALLER	273.23
101-253-714.010	HAMMYE	326.82
101-201-714.010	JANKS	552.31
101-336-714.010	JOWSEY	235.35
592-291-714.040	KRUEGER	291.12
101-215-714.010	KUSHNER	473.08
592-172-714.010	LATAWIEC	243.68
101-215-714.010	LECLAIR	297.68
101-371-714.010	LEWIS	509.68
592-291-714.040	MELOW	291.12
592-291-714.040	NELSON	230.16
592-291-714.040	OVERAITIS	277.20
101-371-714.010	PALMARCHUK	270.56
101-305-714.010	PAWLOWSKI	235.35
101-336-714.020	PICKERT	301.35
101-371-714.010	PUMPHREY	297.68
101-400-714.010	RADTKE	316.85
592-291-714.010	SCHOLTEN	276.85
101-336-714.020	SMITH, C	301.35
592-172-714.010	SNELL	235.35
592-291-714.040	THOMAS	263.40
101-305-714.010	TIDERINGTON T	661.75
592-172-714.010	VISEL	267.98
101-171-714.010	WALLACE	362.69
592-172-714.000	Worth	204.96
592-172-714.000	Pumphrey Z	204.96
101-336-714.000	Bonadeo Mark	241.08
592-172-714.000	Martin, Carol	223.65
101-325-714.000	Bonadeo, Karen	243.68
101-171-714.000	Brams	334.62
101-253-714.000	Clinton	585.06
101-171-714.000	Heise	642.60
101-215-714.000	Groth, Sandra	397.50
101-215-714.000	Vorva	585.06

JOHN HANCOCK LIFE INSURANCE CO.

Monthly Premium-November 2016

101-100-237.000
101-100-237.000

Monthly Premium- Antal, Robert- Nov.2016
Monthly Premium-Jowsey, Richard- Nov2016

Invoice Amount:**\$84.40****Check Date:****01/04/2017**

20.00
64.40

NATIONWIDE RET SOL USCM/MIDWEST

Pay Period End 12/18/16

101-100-239.000
101-100-239.000
592-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000
101-100-239.000

ANTAL
ATKINS
BARTLETT
BEREZAK
BONADEO
BONO
BROTHERS
BULMER
CHESTON
CIOMA
CLARK
COFFELL

Invoice Amount:**\$11,448.93****Check Date:****01/04/2017**

307.69
550.00
40.00
200.00
200.00
100.00
275.00
100.00
300.00
335.00
20.00
125.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-239.000	CONROY	10.00
101-100-239.000	COOBATIS	650.00
592-100-239.000	COURTER	150.00
101-100-239.000	CULVER	50.00
101-100-239.000	CURMI, CHARLES	415.64
101-100-239.000	DEVOTO	360.00
101-100-239.000	FELL	225.00
101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	250.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	175.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	275.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	200.00
101-100-239.000	MANGAN	130.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	125.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	150.00
101-100-239.000	TIDERINGTON, S	100.00
101-100-239.000	VILLET	100.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	30.00
101-100-239.000	CEBULSKI	30.60

NORTHVILLE, CHARTER TOWNSHIP OF

December 2016 Five Mile Road Corridor Proj.

101-400-818.000

12-14-16 5 Mile Corridor Project Copay

Invoice Amount:**\$63.75****Check Date:****01/04/2017**

63.75

PLYMOUTH COMMUNITY UNITED WAY

Employee Contribution Oct - Dec 2016

Invoice Amount:**\$30.00****Check Date:****01/04/2017**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-100-234.000	Pummill, Roberta	30.00
SIGNATURE FORD, L-M			Invoice Amount: \$105,012.00
DPW Vehicles			Check Date: 01/04/2017
	592-291-863.000	2017 Ford F250 Cab 4x4 Pick up	76,641.00
	592-291-863.000	V Blade Plow, salt spreader, alarm	28,371.00
SIGNATURE FORD, L-M			Invoice Amount: \$35,131.00
DPW Vehicles			Check Date: 01/04/2017
	592-291-863.000	2017 Ford F250 Cab 4x4 Pick up	25,817.00
	592-291-863.000	Straight blade plow,salt spreader, alarm	9,314.00
VISEL, SARAH			Invoice Amount: \$41.04
Mileage reimbursement-sept - dec/16			Check Date: 01/04/2017
	226-226-727.000	Mileage reimbursement sept - dec 2016	41.04
WESTERN TWNSPS UTILITIES AUTHORITY			Invoice Amount: \$274,072.12
WTUA Nov 2016			Check Date: 01/04/2017
	592-441-742.000	Monthly Charges	268,768.57
	592-441-743.000	IPP-IWC	4,697.42
	592-443-937.000	Country Club Pump Station	606.13
FELLRATH, PATRICK			Invoice Amount: \$216.18
Mileage/Parking Reimbursement - Dec			Check Date: 01/04/2017
	592-172-727.000	Mileage reimbursement - Dec	198.18
	592-172-727.000	Parking Reimbursement - Dec	18.00
BONO, JENNIFER			Invoice Amount: \$89.10
Mileage Reimbursement 11-21-16 thru 12-29-16			Check Date: 01/04/2017
	101-253-727.000	Mileage through 12/29/16	89.10
DEVOTO, CLAUDIA			Invoice Amount: \$89.10
Mileage thru 11-15-16 thru 12-28-16			Check Date: 01/04/2017
	101-253-727.000	Mileage thru 12-28-16	89.10
HAMMYE, AMY			Invoice Amount: \$83.70
Mileage thru 11/28/16 to 12/30/16			Check Date: 01/04/2017
	101-253-727.000	Mileage thru 12/30/16	83.70
ASSOCIATED NEWSPAPERS OF MICHIGAN			Invoice Amount: \$27.44
Public Notices - 2016 Winter Taxes			Check Date: 01/04/2017
	101-215-813.000	Public Notice - 2016 Winter Taxes	27.44
DELTA DENTAL PLAN OF MI			Invoice Amount: \$9,811.85
Delta Dental 1-1-17 thru 1-31-17			Check Date: 01/04/2017
	101-100-123.000	PREPAID EXPENSES	8,813.02
	592-100-123.000	PREPAID EXPENSES	843.60
	588-100-123.000	PREPAID EXPENSES	155.23
HARTFORD, THE			Invoice Amount: \$6,692.83
The Hartford Jan 2017			Check Date: 01/04/2017
	101-100-123.000	PREPAID EXPENSES	5,798.43
	592-100-123.000	PREPAID EXPENSES	847.09
	588-100-123.000	PREPAID EXPENSES	47.31
MICHIGAN, STATE OF			Invoice Amount: \$230.00
Mi Deal 2017 membership			Check Date: 01/04/2017

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

VENDOR INFORMATION			INVOICE INFORMATION
	101-171-727.000	2017 MiDeal Memb. Inv. # MIDEAL 366	230.00
TEAMSTER LOCAL # 214			Invoice Amount: \$10,242.40
Teamster Local #214 - January 2017			Check Date: 01/04/2017
	101-100-232.030	Bartlett, James	1,463.20
	101-100-232.030	Krueger, Randy	1,463.20
	101-100-232.030	Melow, Steven	1,463.20
	101-100-232.030	Overaitis, Joseph	1,463.20
	101-100-232.030	Scholten, James	1,463.20
	101-100-232.030	Thomas, James	1,463.20
	101-100-232.030	Nelson, David	1,463.20
NATIONAL VISION ADMINISTRATORS LLC			Invoice Amount: \$1,187.69
National Vision Jan 2017			Check Date: 01/04/2017
	101-100-123.000	PREPAID EXPENSES	1,050.25
	592-100-123.000	PREPAID EXPENSES	124.10
	588-100-123.000	PREPAID EXPENSES	13.34
BUONO, DUANE			Invoice Amount: \$4,545.75
DECEMBER 2016 MECHANICAL INSPECTOR PAY			Check Date: 01/04/2017
	101-371-818.000	DEC 2016 MECH INSP PAY	4,545.75
HAACK, DAVID			Invoice Amount: \$21.33
Parts for Township grounds			Check Date: 01/04/2017
	101-265-776.000	Reinbustment for purchase	21.33
HEILEMAN, JAMES			Invoice Amount: \$4,398.00
December 2016 Electrical Inspector Pay			Check Date: 01/04/2017
	101-371-818.000	Dec 2016 elec insp pay	4,398.00
HINES PARK LINCOLN MERCURY			Invoice Amount: \$46.45
Vehicle Repair/145836 Inv. C63775 8/3/16			Check Date: 01/04/2017
	101-305-863.000	Oil Change	46.45
HINES PARK LINCOLN MERCURY			Invoice Amount: \$2,050.39
Vehicle Repair/157877 Inv. C63492 8/3/16			Check Date: 01/04/2017
	101-305-863.000	Brakes and Alignment	2,050.39
HINES PARK LINCOLN MERCURY			Invoice Amount: \$649.26
Vehicle Repair/A94167 Inv. C70622 10/12/16			Check Date: 01/04/2017
	101-305-863.000	Replaced front axles	649.26
HINES PARK LINCOLN MERCURY			Invoice Amount: \$56.69
Vehicle Repair/157877 Inv. C72412 10/25/16			Check Date: 01/04/2017
	101-305-863.000	Check Battery/patch tire	56.69
HINES PARK LINCOLN MERCURY			Invoice Amount: \$73.95
Vehicle Repair/C41291 Inv. C72513 10/25/16			Check Date: 01/04/2017
	101-305-863.000	Oil Change/replace tires	73.95
HINES PARK LINCOLN MERCURY			Invoice Amount: \$924.61
Vehicle Repair/B32115 Inv. C73261 11/1/16			Check Date: 01/04/2017
	101-305-863.000	Replaced front hub and bearings and oil	924.61
HINES PARK LINCOLN MERCURY			Invoice Amount: \$33.95
Vehicle Repair/C41292 Inv. C73411 11/2/16			Check Date: 01/04/2017
	101-305-863.000	Oil Change	33.95

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION**

HINES PARK LINCOLN MERCURY		Invoice Amount:	\$12.50
Vehicle Repair/C41291 Inv. C67601 9/14/16		Check Date:	01/04/2017
<i>101-305-863.000</i>	<i>Replace battery</i>		<i>12.50</i>
MUNSON, STEVE		Invoice Amount:	\$2,183.00
December 2016 plumbing Inspector pay		Check Date:	01/04/2017
<i>101-371-818.000</i>	<i>Decembler 2016 Plumbing inspector pay</i>		<i>2,183.00</i>
Total Amount to be Disbursed:			\$587,772.05

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION****FIRST MERIT BANK, N.A.**

2013 Bond

<i>246-246-995.000</i>	<i>Principal</i>
<i>246-246-995.000</i>	<i>Interest</i>
<i>510-100-300.000</i>	<i>Principal</i>
<i>510-995-998.010</i>	<i>Interest</i>
<i>592-100-300.000</i>	<i>Principal</i>
<i>592-995-995.000</i>	<i>Interest</i>

Invoice Amount:**\$191,956.00****Check Date:****01/03/2017***106,382.50**10,307.56**32,690.00**3,167.38**35,927.50**3,481.06***Total Amount to be Disbursed:****\$191,956.00**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

ASSOCIATED NEWSPAPERS OF MICHIGAN			Invoice Amount:	\$86.40
Public Hearing Notice			Check Date:	12/20/2016
	101-215-813.000	Notice of Public Hearing		86.40
ADP INC			Invoice Amount:	\$19.80
Payroll processing Quarterly Docs 9/30/2016			Check Date:	12/20/2016
	101-290-941.000	Payroll processing quarterly docs 6/30		19.80
FELLRATH, PATRICK			Invoice Amount:	\$84.78
Mileage November 2016			Check Date:	12/20/2016
	592-172-727.000	Mileage Nov 16		84.78
Goretski Construction Company			Invoice Amount:	\$123,691.07
Contract			Check Date:	12/20/2016
	805-805-970.340	Ridgewood Hills 2,3,4		123,691.07
L. Anthony Construction			Invoice Amount:	\$112,118.35
Contract			Check Date:	12/20/2016
	805-805-970.290	Deer Creek Road Rehab		112,118.35
L. Anthony Construction			Invoice Amount:	\$13,514.45
Contract			Check Date:	12/20/2016
	805-805-970.210	Hunters Creek Rd Rehab		13,514.45
L. Anthony Construction			Invoice Amount:	\$123,761.12
Contract			Check Date:	12/20/2016
	805-805-970.290	Deer Creek Road Rehab		123,761.12
L. Anthony Construction			Invoice Amount:	\$126,555.76
Contract			Check Date:	12/20/2016
	805-805-970.210	Hunters Creek Rd Rehab		126,555.76
DIAMOND PROCLEAN, LLC			Invoice Amount:	\$1,670.00
COMMERCIAL GLASS CLEANING			Check Date:	12/20/2016
	101-265-776.000	INV 20731		1,670.00
PITNEY BOWES			Invoice Amount:	\$1,013.82
4th Quarter Rental			Check Date:	12/20/2016
	101-215-978.000	Meter Rental - 4th Quarter		1,013.82
KNIGHT TECHNOLOGY GROUP, INC.			Invoice Amount:	\$200.00
Firewall-Switch Mods for new ADP Access			Check Date:	12/20/2016
	101-290-941.000	New ADP - Firewall -Switch Modifications		200.00
MUNICIPAL WEB SERVICES			Invoice Amount:	\$255.00
Website Hosting			Check Date:	12/20/2016
	101-201-851.000	Website Hosting		255.00
CONSUMERS ENERGY			Invoice Amount:	\$5,766.00
Consumer monthly Nov-Dec 2016			Check Date:	12/20/2016
	101-171-921.000	Supervisor		293.35
	101-201-921.000	Info Services		156.96
	101-209-921.000	Assessing		83.97
	101-215-921.000	Clerk		254.93
	101-253-921.000	Treasurer		106.47
	101-265-854.000	Twp. Hall		264.77
	101-305-921.000	Police		842.45

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-325-921.000	Dispatch	350.70
101-336-921.000	Fire	1,194.66
101-371-921.000	Building	184.68
101-400-921.000	Community Development	103.45
101-691-921.000	Park	396.66
226-226-921.000	Solid Waste	24.31
592-172-921.000	DPW	1,278.65
510-510-737.000	Golf Course	131.56
592-444-745.000	DPW	98.43

CHARTER TWSP OF PLYMOUTH

Senior Transportation 2016

Invoice Amount: \$39,682.50**Check Date: 12/20/2016**

101-955-885.000	February 2016	2,735.72
101-955-885.000	March 2016	3,142.23
101-955-885.000	April 2016	3,413.62
101-955-885.000	May 2016	3,181.80
101-955-885.000	June 2016	3,812.02
101-955-885.000	July 2016	3,010.01
101-955-885.000	August 2016	3,987.23
101-955-885.000	September 2016	11,845.18
101-955-885.000	October	4,554.69

PLYMOUTH URGENT CARE

Flu Shots Given in 2016 - Plymouth Urgent CARE

Invoice Amount: \$740.00**Check Date: 12/20/2016**

101-691-714.000	Mike Mitchell Flu Shot	20.00
101-325-714.000	Stefanie Smith Flu Shot	20.00
101-305-714.000	Steve Cheston Flu Shot	20.00
101-336-714.000	Pat Conely Flu Shot	20.00
101-336-714.000	Chris Mack Flu Shot	20.00
101-336-714.000	Scott Gross Flu Shot	20.00
101-336-714.000	Brandon LaPointe Flu Shot	20.00
101-171-714.000	Nancy Williams Flu Shot	20.00
592-172-716.000	Sarah Visel Flu Shot	20.00
101-336-714.000	Christopher Smith	20.00
101-253-714.000	Claudia DeVoto	20.00
101-201-714.000	Robert Janks	20.00
101-371-714.000	Kathy Pumphrey	20.00
101-371-714.000	Ken MacDonald	20.00
101-171-714.000	Joann Coobatis	20.00
101-215-714.000	Diane Leclair	20.00
101-253-727.000	Michelle Ludtke	20.00
101-336-714.000	David Fox	20.00
101-336-714.000	Patrick Murphy	20.00
101-336-714.000	E. Culver	20.00
101-215-714.000	Alice Geletzke	20.00
101-336-714.000	William Conroy	20.00
592-172-716.000	Kelly Lstawiec	20.00
101-305-714.000	Ryan Krebs	20.00
101-215-714.000	Cindy Kushner	20.00
101-336-714.000	Greg Margan	20.00
101-336-714.000	Daniel Atkins	20.00
101-209-714.000	Carol Martin	20.00
592-172-716.000	Carol MacDonnell	20.00
101-101-861.000	Robert Dorowszewitz	20.00
101-305-714.000	C. Rozum	20.00
592-172-716.000	Ann Wallace	20.00
101-336-714.000	Nancy Jowsey	20.00
101-325-714.000	Cynthia Fell	20.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

<i>101-325-714.000</i>	<i>Donna Innes</i>	<i>20.00</i>
<i>101-336-714.000</i>	<i>Dan Phillips</i>	<i>20.00</i>
<i>101-305-714.000</i>	<i>Steve Coffell</i>	<i>20.00</i>

PLYMOUTH URGENT CARE

Drug Screen - Seasonal employment

<i>101-691-714.000</i>	<i>Drug Screen Matthew Visel</i>	<i>40.00</i>
<i>101-691-714.000</i>	<i>Drug Screen Aleah Rogalski</i>	<i>40.00</i>
<i>101-691-714.000</i>	<i>Drug Screen Jordan Boyce</i>	<i>40.00</i>

Invoice Amount:	\$120.00
Check Date:	12/20/2016

CHARTER TWSP OF PLYMOUTH

Plymouth Township - Water/Sewer Oct. 2016

<i>101-171-921.000</i>	<i>Supervisor</i>	<i>102.81</i>
<i>101-201-921.000</i>	<i>Information Services</i>	<i>55.01</i>
<i>101-209-921.000</i>	<i>Assessors</i>	<i>29.43</i>
<i>101-215-921.000</i>	<i>Clerk</i>	<i>89.35</i>
<i>101-253-921.000</i>	<i>Treasurer</i>	<i>37.32</i>
<i>101-265-854.000</i>	<i>Senior Center</i>	<i>673.91</i>
<i>101-305-921.000</i>	<i>105.81</i>	<i>295.27</i>
<i>101-325-921.000</i>	<i>Communications</i>	<i>122.92</i>
<i>101-336-921.000</i>	<i>Fire</i>	<i>1,618.50</i>
<i>101-371-921.000</i>	<i>Building</i>	<i>64.73</i>
<i>101-400-921.000</i>	<i>Community Development</i>	<i>36.26</i>
<i>101-691-921.000</i>	<i>Park</i>	<i>3,981.09</i>
<i>226-226-921.000</i>	<i>Solid Waste</i>	<i>8.52</i>
<i>592-172-921.000</i>	<i>Admin / General Expense</i>	<i>553.50</i>
<i>510-510-737.000</i>	<i>Golf Course</i>	<i>442.13</i>
<i>592-444-745.000</i>	<i>Power and Pumping</i>	<i>152.89</i>

Invoice Amount:	\$8,263.64
Check Date:	12/20/2016

TEAMSTER LOCAL # 214

Teamster Local #214 -Dec 2016

<i>101-100-232.030</i>	<i>Bartlett, James</i>	<i>53.00</i>
<i>101-100-232.030</i>	<i>Krueger, Randy</i>	<i>56.00</i>
<i>101-100-232.030</i>	<i>Melow, Steven</i>	<i>56.00</i>
<i>101-100-232.030</i>	<i>Overaitis, Joseph</i>	<i>53.00</i>
<i>101-100-232.030</i>	<i>Scholten, James</i>	<i>53.00</i>
<i>101-100-232.030</i>	<i>Thomas, James</i>	<i>50.00</i>
<i>101-100-232.030</i>	<i>Nelson, David</i>	<i>40.00</i>
<i>101-100-232.030</i>	<i>Pumphrey, Zachary</i>	<i>80.00</i>
<i>101-100-232.030</i>	<i>Worth, John</i>	<i>80.00</i>

Invoice Amount:	\$521.00
Check Date:	12/20/2016

TECHNICAL, PROFESSIONAL AND OFFICE-

TPOAM Union Deductions - Dec 2016

<i>101-100-232.060</i>	<i>Bonadeo, Karen E.</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Bono, Jennifer A.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>De Biasi, Lia M.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>Devoto, Claudia P.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>Glennie, Gail A.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>Gordon, Cheryl</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Haack, David</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Jowsey, Nancy</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Kline, Anne E.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>Latawiec, Kelly</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Leclair, Diane L.</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>MacDonald, Kenneth E.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>MacDonell, Carol A.</i>	<i>15.50</i>
<i>101-100-232.060</i>	<i>Martin, Carol R.</i>	<i>31.00</i>
<i>101-100-232.060</i>	<i>Palmarchuk, Cheri</i>	<i>31.00</i>

Invoice Amount:	\$527.00
Check Date:	12/20/2016

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION

INVOICE INFORMATION

	101-100-232.060	Pawlowski, Donna E.	31.00
	101-100-232.060	Pumphrey, Kathryn	31.00
	101-100-232.060	Snell, Donna Sue	31.00
	101-100-232.060	Truesdell, Mary Ann	15.50
	101-100-232.060	Visel, Sarah J.	31.00
	101-100-232.060	Geletzke, Alice	15.50
	101-100-232.060	Richardson, Michael	15.50
US BANK			Invoice Amount: \$14,913.75
2007 underpass bond			Check Date: 12/20/2016
	246-246-995.000	2007 Underpass Bond Interest	14,913.75
WESTERN TWNSPS UTILITIES AUTHORITY			Invoice Amount: \$274,072.12
WTUA NOV 2016			Check Date: 12/20/2016
	592-441-742.000	Monthly Charges	268,678.16
	592-441-743.000	IPP-IWC	4,697.42
	592-443-937.000	Country Club Pump Station	696.54
ADP INC			Invoice Amount: \$646.04
Payroll processing 12/4/2016			Check Date: 12/20/2016
	101-290-941.000	Payroll Processing 12/4/16	646.04
COMCAST			Invoice Amount: \$71.40
Monthly Cable and Internet Township Hall			Check Date: 12/20/2016
	101-290-941.000	Dec 13 2016 invoice	71.40
DTE ENERGY			Invoice Amount: \$55.58
Commercial Special Purposes Facilities 12/16			Check Date: 12/20/2016
	101-315-951.000	9220 Ridge	17.82
	101-315-951.000	13550 Ridge	18.88
	101-315-951.000	46001 Ann Arbor	18.88
DON'S SMALL ENGINE			Invoice Amount: \$42.81
Showblower Repair (Scaper)			Check Date: 12/20/2016
	101-691-931.000	Scrapper CCR 3650/2450/2000	42.81
HEMMING,POLACZYK,CRONIN,SMITH,			Invoice Amount: \$10,433.08
Legal Services Nov 2016			Check Date: 12/20/2016
	101-305-826.000	Ordinance Prosecutions	5,269.95
	101-290-826.000	Building Department	433.12
	101-801-826.000	Community Development	2,047.50
	101-290-826.000	Admin	1,548.75
	101-290-826.000	Misc.	5.00
	592-172-830.000	Water and Sewer	26.25
	101-336-826.000	Fire	879.38
	101-290-828.000	Cable	223.13
M M L WORKERS' COMPENSATION FUND			Invoice Amount: \$3,222.00
Worker's Compensation 7/1/2016-6/30/16 Payroll			Check Date: 12/20/2016
	101-336-720.000	Fire (per MJ Clinton)	3,222.00
PLYMOUTH POSTMASTER			Invoice Amount: \$3,100.00
Postage for 2017 Calendar			Check Date: 12/20/2016
	592-172-730.000	Permit #218 - 2017 Calendar Mailing	3,100.00
Great Lakes Water Authority			Invoice Amount: \$20,231.08
GLWA November 2016 IWC			Check Date: 12/20/2016
	592-441-743.000	November 2016	20,231.08

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

BLUE CARE NETWORK OF MICHIGAN			Invoice Amount:	\$12,900.11
BCN - January 2017 Coverage			Check Date:	12/20/2016
	101-100-123.000	PREPAID EXPENSES		7,398.71
	592-100-123.000	PREPAID EXPENSES		4,057.42
	226-100-123.000	PREPAID EXPENSES		1,443.98
BLUE CARE NETWORK OF MICHIGAN			Invoice Amount:	\$11,320.71
BCN January 2017 Coverage			Check Date:	12/20/2016
	101-100-123.000	PREPAID EXPENSES		10,024.03
	592-100-123.000	PREPAID EXPENSES		1,296.68
C.O.A.M. - PLYMOUTH TOWNSHIP			Invoice Amount:	\$336.55
COAM Union Deductions - Dec 2016			Check Date:	12/20/2016
	101-100-232.050	Fetner, William J.		67.31
	101-100-232.050	Krebs, Ryan		67.31
	101-100-232.050	Kudra, Daniel J.		67.31
	101-100-232.050	Seipenko, Todd A.		67.31
	101-100-232.050	Hoffman, Marc		67.31
MICH MUN RISK MGT AUTHORITY ECP			Invoice Amount:	\$12,785.04
Electric November			Check Date:	12/20/2016
	101-171-921.000	Electric Choice Nov		652.06
	101-201-921.000	Electric Choice Nov		348.90
	101-209-921.000	Electric Choice Nov		186.65
	101-215-921.000	Electric Choice Nov		566.66
	101-253-921.000	Electric Choice Nov		236.67
	101-265-921.000	Electric Choice Nov		189.28
	101-305-921.000	Electric Choice Nov		1,872.62
	101-325-921.000	Electric Choice Nov		779.55
	101-336-921.000	Electric Choice Nov		2,156.17
	101-371-921.000	Electric Choice Nov		410.51
	101-400-921.000	Electric Choice Nov		229.96
	592-172-921.000	Electric Choice Nov		3,998.82
	101-691-921.000	Electric Choice Nov		406.99
	101-100-067.010	Electric Choice Nov		750.20
KSS Enterprises			Invoice Amount:	\$213.50
Misc Park Supplies			Check Date:	12/20/2016
	101-691-931.000	Misc Park Supplies		213.50
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount:	\$4,096.27
EMPLOYEE W/H PAYROLL 12/09/2016			Check Date:	12/20/2016
	592-100-231.000	BARTLETT		92.40
	101-100-123.000	BOYCE		75.38
	101-100-231.000	COOBATIS		175.77
	101-100-231.000	CULVER		100.45
	592-100-231.000	COURTER		125.54
	592-100-231.000	FELLRATH		197.03
	101-100-231.000	HALLER		91.08
	101-100-231.000	HAMMYE		108.94
	101-100-231.000	JANKS		184.10
	592-100-231.000	KRUEGER		97.04
	101-100-231.000	KUSHNER		157.69
	101-100-231.000	LEWIS		169.89
	592-100-231.000	MELOW		291.12
	592-100-231.000	NELSON		76.72
	592-100-231.000	OVERATTIS		92.40

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-231.000	PAWLOWSKI	65.24
101-100-231.000	PICKERT	100.45
101-100-231.000	RADTKE	105.62
592-100-231.000	SCHOLTEN	92.40
101-100-231.000	SMITH, C	100.45
592-100-231.000	SNELL	100.00
592-100-231.000	THOMAS	87.80
101-100-231.000	TIDERINGTON T	220.58
101-100-231.000	WALLACE	120.90
592-100-231.000	WORTH	69.32
592-100-231.000	Pumphrey Z	69.32
101-100-231.000	Bonadeo Mark	80.36
101-171-714.000	Brams	111.54
101-253-714.000	Clinton	195.02
101-215-714.000	Groth, S	132.50
101-171-714.000	Heise	214.20
101-215-714.000	Vorva	195.02

JOHN HANCOCK LIFE INSURANCE CO.
EMPLOYER MATCH PAYROLL 12/9/16

Invoice Amount: \$14,251.02
Check Date: 12/20/2016

592-291-714.040	BARTLETT	277.20
101-100-123.000	BOYCE	226.13
101-171-714.010	COOBATIS	527.30
101-336-714.020	CULVER	301.35
592-291-714.040	COURTER	376.61
592-291-714.010	FELLRATH	591.10
101-305-714.010	GORDON	270.56
101-265-714.010	HAACK	224.66
101-336-714.020	HALLER	273.23
101-253-714.010	HAMMYE	326.82
101-201-714.010	JANKS	552.31
101-336-714.010	JOWSEY	235.35
592-291-714.040	KRUEGER	291.12
101-215-714.010	KUSHNER	473.08
592-172-714.010	LATAWIEC	243.68
101-215-714.010	LECLAIR	297.68
101-371-714.010	LEWIS	509.68
592-291-714.040	MELOW	291.12
592-291-714.040	NELSON	230.16
592-291-714.040	OVERAITIS	277.20
101-371-714.010	PALMARCHUK	270.56
101-305-714.010	PAWLOWSKI	235.35
101-336-714.020	PICKERT	301.35
101-371-714.010	PUMPHREY	297.68
101-400-714.010	RADTKE	316.85
592-291-714.010	SCHOLTEN	277.20
101-336-714.020	SMITH, C	301.35
592-172-714.010	SNELL	235.35
592-291-714.040	THOMAS	263.40
101-305-714.010	TIDERINGTON T	661.75
592-172-714.010	VISEL	267.98
101-171-714.010	WALLACE	362.69
592-172-714.000	Worth	204.96
592-172-714.000	Pumphrey Z	204.96
101-336-714.000	Bonadeo Mark	241.08
592-172-714.000	Martin, Carol	223.65
101-325-714.000	Bonadeo, Karen	243.68
101-171-714.000	Brams	334.62

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

<i>101-253-714.000</i>	<i>Clinton</i>	<i>585.06</i>
<i>101-171-714.000</i>	<i>Heise</i>	<i>642.60</i>
<i>101-215-714.000</i>	<i>Groth, Sandra</i>	<i>397.50</i>
<i>101-215-714.000</i>	<i>Vorva</i>	<i>585.06</i>

NATIONWIDE RET SOL USCM/MIDWEST

Pay Period End 12/09/2016

Invoice Amount:	\$11,388.33
Check Date:	12/20/2016

<i>101-100-239.000</i>	<i>ANTAL</i>	<i>307.69</i>
<i>101-100-239.000</i>	<i>ATKINS</i>	<i>550.00</i>
<i>592-100-239.000</i>	<i>BARTLETT</i>	<i>40.00</i>
<i>101-100-239.000</i>	<i>BEREZAK</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>BONADEO</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>BONO</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>BROTHERS</i>	<i>275.00</i>
<i>101-100-239.000</i>	<i>BULMER</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>CHESTON</i>	<i>300.00</i>
<i>101-100-239.000</i>	<i>CIOMA</i>	<i>335.00</i>
<i>101-100-239.000</i>	<i>CLARK</i>	<i>20.00</i>
<i>101-100-239.000</i>	<i>COFFELL</i>	<i>125.00</i>
<i>101-100-239.000</i>	<i>CONROY</i>	<i>10.00</i>
<i>101-100-239.000</i>	<i>COOBATIS</i>	<i>650.00</i>
<i>592-100-239.000</i>	<i>COURTER</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>CULVER</i>	<i>50.00</i>
<i>101-100-239.000</i>	<i>CURMI, CHARLES</i>	<i>415.64</i>
<i>101-100-239.000</i>	<i>DEVOTO</i>	<i>360.00</i>
<i>101-100-239.000</i>	<i>FELL</i>	<i>225.00</i>
<i>101-100-239.000</i>	<i>FETNER</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>FOX</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>FRITZ</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>HARRELL</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>HOFFMAN</i>	<i>500.00</i>
<i>101-100-239.000</i>	<i>JANKS</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>JOWSEY</i>	<i>30.00</i>
<i>101-100-239.000</i>	<i>KREBS</i>	<i>250.00</i>
<i>592-100-239.000</i>	<i>KRUEGER</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>KUDRA</i>	<i>175.00</i>
<i>592-100-239.000</i>	<i>LATAWIEC</i>	<i>175.00</i>
<i>101-100-239.000</i>	<i>LECLAIR</i>	<i>275.00</i>
<i>101-100-239.000</i>	<i>LEWIS</i>	<i>20.00</i>
<i>101-100-239.000</i>	<i>LINTON</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>MACK</i>	<i>250.00</i>
<i>101-100-239.000</i>	<i>MALLARI</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>MANGAN</i>	<i>130.00</i>
<i>592-100-239.000</i>	<i>MELOW</i>	<i>67.00</i>
<i>592-100-239.000</i>	<i>OVERATTIS</i>	<i>50.00</i>
<i>101-100-239.000</i>	<i>PAWLOWSKI</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>PHILLIPS</i>	<i>35.00</i>
<i>101-100-239.000</i>	<i>PICKERT</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>PUMPHREY</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>RANDALL</i>	<i>300.00</i>
<i>101-100-239.000</i>	<i>RIPP</i>	<i>125.00</i>
<i>101-100-239.000</i>	<i>RODRIGUEZ</i>	<i>50.00</i>
<i>101-100-239.000</i>	<i>ROZUM</i>	<i>250.00</i>
<i>101-100-239.000</i>	<i>RUPARD</i>	<i>200.00</i>
<i>101-100-239.000</i>	<i>SEIPENKO</i>	<i>200.00</i>
<i>592-100-239.000</i>	<i>SNELL</i>	<i>100.00</i>
<i>101-100-239.000</i>	<i>TEFEND</i>	<i>150.00</i>
<i>101-100-239.000</i>	<i>TIDERINGTON, S</i>	<i>100.00</i>

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-239.000	VILLET	100.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00

BLUE CARE NETWORK OF MICHIGAN

January 2017 Coverage

101-100-123.000	PREPAID EXPENSES
592-100-123.000	PREPAID EXPENSES

Invoice Amount:	\$73,122.16
Check Date:	12/20/2016
	70,602.48
	2,519.68

P.O.A.M. - PLYMOUTH TOWNSHIP

POAM Union Deductions - Dec - 2016

101-100-232.010	Bartram, Brad	62.31
101-100-232.040	Berezak, Jennifer	44.75
101-100-232.040	Bulmer, Cassandra M.	49.75
101-100-232.010	Cheston, Steven	62.31
101-100-232.010	Cioma, Bradley A.	62.31
101-100-232.040	Clark, Kristina R.	49.75
101-100-232.010	Coffell, Steven John	62.31
101-100-232.040	Crowe, Ronald E.	44.75
101-100-232.040	Fell, Cynthia	44.75
101-100-232.010	Fetter, Jeffery D.	62.31
101-100-232.010	Fritz, Michael	62.31
101-100-232.010	Haskin, Dane	62.31
101-100-232.010	Hayes, Jason	62.31
101-100-232.010	Hinkle, Michael T.	62.31
101-100-232.040	Innes, Donna M.	49.75
101-100-232.010	King, Caitlin E.	62.31
101-100-232.010	Linton, Marcy Kay	62.31
101-100-232.010	McParland, Jeffrey K.	62.31
101-100-232.010	Ripp, Jason R.	62.31
101-100-232.040	Rodriguez, Tracy	44.75
101-100-232.010	Rozum, Charles J.	62.31
101-100-232.010	Rupard, Bryan J.	62.31
101-100-232.010	Schemanske, Jeremy	62.31
101-100-232.040	Smith, Stephanie	44.75
101-100-232.010	Smitherman, Joseph A.	62.31
101-100-232.010	Tiderington, Scott R.	62.31
101-100-232.040	Turley, Melanie A.	44.75
101-100-232.010	Warring, Aaron Thomas	62.31
101-100-232.040	Yudt, Raymond	44.75
101-100-232.040	Fitzgerald, James	49.75
101-100-232.040	Bosworth Andrea	44.75
101-100-232.010	Cox, John	62.31
101-100-232.040	Eldridge Meaghan	44.75
101-100-232.010	Maples, Jeffry	62.31

Invoice Amount:	\$1,910.26
Check Date:	12/20/2016

BLUE CROSS/BLUE SHIELD OF MICHIGAN

Retiree Health January 2017

101-100-123.000	PREPAID EXPENSES
-----------------	------------------

Invoice Amount:	\$4,821.39
Check Date:	12/20/2016
	4,821.39

Total Amount to be Disbursed: \$1,032,523.89

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION**

35TH DISTRICT COURT POLICE BOND 12/15/16	<i>702-100-087.000</i>	<i>6272</i>	Invoice Amount:	\$750.00
	<i>702-100-087.000</i>	<i>6274</i>	Check Date:	12/21/2016
				<i>100.00</i>
				<i>650.00</i>
35TH DISTRICT COURT POLICE BOND 12/19/16	<i>702-100-087.000</i>	<i>6276</i>	Invoice Amount:	\$100.00
			Check Date:	12/21/2016
				<i>100.00</i>
48TH DISTRICT COURT POLICE BOND 12/15/16	<i>702-100-087.000</i>	<i>6275</i>	Invoice Amount:	\$300.00
			Check Date:	12/21/2016
				<i>300.00</i>
18TH DISTRICT COURT Police Bond 12/15/16	<i>702-100-087.000</i>	<i>6273</i>	Invoice Amount:	\$500.00
			Check Date:	12/21/2016
				<i>500.00</i>
			Total Amount to be Disbursed:	\$1,650.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

DIETZ, PATRICIA Win Tax Refund R-78-020-02-0075-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$542.13 12/21/2016 542.13
Kaylan Chakravarthy Addepalli Win Tax Refund R-78-058-04-0013-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$877.45 12/21/2016 877.45
WELLSFARGO REAL ESTATE TAX SERVICE Sum Tax Refund R-78-033-02-0014-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$4,016.98 12/21/2016 4,016.98
CORELOGIC Sum Tax Refund R-78-020-02-0085-000 MTT 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,623.11 12/21/2016 1,623.11
CORELOGIC REAL ESTATE TAX SERVICE Sum Tax Refund R-78-063-01-0187-000 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,272.47 12/21/2016 2,272.47
ALLEN, ROBERT & PAMELA Sum Tax Refund R-78-045-03-0132-000 MTT 703-000-202.000 703-000-202.000	<i>ACCOUNTS PAYABLE</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$688.53 12/21/2016 677.89 10.64
AVL NORTH AMERICA INC AND Sum Tax Refund R-78-008-01-0033-302 MTT 703-000-202.000 703-000-202.000	<i>ACCOUNTS PAYABLE</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$7,274.95 12/21/2016 7,170.07 104.88
CURTIS, MATTHEW & JILL Sum Tax Refund R-78-007-02-0123-000 MTT 703-000-202.000 703-000-202.000	<i>ACCOUNTS PAYABLE</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$506.50 12/21/2016 500.23 6.27
STIEPER, BRADLEY Sum Tax Refund R-78-045-01-0033-000 MTT 703-000-202.000 703-000-202.000	<i>ACCOUNTS PAYABLE</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$553.58 12/21/2016 546.02 7.56
BUSH, BRIAN & CHRISTINA Sum Tax Refund R-78-045-04-0198-000 MTT 703-000-202.000 703-000-202.000	<i>ACCOUNTS PAYABLE</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$374.28 12/21/2016 368.97 5.31
USA HOCKEY ARENA Sum Tax Refund P-78-999-00-2016-130 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$7,562.09 12/21/2016 7,562.09
BECK ROAD CONCESSIONS, LLC Sum Tax Refund P-78-999-00-2010-036 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,191.63 12/21/2016 2,191.63
TOOLCO INC Sum Tax Refund I-78-998-01-9891-112 703-000-202.000	<i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$719.51 12/21/2016 719.51

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

LARKIN, JAMES - CAROL Sum Tax Refund R-78-018-05-0005-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$185.44 12/21/2016 <i>185.44</i>
OWENS, STEVEN Sum Tax Refund R-78-018-05-0002-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$182.31 12/21/2016 <i>182.31</i>
HP INC Sum Tax Refund P-78-999-00-2015-101 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2.15 12/21/2016 <i>2.15</i>
HACHIGIAN, LEVON-SUSAN Sum Tax Refund R-78-044-02-0097-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$105.20 12/21/2016 <i>105.20</i>
HACHIGIAN, LEVON-SUSAN Win Tax Refund R-78-044-02-0097-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$50.87 12/21/2016 <i>50.87</i>
SAKUTA, ROBERT & DIANE Sum Tax Refund R-78-052-06-0035-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$5,293.08 12/21/2016 <i>5,293.08</i>
CORELOGIC REAL ESTATE TAX SERVICE Sum Tax Refund R-78-058-04-0013-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,878.66 12/21/2016 <i>1,878.66</i>
CORELOGIC REAL ESTATE TAX SERVICE Sum Tax Refund R-78-066-02-0072-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,543.54 12/21/2016 <i>1,543.54</i>
CERESA, STEVEN Sum Tax Refund R-78-061-04-0015-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,063.30 12/21/2016 <i>2,063.30</i>
EXEL REAL ESTATE INC Win Tax Refund R-78-014-99-0002-728 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$618.44 12/21/2016 <i>618.44</i>
ECKLES ROAD ASSOCIATES & STEINHARD Sum Tax Refund R-78-025-99-0004-005 MTT <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i> <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,542.42 12/21/2016 <i>2,514.18</i> <i>28.24</i>
Total Amount to be Disbursed:		\$43,668.62

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION**

35TH DISTRICT COURT POLICE BOND 12/1/16	<i>702-100-087.000</i>	<i>6260</i>	Invoice Amount: Check Date:	\$300.00 12/15/2016 <i>300.00</i>
35TH DISTRICT COURT POLICE BOND 12/5/16	<i>702-100-087.000</i>	<i>6263</i>	Invoice Amount: Check Date:	\$150.00 12/15/2016 <i>150.00</i>
35TH DISTRICT COURT POLICE BOND 12/2/16	<i>702-100-087.000</i> <i>702-100-087.000</i>	<i>6261</i> <i>6262</i>	Invoice Amount: Check Date:	\$250.00 12/15/2016 <i>150.00</i> <i>100.00</i>
35TH DISTRICT COURT POLICE BOND 12/8/16	<i>702-100-087.000</i> <i>702-100-087.000</i>	<i>6264</i> <i>6265</i>	Invoice Amount: Check Date:	\$600.00 12/15/2016 <i>300.00</i> <i>300.00</i>
35TH DISTRICT COURT POLICE BOND 12/12/16	<i>702-100-087.000</i> <i>702-100-087.000</i> <i>702-100-087.000</i> <i>702-100-087.000</i>	<i>6266</i> <i>6267</i> <i>6268</i> <i>6269</i>	Invoice Amount: Check Date:	\$1,600.00 12/15/2016 <i>300.00</i> <i>500.00</i> <i>500.00</i> <i>300.00</i>
			Total Amount to be Disbursed:	\$2,900.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION****A T & T**

ATT Bill- Dec 2016

		Invoice Amount:	\$1,206.14
		Check Date:	12/13/2016
101-201-853.000	Information Services		65.28
101-209-853.000	Assessing		40.68
101-371-853.000	Building		72.37
101-336-853.000	Fire		245.20
101-305-853.000	Police		191.92
101-171-853.000	Supervisor		87.11
101-253-853.000	Treasurer		56.47
101-215-853.000	Clerk		87.41
101-400-853.000	Community Development		105.13
101-325-853.000	Dispatch		92.97
226-226-853.000	Solid Waste		9.23
592-172-853.000	Water/Sewer		83.04
592-291-805.000	Water/Sewer		30.77
101-265-854.000	Twp Hall		11.04
101-691-853.000	Park		27.52

COMCAST

Comcast High Speed Internet 12-16

101-290-941.000	Comcast High Speed Internet	Invoice Amount:	\$114.90
		Check Date:	12/13/2016
			114.90

MICH MUN RISK MGT AUTHORITY ECP

Electric October

		Invoice Amount:	\$8,659.24
		Check Date:	12/13/2016
101-171-921.000	Electric Choice Oct		618.39
101-201-921.000	Electric Choice Oct		330.89
101-209-921.000	Electric Choice Oct		177.01
101-215-921.000	Electric Choice Oct		537.40
101-253-921.000	Electric Choice Oct		224.45
101-265-921.000	Electric Choice Oct		66.87
101-305-921.000	Electric Choice Oct		1,775.92
101-325-921.000	Electric Choice Oct		739.29
101-336-921.000	Electric Choice Oct		261.47
101-371-921.000	Electric Choice Oct		389.31
101-400-921.000	Electric Choice Oct		218.09
592-172-921.000	Electric Choice Oct		512.53
592-172-921.000	Electric Choice Oct		291.79
592-172-921.000	Electric Choice Oct		(324.58)
101-336-921.000	Electric Choice Oct		1,166.38
101-691-921.000	Electric Choice Oct		325.37
101-100-067.010	Electric Choice Oct		623.16
101-336-921.000	Electric Choice Oct		725.50

Goretski Construction Company

Contract

805-805-970.300	Ridgewood Hills Pav't Repairs	Invoice Amount:	\$444,561.29
		Check Date:	12/13/2016
			444,561.29

HUNTINGTON NATIONAL BANK, THE

Bond Paying Agent Fee 3584068802

246-246-995.000	Semi Annual Bond Paying Fee 3584068802	Invoice Amount:	\$125.00
		Check Date:	12/13/2016
			125.00

HUNTINGTON NATIONAL BANK, THE

Bond Paying Agent Fee 3584041108

246-246-995.000	Semi Annual Bond Paying Fee 3584041109	Invoice Amount:	\$125.00
592-172-998.000	Semi Annual Bond Paying Fee 3584041109	Check Date:	12/13/2016
			17.50
			107.50

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

VENDOR INFORMATION	INVOICE INFORMATION
MICHIGAN MUNICIPAL RISK MGT AUTH MRRMA Policy # M0001041 Installment for policy 101-954-912.000 <i>Installment #2</i>	Invoice Amount: \$141,317.50 Check Date: 12/13/2016 141,317.50
MICHIGAN MUNICIPAL RISK MGT AUTH MMRMA - Installment due Policy # R0001041 101-954-912.000 <i>Installment Policy period 7/1/16-7/1/17</i>	Invoice Amount: \$37,500.00 Check Date: 12/13/2016 37,500.00
NATIONAL VISION ADMINISTRATORS LLC Coverage Dec 2016	Invoice Amount: \$1,262.63 Check Date: 12/13/2016
101-305-714.000 <i>Antal</i>	13.34
101-336-714.000 <i>Atkins</i>	13.34
101-305-714.000 <i>Bartram</i>	9.23
101-325-714.000 <i>Berezak</i>	5.12
101-305-714.000 <i>Brothers</i>	13.34
592-172-716.000 <i>Bruce</i>	9.23
101-336-714.000 <i>Bukis</i>	13.34
101-305-714.000 <i>Cheston</i>	13.34
101-305-714.000 <i>Cioma</i>	13.34
101-325-714.000 <i>Clark</i>	13.34
101-305-714.000 <i>Coffell</i>	13.34
101-336-714.000 <i>Conely</i>	13.34
101-336-714.000 <i>Conroy</i>	13.34
101-215-714.000 <i>Conzelman</i>	13.34
101-171-714.000 <i>Coobatis</i>	9.23
592-172-716.000 <i>Courter</i>	13.34
101-325-714.000 <i>Crowe</i>	9.23
101-336-714.000 <i>Culver</i>	13.34
101-253-714.000 <i>Edwards</i>	13.34
101-325-714.000 <i>Fell</i>	13.34
592-172-716.000 <i>Fellrath</i>	13.34
101-305-714.000 <i>Fetner</i>	13.34
101-305-714.000 <i>Fetter</i>	5.12
101-336-714.000 <i>Fox</i>	13.34
101-305-714.000 <i>Fritz</i>	9.23
101-305-714.000 <i>Gordon</i>	13.34
101-336-714.000 <i>Gross</i>	13.34
101-265-714.000 <i>Haack</i>	9.23
101-336-714.000 <i>Haller</i>	13.34
101-253-714.000 <i>Hammye</i>	13.34
101-336-714.000 <i>Harrell</i>	5.12
101-305-714.000 <i>Haskin</i>	5.12
101-305-714.000 <i>Hayes</i>	9.23
101-305-714.000 <i>Hinkle</i>	5.12
101-305-714.000 <i>Hoffman</i>	13.34
101-325-714.000 <i>Innes</i>	9.23
101-201-714.000 <i>Janks</i>	13.34
101-336-714.000 <i>Jowsey</i>	9.23
101-305-714.000 <i>King</i>	13.34
101-305-714.000 <i>Krebs</i>	13.34
101-305-714.000 <i>Kudra</i>	13.34
101-215-714.000 <i>Kushner</i>	13.34
592-172-716.000 <i>Latawicz</i>	9.23
101-215-714.000 <i>LeClair</i>	5.12
101-371-714.000 <i>Lewis</i>	13.34
101-305-714.000 <i>Linton</i>	13.34
101-215-714.000 <i>Lozier</i>	13.34
101-336-714.000 <i>Mack</i>	9.23

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION
INVOICE INFORMATION

101-336-714.000	Mallari	13.34
101-336-714.000	Mangan	5.12
101-336-714.000	Mann	13.34
101-305-714.000	McParland	9.23
101-371-714.000	Palmarчук	9.23
101-305-714.000	Pawlowski	5.12
101-336-714.000	Phillips	13.34
101-336-714.000	Pickert	5.12
101-171-714.000	Price	13.34
101-371-714.000	Pumphrey	13.34
101-305-714.000	Ripp	5.12
101-325-714.000	Rodriguez	5.12
101-305-714.000	Rozum	9.23
101-305-714.000	Rupard	5.12
101-305-714.000	Schemanske	5.12
101-305-714.000	Seipenko	13.34
101-336-714.000	Smith, C	13.34
101-325-714.000	Smith, S	13.34
101-305-714.000	Smitherman	9.23
592-172-716.000	Snell	9.23
101-336-714.000	Tefend	13.34
101-305-714.000	Tiderington	5.12
101-305-714.000	Tiderington	13.34
101-325-714.000	Turley	9.23
101-336-714.000	Villet	13.34
592-172-716.000	Visel	13.34
101-171-714.000	Wallace	9.23
101-305-714.000	Warring	5.12
592-172-716.000	Anderson C	9.23
101-305-714.000	Anderson E	9.23
592-172-716.000	Anulewicz	9.23
101-290-714.000	Barney	5.12
101-336-714.000	Belsky	9.23
101-305-714.000	Berry C	9.23
101-336-714.000	Eldridge	9.23
592-172-716.000	Fidh	9.23
101-336-714.000	Groth	9.23
101-336-714.000	Haar	13.34
101-336-714.000	Hahn	13.34
592-172-716.000	Hollis	5.12
101-336-714.000	Honke	5.12
101-305-714.000	Jarvis	5.12
101-336-714.000	Jury	13.34
101-336-714.000	King M	9.23
101-371-714.000	Kloc	9.23
101-336-714.000	Knupp	9.23
101-691-714.000	Kozian	9.23
101-305-714.000	Lego	13.34
101-336-714.000	Maas	5.12
101-290-714.000	Massengill	5.12
101-336-714.000	Maycock	9.23
101-336-714.000	McDurmon	5.12
101-371-714.000	McIlhargey	9.23
101-336-714.000	Miller C	5.12
101-336-714.000	Mothersbaugh	9.23
101-209-714.000	Pyykkonen	5.12
101-336-714.000	Rainey	13.34
101-305-714.000	Rapson	9.23

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-290-714.000	Richardson	9.23
101-325-714.000	Rockwell	9.23
101-336-714.000	Russo	9.23
592-172-716.000	Smith C	5.12
101-305-714.000	Smith R	9.23
101-691-714.000	Smith Timothy C	5.12
101-336-714.000	Valensky	9.23
101-336-714.000	Vanvleck	9.23
101-336-714.000	Warren	9.23
101-336-714.000	Wendel	5.12
101-336-714.000	Westfall	13.34
101-290-714.000	Whitmore	9.23
101-305-714.000	Wilson	9.23
101-305-714.000	Wood	5.12
101-305-714.000	Bonadeo, Karen	13.34
101-305-714.000	Lauria	5.12
592-172-716.000	Fitzgerald	13.34
101-171-714.000	Boyce	13.34
101-305-714.000	Bonadeo Mark	13.34
592-172-716.000	Martin, Carol	10.24

PROGRESSIVE PRINTING

2016 Winter Tax Bills and Envelopes

101-253-831.000	15000 winter tax bills
101-253-831.000	15000 #10 Envelopes Blue
101-253-831.000	10000 #9 Return Envelopes
101-253-831.000	11000 Winter Tax Bill inserts
101-253-831.000	Folding & stuffing service

Invoice Amount: \$3,973.00**Check Date: 12/13/2016**

1,192.00
1,234.00
554.00
289.00
704.00

RUPARD, BRYAN

Tuition Reimbursement - Baker College 11/23/16

101-305-960.000	Principals of Astronomy 9/22/16-11/2/16
101-305-960.000	Book Reimbursement

Invoice Amount: \$1,198.53**Check Date: 12/13/2016**

1,000.00
198.53

SCHULTZ AND YOUNG, P.C.

Oct 2016 Legal Expense

101-336-826.000	Fire
101-290-826.000	General Labor
101-325-828.000	Dispatch

Invoice Amount: \$1,791.89**Check Date: 12/13/2016**

571.88
876.88
343.13

VERIZON WIRELESS

Dec 2016 Wireless Bill (for Nov. usage)

592-172-853.000	DPW
101-201-853.000	Info services
101-305-853.000	Police
101-336-853.000	Fire
101-691-853.000	Park
101-215-853.000	Clerk
101-371-853.000	Building
101-253-853.000	Treasurer

Invoice Amount: \$1,501.13**Check Date: 12/13/2016**

164.11
(171.68)
620.21
300.63
50.00
19.75
488.37
29.74

VILLET, GUY

reimbursement for paramedic renewal

101-336-960.000	Paramedic renewal fee-G. Villet
-----------------	---------------------------------

Invoice Amount: \$25.00**Check Date: 12/13/2016**

25.00

WCA ASSESSING

WSA Assessing - Special Billing - Full Tribunal Limi

101-209-826.000	Special Billing 11-16 (see above)
-----------------	-----------------------------------

Invoice Amount: \$631.39**Check Date: 12/13/2016**

631.39

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

WCA ASSESSING			Invoice Amount:	\$919.86
WSA Assessing Legal Services November 2016			Check Date:	12/13/2016
	101-209-826.000	Legal Services 11-2016		919.86
KORCHAK-WOODLAND L.L.C.			Invoice Amount:	\$1,000.00
Bond Refund 50500 Elmwood Ct.			Check Date:	12/13/2016
	701-100-082.000	BUILDING BONDS/SIGNS		1,000.00
B S & A SOFTWARE			Invoice Amount:	\$18,988.00
Annual Service support fees			Check Date:	12/13/2016
	101-100-123.000	Annual Support 11/1/2016-11/1/2017		14,988.00
	592-100-123.000	Annual Support 11/1/2016-11/1/2017		4,000.00
A T & T			Invoice Amount:	\$623.43
Video Arraignment Dec 2016-Per old contract-adj			Check Date:	12/13/2016
	101-325-853.000	Video Arrngment Dec 2016		623.43
A T & T			Invoice Amount:	\$1,839.14
ATT Bill- Dec 2016			Check Date:	12/13/2016
	101-201-853.000	Information Services		99.53
	101-209-853.000	Assessing		62.03
	101-371-853.000	Building		110.35
	101-336-853.000	Fire		373.88
	101-305-853.000	Police		292.64
	101-171-853.000	Supervisor		132.82
	101-253-853.000	Treasurer		86.11
	101-215-853.000	Clerk		133.28
	101-400-853.000	Community Development		160.30
	101-325-853.000	Dispatch		141.76
	226-226-853.000	Solid Waste		14.07
	592-172-853.000	Water/Sewer		126.59
	592-291-805.000	Water/Sewer		46.92
	101-265-854.000	Township Hall		16.83
	101-691-853.000	Park		42.03
COMCAST			Invoice Amount:	\$194.85
Cable service Dec. 2016			Check Date:	12/13/2016
	101-691-931.000	Soccer fields		64.95
	101-336-921.000	FS#3		64.95
	101-325-853.000	Video arraignment		64.95
CORPORATE CLEANING GROUP INC			Invoice Amount:	\$405.00
Monthly Janitorial DPW DEC 2016			Check Date:	12/13/2016
	592-172-776.000	DPW		345.00
	101-265-858.000	Senior Center		60.00
CORPORATE CLEANING GROUP INC			Invoice Amount:	\$2,371.00
Dec. 2016 services/NOv 2016 Supplies			Check Date:	12/13/2016
	101-305-776.000	Janitorial Service 2016		904.42
	101-265-776.000	Janitorial Service 2016		893.97
	592-172-776.000	Janitorial Service 2016		187.11
	101-336-776.000	Janitorial Service 2016		93.50
	101-325-818.000	Janitorial Service-Haz Mat Cleans		175.00
	101-265-858.000	Janitorial Service Friendship Station		117.00
PLANTE & MORAN, PLLC			Invoice Amount:	\$6,770.00
Audit - Final Invoice 12-6-16			Check Date:	12/13/2016

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-201-817.000	General fund	3,840.00
	592-172-808.000	Water and Sewer Fund	2,930.00
PLANTE & MORAN, PLLC			Invoice Amount: \$32,165.00
Plante & Moran Accting Assistance - 2015 - banks			Check Date: 12/13/2016
	101-201-817.000	Accounting Assistance	32,165.00
RIZZO ENVIRONMENTAL SERVICES			Invoice Amount: \$22,024.56
NOV 2016 RESIDENTIAL YARD WASTE DISPOSAL			Check Date: 12/13/2016
	226-226-810.000	NOV 2016 YARD WASTE DISPOSAL IN TONS	22,024.56
RIZZO ENVIRONMENTAL SERVICES			Invoice Amount: \$101,347.68
NOV 2016 - RESIDENTIAL COLLECTION			Check Date: 12/13/2016
	226-226-810.000	NOV 2016 TRASH	65,496.80
	226-226-810.000	NOV 2016 RECYCLING	18,270.16
	226-226-810.000	NOV 2016 YARD WASTE	17,580.72
VERIZON WIRELESS			Invoice Amount: \$756.24
Nov 2016 wireless bills			Check Date: 12/13/2016
	592-172-853.000	DPW wireless devices	334.88
	101-201-853.000	Info services wireless devices	0.27
	101-325-853.000	PD dispatch wireless devices	52.54
	101-336-853.000	Fire wireless devices	120.07
	101-691-853.000	Park foreman wireless device	40.01
	805-805-970.005	Sidewalk Inspector wireless device	29.65
	226-226-853.000	Solid waste wireless device	52.07
	588-588-853.000	Senior Transportation wireless device	126.75
WOW! BUSINESS			Invoice Amount: \$10.56
WOW - 12-16 - Late Fee			Check Date: 12/13/2016
	101-265-854.000	WOW 12-16 Late Fee	10.56
WOW! BUSINESS			Invoice Amount: \$118.25
Internet Friendship Station - Dec 2016			Check Date: 12/13/2016
	101-265-854.000	Internet Friendship Station - 12-16	118.25
Miracle Recreation Equipment Co.			Invoice Amount: \$74,936.00
ADA Playscape-Twp Park- CDBG PY 2014-2016 -			Check Date: 12/13/2016
	101-851-971.000	ADA Playscape Twp Park - Equip only	74,936.00
MICHIGAN ASSOC. OF MUNICIPAL CLERKS			Invoice Amount: \$132.00
Membership dues			Check Date: 12/13/2016
	101-215-960.000	Membership Dues and pin - J Vorva	66.00
	101-215-960.000	Membership Dues and pin - S Groth	66.00
WAYNE COUNTY CLERKS - ASSOCIATION			Invoice Amount: \$100.00
Membership Dues			Check Date: 12/13/2016
	101-215-960.000	Membership Dues - J Vorva - 2017	50.00
	101-215-960.000	Membership Dues - S Groth - 2017	50.00
Total Amount to be Disbursed:			\$908,694.21



E.1

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Annual MDOT Right-of-Way Permit

PRESENTER: Patrick J. Fellrath, Director of Public Services; and Kevin L. Bennett, Township Attorney

OTHER INDIVIDUALS IN ATTENDANCE: None

BACKGROUND: Township is required to apply for an annual permit from MDOT to perform work in the MDOT road right-of-way. As part of the permit application, the Township is required to pass a resolution as provided by MDOT.

Township Attorney reviewed the proposed resolution and general permit conditions. Proposed motion to conditionally approve resolution is based on his recommendation and consistent with past Township practice.

ACTION REQUESTED: Approve

BUDGET/ACCOUNT NUMBER: n/a

RECOMMENDATION: Approve with a reservation of rights to challenge the indemnification provisions of the permit.

MODEL RESOLUTION: I move to approve the attached performance resolution as offered by MDOT, with the inclusion of the letter dated January 3, 2017 from Attorney Kevin L. Bennett, reserving the Township's right to challenge the indemnification provisions of the Permit as beyond the authority of the Township.

ATTACHMENTS: Cover Letter to MDOT; Resolution; Permit Conditions

HEMMING, POLACZYK, CRONIN,
WITTHOFF, BENNETT & DEMOPOULOS, P.C.

Counselors at Law
217 West Ann Arbor Road
Suite 302
Plymouth, Michigan 48170

(734) 453-7877

FAX (734) 453-1108

KEVIN L. BENNETT

kbennett@hpcswb.com

January 3, 2017

Michigan Department of Transportation
Taylor Transportation Service Center
6510 Telegraph Road
Taylor, MI 48180
Attn.: Andrea L. Jones
Utility and Permit Technician

**RE: Charter Township of Plymouth
Performance Resolution for Governmental Agencies**

To the Michigan Department of Transportation:

Be advised that this office is general counsel to the Charter Township of Plymouth. I have reviewed the Form 2207B (11/16) Performance Resolution for Governmental Agencies, and it is acceptable on its face. However, the General Conditions set forth in MDOT Form 2205-1 do contain indemnification provisions.

Be advised that the Charter Township of Plymouth does not have the authority to enter into an indemnification agreement because it would be an unlawful loan of credit. In *Solomon v Department of State Highways & Transp*, 131 Mich App 479; 345 NW2d 717 (1984), the court of appeals held that the credit of the state (and by extension its municipalities) cannot be used as a guarantee or surety in favor of any person, association, or corporation, public or private. Further, in *Michigan Mun Liability & Prop Pool v Muskegon County Bd of County Rd Comm'rs*, 235 Mich App 183; 597 NW2d 187 (1999), the court held that the road commission did not have the authority to enter into an agreement to indemnify a city and its engineer. As such, the Charter Township of Plymouth may not indemnify another entity.

To the extent that the Charter Township of Plymouth Board of Trustees adopts the Performance Resolution, and to the extent that the General Conditions, or any other form, purport that the Charter Township of Plymouth is indemnifying the State of Michigan or any

other entity, the Charter Township of Plymouth reserves the right to challenge such provision.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin L. Bennett". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Kevin L. Bennett

cc: Kurt Heise, Supervisor
Patrick Fellrath, Director of Public Utilities

PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Highway Right of Way", or an "Annual Application and Permit for Miscellaneous Operations Within State Highway Right of Way".

RESOLVED WHEREAS, the Charter Township of Plymouth
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.
4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

- 5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.
- 6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY.

Title and/or Name:

<u>Kurt Heise</u>	<u>Township Supervisor</u>
<u>Patrick J. Fellrath</u>	<u>Director, Public Services</u>
<u>Robert Courter</u>	<u>DPW Foreman</u>

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the Board of Trustees

 (Name of Board, etc)
 of the Charter Township of Plymouth of Wayne

 (Name of GOVERNMENTAL AGENCY) (County)

at a regular meeting held on the 10th day
 of January A.D. 2017.

Signed _____ Title _____

GENERAL CONDITIONS

This permit is issued subject to the following conditions:

1. This permit grants to the permittee only those rights specifically stated and no other. Maintenance work within the trunkline right of way may require a separate permit unless authorized within the scope of the annual permit.
2. Issuance of this permit does not relieve permittee from meeting any and all requirements of law, or of other public bodies or agencies. The permittee shall be responsible for securing including but not limited to any other permissions including or required by law including but not limited to cities, villages, townships, corporations, or individuals for the activities hereby permitted.
3. The permittee agrees as a condition of this permit to:
 - a. Have in the permittee's or the permittee's representative's possession on the job site at all times the approved permit, advanced notice and any necessary plans or sketches.
 - b. Submit Advance Notice through the online Construction Permit System (CPS) at least five (5) working days prior to commencement of any operations covered by this permit. No work shall start until an approved Advance Notice is e-mailed to the permittee.
 - c. Perform no work except emergency work, unless authorized by the Department, on Saturdays, Sundays, or from 3:00 p.m. on the day proceeding until the normal starting time the day after the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.
 - d. Provide and maintain all necessary precautions to prevent injury or damage to persons and property from operations covered by this permit.
 - e. Furnish, install and maintain all necessary traffic controls and protection during permittee's operations in accordance with the Michigan Manual of Uniform Traffic Control Devices and any supplemental specifications set forth herein.
 - f. Notify the Department of completion of work authorized by this permit through CPS, so that final inspection may be made and surety deposit released (where applicable). Surety deposit will not be released until the work authorized by the permit has been completed and inspected, and all inspection charges billable to the permittee are paid.
4. Nothing in this permit shall be construed to grant any rights whatsoever to any public utilities, except as to the consent herein specifically given, nor to impair any existing rights granted in accordance with the constitution or laws of this state.
5. Any operations in the trunkline right of way not covered by permit and the appropriate Department specifications are in violation of the jurisdictional authority of the Department, with respect to the control of the trunkline right of way, unless approved by the Department. Any change or alteration in the permit activities requires prior approval of the Department and may require a new permit.
6. Performance of the requirements of this permit is the responsibility of the permittee. The permittee shall complete all operations for which this permit is issued in accordance with the conditions of this permit, by the specified completion date. The permittee shall meet all requirements of the current Department Standard Specifications for Construction, and the Supplemental Specifications set forth on/or incorporated as a part of this permit.
7. The construction, operation and maintenance of the facility covered by this permit shall be performed without cost to the Department unless specified herein. The permittee shall be responsible for the cost of restoration of the state trunkline and right of way determined by the Department to be damaged as a result of the activities of the permittee.
8. Facilities allowed on state trunkline right of way shall be placed and maintained in a manner which will not impair the state trunkline or interfere with the reasonable safe and free flow of traffic. Failure of the permittee to maintain the facilities located within the State trunkline right of way so as not to interfere with the operation, maintenance or use of the state trunkline by the traveling public may result in revocation of the permit.
9. The permittee is solely and fully responsible for all activities undertaken pursuant to the permit. Any and all actions by the Department and those governmental bodies performing permit activities for the Department pursuant to a maintenance contract, including but not limited to any approved reviews and inspections of any nature, permit issuing, and final acceptance or rejection of the work or activity authorized by the permit shall not be construed as a warranty or assumption of liability on the part of the Department or those governmental bodies. It is expressly understood and agreed that any such actions are for the sole and exclusive purposes of the Department and the governmental bodies acting in a governmental capacity. Any such actions by the Department and governmental bodies will not relieve the permittee of its obligations hereunder, nor are such actions by the Department and the governmental bodies to be construed as a warranty as to the propriety of the permittee's performance. The permittee shall indemnify and save harmless the State of Michigan, Michigan Transportation Commission, the Department and all officers, agents and employees thereof, and those governmental bodies performing permit activities for the Department and all officers, agents and employees thereof, pursuant to a maintenance contract, against any and all claims for damages arising from operations covered by this permit except claims resulting from the sole negligence or willful acts or omissions of said indemnities, its agent, or employees. In addition, permittee upon request shall furnish proof of insurance coverage for the term of this permit in an amount pre-specified.
10. This permit is not assignable and not transferable unless specifically agreed to by the Department.
11. The permittee, upon request of the Department, shall immediately remove, cease operations, and surrender this permit, or alter or relocate, at the permittee's own expense, the facility for which this permit is granted. Upon failure to do so, the Department may take any necessary action to protect the trunkline interest and the permittee shall reimburse the Department for its costs in doing same. The permittee expressly waives any right to claim damages or compensation in the event this permit is revoked.
12. The permittee shall, upon request by the Department, furnish a performance surety deposit in the form of a bond, cash, certified check, or (when authorized by the Department) an irrevocable letter of credit in such amount as deemed necessary by the Department to guarantee restoration of the trunkline highway or performance under the conditions of the permit.

13. The permittee hereby acknowledges and agrees that the Department has the right to demand completion by the permittee, or the performance surety, or to complete any uncompleted activity authorized by this permit which adversely affects the operation and/or maintenance of the state trunkline highway, or which is not completed by the expiration date of the permit, including:
- a. Completion of construction of driveway and/or approach (not authorized by annual permit).
 - b. Removal of materials.
 - c. Restoration of the trunkline facilities and right of way as necessary for the reasonably safe and efficient operations of the trunkline highway.
- The permittee further agrees to immediately reimburse the Department in full for all such costs incurred by the Department upon receipt of billing, and that upon failure to pay, the Department may effect payment with the performance surety deposit. Should the surety deposit be insufficient to cover expenses incurred by the Department, the permittee shall pay such deficiency upon billing by the Department. If the surety deposit exceeds the expense incurred by the Department, any excess will be returned or released to the depositor upon completion of the work to the satisfaction of the Department.
14. The Department reserves the right during the time any or all of the work is being performed to assign an inspector to protect the trunkline interest, and to charge the permittee all such costs incurred. In addition, the permittee may be billed any engineering and review fees incurred by the Department or its agent in connection with the work covered by this permit.
15. **Emergency Operations:** In time of disaster or emergency, or when utility lines or facilities are so damaged as to constitute a danger to life and/or property of the public, access to the same may be had by the most expeditious route. Work is to be completed in a manner which will provide the traveling public with maximum possible safety and minimize traffic distribution. Notice of such situations shall be given to the nearest police authority and the department as soon as can reasonably be done under the circumstances. During normal Department work hours, the facility owner shall advise the Department of any operations within right of way which affect traffic operations or the highway structure or facilities prior to performance of the work. After normal Department work hours, the permittee, at the beginning of the first working day after the emergency operation, shall advise the Department of any operations which affect traffic operations or the highway structures and facilities. If determined necessary by the Department, the permittee shall secure an individual permit for such work after notification.
16. Upon the Department's request, as built drawings of work performed will be furnished to the Department within 30 days after completion of the work.
17. The permittee shall give notice to public utilities in accordance with Act 174 of 2013, as amended, and comply with all applicable requirements of this act. The permittee shall also comply with requirements of Act 451, P.A. of 1994, as amended.
18. The permittee acknowledges that the Department is without liability for the presence of the permittee's facility which is located within the trunkline right of way. Acceptance by the Department of work performed, and/or notice of termination of performance obligations for the surety and/or the permittee do not relieve the permittee of full responsibility for the permittee's work or for the presence of the permittee's facility in the trunkline right of way.
19. Where the Department has accepted an Indemnification Commitment in lieu of bond and/or insurance policies, such commitment is incorporated into this permit by reference.
20. It is illegal to discharge substances other than storm water into the Department's storm sewer system unless permission has been obtained in writing for other discharges.
21. The permittee shall be responsible for obtaining information on permitted environmental site closures within MDOT right of way. MDOT has implemented a program that allows environmental contamination to remain within the right of way by use of a permit. Issued permit information can be obtained from the Region/TSC in which the permit is issued. If the permittee will encounter a site area identified as a site closure permit area, the permittee shall follow instructions and conditions set forth in Supplemental Specifications #3 and specifications found in form 2205-C, "Special Conditions for Underground Construction".

SUPPLEMENTAL SPECIFICATIONS

1. Construction and Maintenance of Facilities – To construct and maintain utility crossings of limited access highways, access for the utility's service vehicles may be from county roads, service roads, and openings authorized in limited access right of way fences. The construction of utilities across limited access highways should be for the purpose of serving a general area rather than providing individual services, unless extenuating circumstances necessitate such crossings.

Equipment, vehicles or personnel will not operate within a distance of 30 feet from the edge of the pavement of roadways or ramps on limited access highways. At locations where utilities have been constructed in medians having a width greater than 80 feet or have otherwise been allowed to remain or to be constructed in limited access right of way, ingress and egress shall be by such routes as specified by the Department, which may also specify additional safety provisions.

2. Restoration- Restoration of the trunkline highway and right of way will be such that it will provide a condition equal to or better than the original condition, in accordance with Michigan Department of Transportation Standard Specifications.
3. Excavation and Disposal of Excavated Material – The permittee shall provide and place the necessary sheeting, shoring and bracing required to prevent caving, loss or settlement of foundation material supporting the pavement, or any other highway installation such as sewers, culverts, etc. The permittee shall assume the full responsibility for this protection and shall not proceed in these areas before approval of the methods by the Department.

Construction equipment and excavating material shall not be stocked in such locations that it creates a traffic hazard or interferes with the flow of traffic; and on limited access highways, shall be a minimum of 30 feet from the traveled way. Sod and topsoil shall be stacked separately from other excavated material. The permittee shall dispose of all surplus and unsuitable material outside of the limits of the highway, unless the permit provides for disposal at approved locations within right of way. In the latter case, the material shall be leveled and trimmed in an approved manner.

When the permittee is excavating within trunkline right of way and discovers existing contaminated soil and/or an abandoned underground storage tank, special permit specifications entitled "Special Conditions for Underground Construction" (Form 2205-C) shall apply.

4. Utility Cuts, Trenches and Pavement Replacement – Utility crossing by pavement cutting and removal are generally prohibited. If extenuating circumstances make tunneling, boring and jacking impractical pavement cutting may be used with approval of the Department. All utility cuts, trenching and pavement replacement shall comply with the requirements of the Standard Specifications and the Standard Plan "Utility Cuts, Trenches and Pavement Replacement". Unless otherwise specified, cuts in concrete residential and commercial drives shall be as above; except that the patch width shall be a minimum of 3 feet and the remaining slab from patch to existing joint shall be a minimum of 3 feet. Backfill shall be made with sand-gravel as specified in the Standard Specifications, unless otherwise directed. After the backfill has been placed and compacted by controlled density method, the pavement shall be replaced with new pavement of the original type and quality, unless at the season of the year when it is not feasible to replace pavement in kind. In this case, a temporary surface of bituminous material shall be placed with Department approval and later replaced with pavement of the original type at the applicant's expense. Other pavement types may be allowed with prior approval of the Department.

5. Crossing Roadbed by Tunneling or Boring and Jacking – All crossing of roadbed operations involving tunneling, boring and jacking shall comply with the Department's special provisions for such work.

6. Backfilling and Compacting Backfill – Unless otherwise specified, all trenches, holes and pits shall be filled with sound earth or with sand-gravel if so provided, placed in successive layers not more than 9 inches in depth, loose measure, and each layer shall be thoroughly compacted by tamping. All backfill compaction will be subject to check by the controlled density method.

7. Depth of Cover Method- Unless otherwise authorized, pipes shall be placed to a depth that will provide not less than 4 feet of cover between the top of the roadway surface and the pipe, 3 feet cover below the ditch line and the pipe.

8. Trees:

- a. The permittee is responsible for obtaining permission from abutting owners when trimming or removing trees on easement right of way.
- b. Tree removal or trimming may be undertaken only after submission of an "Advance Notice" through CPS, a field review by the Region Resource Specialist and an approved copy of the advanced notice is e-mailed to the permittee.
- c. Limbs, logs, stumps and litter shall be disposed of in a manner acceptable to the Department.
- d. Tree roots shall be bored a distance of one foot for each one inch of trunk diameter for underground utility installations.

9. Aerial Wire Crossings – Vertical clearance of wires, conductors and cables over state trunkline shall not be less than required by Section 232 of the National Electrical Safety Code, except in no case shall the under-clearance below any wire, conductor, or cable, under any temperature or loading condition, be less than eighteen feet (18').



F2

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Reappointment to the Board of Review

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

The Township is restructuring the Board of Review in accordance with the recommendation Wayne County Appraisal. As a result of this recommendation, we need to appoint three members to serve on the Board of Review and one alternate.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the reappointment of Edward Snage and Ann Bonnell to the Charter Township of Plymouth Board of Review, each for two year terms beginning on January 1, 2017 and ending on December 31, 2018.



F3

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Reappointment to the Board of Review

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

The Township is restructuring the Board of Review in accordance with the recommendation Wayne County Appraisal. As a result of this recommendation, we need to appoint three members to serve on the Board of Review and one alternate.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the reappointment of Ann Bonnell to the Charter Township of Plymouth Board of Review for a two year term beginning on January 1, 2017 and ending on December 31, 2018.



F.4

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Reappointment to the Board of Review

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

The Township is restructuring the Board of Review in accordance with the recommendation Wayne County Appraisal. As a result of this recommendation, we need to appoint three members to serve on the Board of Review and one alternate.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the reappointment of Stephanie Goecke to the Charter Township of Plymouth Board of Review as an ALTERNATE for a two year term beginning on January 1, 2017 and ending on December 31, 2018.



F.5

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Appointment to the Board of Review

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

The Township is restructuring the Board of Review in accordance with the recommendation Wayne County Appraisal. As a result of this recommendation, we need to appoint three members to serve on the Board of Review and one alternate.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the Appointment of Joe VanEsley to the Charter Township of Plymouth Board of Review for a two year term beginning on January 1, 2017 and ending on December 31, 2018.



F.6

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Appointment of a Board Member to the Planning Commission

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

It is customary for the Township to appoint one member of the Board of Trustees to serve as a member of the Planning Commission in addition to his/her Trustee duties with the intention of keeping the Board informed of pertinent proposals before the Planning Commission and providing input into those issues.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the appointment of Trustee Robert Doroshewitz to the Board Representative position on the Charter Township of Plymouth Planning Commission for a term ending on November 20, 2020.

sg



F.7

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: January 10, 2017

ITEM: Appointment of a Board Member to the Zoning Board of Appeals

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

It is customary for the Township to appoint one member of the Board of Trustees to serve as a member of the Zoning Board of Appeals in addition to his/her Trustee duties with the intention of keeping the Board informed of pertinent proposals before the Zoning Board and providing input into those issues.

As Township Supervisor, it is my responsibility to recommend appointment to this Board and it is within your authority to approve this recommendation.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

MODEL RESOLUTION: I move to approve the appointment of Trustee Jack Dempsey to the Board Representative position on the Charter Township of Plymouth Zoning Board of Appeals for a term ending on November 20, 2020.

sg

**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

Meeting Date: January 10, 2017

ITEM: Approval to Enter Into Agreement with Plante & Moran, PLLC

BRIEF: Additional assistance is needed to file a timely 2016 Audit

ACTION: Authorize agreement for professional services.

DEPARTMENT/PRESENTER(S): Mark Clinton, Treasurer
Jerry Vorva, Clerk

BACKGROUND: It has become apparent that additional professional assistance is needed to bring Township financial records up to date in preparation for the 2016 Audit and to move forward with establishing a set of municipal financial "best practices".

ATTACHMENTS: Business Justification Letter from Mark Clinton
Scope of Service Letter and Proposed Agreement with Plante & Moran, PLLC

BUDGET/TIME LINE: Up to \$40,000.00

RECOMMENDATION: Approve Recommendation and Budget Allocation

PROPOSED MOTION: I move to authorize the Township Supervisor and Township Clerk to sign the agreement between the Charter Township of Plymouth and Plante & Moran, PLLC, providing the services as outlined in the Scope of Services letter dated December 27, 2016, for a cost not to exceed \$40,000.00.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___ RD ___ MC ___ JV ___ JD ___ GH ___ CC ___ KH

MOTION CARRIED _____ MOTION DEFEATED _____

Business Justification

Plante Moran Professional Services Proposal

Prepared by: Mark Clinton, Treasurer

Background

The township's financial records must be brought up to date prior to closing out 2016 and in preparation for the annual audit. Bank records are currently not in balance with accounting records. Bank reconciliations for each of the fund accounts must be completed and balanced with the general ledger. Current financial procedures and controls are outdated.

Once a clean "steady state" is achieved, we will move forward with a set of municipal finance best practices.

Proposal

Enter into an agreement with Plante Moran's Government Accounting Professionals (PMGAP) group. This specialty group serves municipalities of all sizes by providing temporary or permanent accounting and finance support to reinstitute stability to previously unstable work environments. This includes bookkeeping, budget preparation, audit management, and utility rate studies, among other services.

The Scope of Work is attached.

Benefits

- A quicker, more productive path to a balanced financial "steady state"
- A timelier and less costly audit
- More timely revenue sharing payments from the state
- Best practices to increase productivity and improve controls
- Free up full-time resources to focus on "strategic" versus "transactional" tasks

Pricing

- Blended partner/manager/staff rate of \$106/hour
- \$8,360/month
 - 16 hours per week staff
 - 15 hours per month manager/partner

Financial Justification

It is likely that the upfront investment we make in bringing the township's financial records up to date will pay for itself on the back end in terms of reduced audit expenses.

According to Martin Olejnik, audit partner from Plante Moran, an audit for a township the size of Plymouth Township should require 250-300 hours (\$35K - \$42K) to complete. For the past 2 year, Plymouth Township has averaged 475 hours (\$66.5K). As such, we could anticipate a reduction in audit fees in the range of \$25K.

Recommendation

Enter into an agreement with Plante Moran's PMGAP group under the conditions of the attached Statement of Work not to exceed \$40,000.

December 27, 2016

Mr. Mark Clinton
Township Treasurer
Charter Township of Plymouth
9955 N. Haggerty Road
Plymouth, MI 48170

Dear Mark:

Thank you for your selection of Plante & Moran, PLLC to assist you. This letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, confirms our understanding of the nature, limitations, and terms of the services Plante & Moran, PLLC (PM) will provide to the Charter Township of Plymouth ("the Township" or "Plymouth").

Scope of Services

We will provide advice and consulting services to assist the Charter Township of Plymouth in connection with accounting and finance related tasks. Our services may include:

- Preparation of bank reconciliations to identify reconciling items to be evaluated and approved by management. Management agrees to accept responsibility for posting any adjusting entries.
- Review of budget to actual reports generated from the Charter Township of Plymouth general ledger. Review is for the purpose of identifying potential budget amendments for management's consideration. Management agrees to accept responsibility for posting any budget amendments.
- Preparation of budget documents with review and oversight by the Township Treasurer
- Preparation of year-end schedules from existing Township documentation, at the discretion of the Township Clerk.
- Review of the Township's policies, practices or controls
- Training of Township staff on various financial or budget tasks
- Any recommendations for adjusting entries or budget amendments will be summarized in writing and presented to Township of Plymouth management for their evaluation.
- Assist in the calculation of tax distributions and the county settlement, which will be reviewed and approved by the Township Treasurer and Deputy Treasurer.
- Assist client with modifying chart of accounts related to banking arrangements and other potential simplifications or improvements, including a transition to a pooled cash system
- Present to Township management suggestions or "best practice" recommendations for process improvements
- Other accounting projects at the direction of the Township, as time permits

Our service is provided at your discretion. We will provide services as requested by you, subject to our own internal capacity limitations. Except as noted above, our work product will be in under the direction and supervision of the Township Treasurer. We will not make management decisions on behalf of the Township or, in any way, perform tasks that will impair Plante Moran's ability to continue on as the auditors for the Charter Township of Plymouth under all applicable independence standards of our profession.

It should be noted that at no time during this engagement will we be responsible for making investment decisions, signing checks, making bank transfers, initiating ACH or wire transfers, and handling cash in any way. All consulting services provided will be conducted under your direction and will be supervised and approved by management.

Fees and Payment Terms

Our proposed monthly fee, subject to the terms and conditions of the accompanying Professional Services Agreement, for 16 hours per week of service by our designated Financial Specialist, plus 15 hours per month of Manager and Partner support is \$8,360. At your request, additional service time can be made available and will be billed at the following discounted hourly rates:

Financial Specialist	\$105
Manager	\$130
Partner	\$250

Travel time after the first hour per day will be billed at 75% of the above rates.

As you probably realize, our primary cost is salaries that are paid currently. Accordingly, our invoices, which will be rendered as services are provided, are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice.

The terms as described above and in the attached Professional Services Agreements will continue through December 31, 2017. Effective January 1, 2018 and annually thereafter, hourly rates will increase 3.0%.

If you are in agreement with our understanding of this engagement, as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC

Brian J. Camiller

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement, which set forth the entire agreement between the Charter Township of Plymouth and Plante & Moran, PLLC with respect to the services specified in the "Scope of Services" section of this engagement letter. This agreement may be amended by written agreement between Plante & Moran, PLLC and the Charter Township of Plymouth.

Charter Township of Plymouth

Jerry Vorva, Clerk
Charter Township of Plymouth

Date

Kurt Heise, Supervisor
Charter Township of Plymouth

Date

Professional Services Agreement – Consulting Services Addendum to Plante & Moran, PLLC Engagement Letter

This Professional Services Agreement is part of the engagement letter for our consulting services dated December 27, 2016 between Plante & Moran, PLLC (referred to herein as "PM") and the Charter Township of Plymouth (referred to herein as "Plymouth").

1. **Management Responsibilities** – The consulting services PM will provide are inherently advisory in nature. PM has no responsibility for any management decisions or management functions in connection with its engagement to provide these services. Further, Plymouth acknowledges that Plymouth is responsible for all such management decisions and management functions; for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services; and for establishing and maintaining internal controls, including monitoring ongoing activities, in connection with PM's engagement. Plymouth has designated Mark Clinton, Township Treasurer, to oversee the services PM will provide.
2. **Nature of Services** – PM's temporary finance services will be based on information and records provided to PM by Plymouth. PM will rely on such underlying information and records and temporary finance services will not include audit or verification of the information and records provided to PM in connection with the temporary finance services.

The temporary finance services PM will perform will not constitute an examination or audit of any Plymouth financial statements or any other items, including Plymouth's internal controls. This engagement also will not include preparation or review of any tax returns or consulting regarding tax matters. If Plymouth requires financial statements or other financial information for third-party use, or if Plymouth requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, Plymouth agrees not to associate or make reference to PM in connection with any financial statements or other financial information of Plymouth. In addition, this engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, PM will inform you of any such matters that come to PM's attention.

3. **Project Deliverables** – At the conclusion of PM's temporary finance services and periodically as PM progresses, PM will review the results of its work with Plymouth and provide Plymouth with any observations related to PM's services that PM believes warrant Plymouth's attention. PM also will provide Plymouth with copies of analyses or other materials that PM may develop in the course of this engagement upon Plymouth's request. PM will not issue a written report as a result of this engagement and Plymouth agrees that the nature and extent of the work product that PM will provide, as outlined in this agreement, are sufficient for Plymouth's purposes.
4. **Interactive Analyses and Visualizations** – In instances where PM expressly agrees in the accompanying engagement letter to provide interactive analyses or visualization tools (collectively, "Electronic Documents") to Plymouth, such Electronic Documents will be provided in a format determined to be acceptable to PM. Plymouth acknowledges and agrees that Plymouth's ability to access such Electronic Documents requires software programs which PM does not develop, license, distribute, support, or sell, and Plymouth shall be solely responsible for the costs to obtain, use, or support any such required software. PM makes no representation or warranty with respect to such software or the continuing functionality of such software relative to the Electronic Documents and disclaims any and all express or implied warranties if any, associated with such software, its merchantability, and/or its fitness for any particular use by Plymouth.

If and to the extent provided by PM, Electronic Documents are provided solely for the purpose of supporting the project deliverables and are to be used only as expressly described in and authorized by the project deliverables. PM disclaims any responsibility for any use of the Electronic Documents that is not expressly provided for in and authorized by the project deliverables. Further, Plymouth acknowledges that Plymouth is solely responsible for evaluating the adequacy and accuracy of any results generated through the use of Electronic Documents. PM will have no responsibility to support or update the Electronic Documents for any events or circumstances that occur or become known subsequent to the date of their corresponding project deliverables.

Plymouth acknowledges that PM may utilize proprietary works of authorship that have not been created specifically for Plymouth and were conceived, created, or developed prior to, or independent of, this engagement including, without limitation, computer programs, methodologies, algorithms, models, templates, software configurations, flowcharts, architecture designs, tools, specifications, drawings, sketches, models, samples, records, and documentation (collectively, "PM Intellectual Property"). Plymouth agrees and acknowledges that PM Intellectual Property is and shall remain solely and exclusively the property of PM.

Upon payment for the engaged services, to the extent that PM incorporates PM Intellectual Property into the Electronic Documents (which PM shall do only as expressly provided for in the accompanying engagement letter), PM grants to Plymouth a limited royalty-free, nonexclusive, right and license to use such incorporated PM Intellectual Property for internal purposes only and in the original format. Plymouth agrees not to copy, publish,

Professional Services Agreement – Consulting Services

modify, disclose, distribute, decompile, reverse engineer, or create derivative works based on PM Intellectual Property. Notwithstanding the foregoing, in no event will PM be precluded from developing for itself or for others, works of authorship which are similar to those included in the project deliverables.

If and to the extent PM shares information obtained from third-party data sources with Plymouth, Plymouth agrees not to (i) disclose or redistribute any such third-party data to third parties without the express written consent of PM; or (ii) attempt to extract, manipulate, or copy any embedded or aggregated third-party data from the Electronic Documents for any purpose.

- Confidentiality, Ownership and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to proprietary information of Plymouth, including, but not limited to, information regarding trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Plymouth, and PM will not use such information for any purpose other than its consulting engagement or disclose such information to any other person or entity without the prior written consent of Plymouth.

In the interest of facilitating PM's services to Plymouth, PM may communicate or exchange data by internet, e-mail, facsimile transmission or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Plymouth recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Plymouth and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this agreement. In the event that a request for any confidential information or workpapers covered by this agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Plymouth in a timely manner of such request and to cooperate with Plymouth should Plymouth attempt, at Plymouth's cost, to limit such access. This provision will survive the termination of this agreement. PM's efforts in complying with such requests will be deemed billable to Plymouth as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon Plymouth's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in its possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. Plymouth acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of PM's workpapers, without regard to whether access had been granted with respect to any prior requests.

- Consent to Disclosures to Service Providers**– In some circumstances, PM may use third-party service providers to assist with an engagement. In those circumstances, PM will require any such third-party service provider to: (i) maintain the confidentiality of any information furnished; and (ii) not use any information for any purpose unrelated to assisting with PM's services for Plymouth. In order to enable these service providers to assist PM in this capacity, Plymouth, by its duly authorized signature on the accompanying engagement letter, consents to PM's disclosure of all or any portion of Plymouth's information to such service providers to the extent such information is relevant to the services the third-party service provider may provide and agrees that PM's disclosure of such information for such purposes shall not constitute a breach of the provisions of this agreement. Plymouth's consent shall be continuing until the services provided for this engagement agreement are completed.
- Third-Party Data** – PM may reference third-party data sources in performing the services described in this engagement letter. Third-party data may include publicly-available data, commercially-available data licensed to PM, or information obtained from other sources. PM will use its judgment, discretion, best efforts and good faith in evaluating the use of third-party data sources, but does not warrant or guarantee the accuracy, completeness,

Professional Services Agreement – Consulting Services

or timeliness of any data obtained from third-party data sources and disclaims any liability arising out of or relating to the use of data from third-party data sources. Plymouth acknowledges that any commercially-available third-party data sources referenced by PM are licensed to PM and PM's ability to share information obtained from commercially available third-party data sources is often restricted by the terms of use granted to PM by the licensor and, unless expressly set forth in the accompanying engagement letter, PM makes no representation or warranty that Plymouth will have access to data obtained from third-party data sources. If and to the extent PM shares information obtained from third-party data sources with Plymouth, Plymouth agrees not to disclose or redistribute any such third-party data to third parties without the express written consent of PM. This agreement does not convey to Plymouth a sublicense to any third-party data source unless expressly agreed to in writing and signed by a duly authorized representative of PM. However, nothing herein shall prevent Plymouth from directly contracting with or obtaining a license from any third-party data source if Plymouth determines, in its sole discretion, that any such direct contract or license to be in its best interest.

8. **Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on Plymouth personnel providing PM staff the assistance necessary to satisfy Plymouth responsibilities under the scope of services. This assistance includes availability and cooperation of those Plymouth personnel relevant to PM's temporary finance services and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's Fee Quotes, those Fee Quotes will be adjusted for the additional time PM incurs as a result.

In any circumstance where PM's work is rescheduled, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of PM's work. Because rescheduling its work imposes additional costs on PM, in any circumstance where PM has provided Fee Quotes, those Fee Quotes may be adjusted for additional time PM incurs as a result of rescheduling its work.

PM will advise Plymouth in the event these circumstances occur, however it is acknowledged that the exact impact on the Fee Quote may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

9. **Payment Terms** – PM's invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's consulting work. Plymouth agrees that in the event that work is suspended, for non-payment or other reasons, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.
10. **Fee Adjustments** – Any fee adjustments for reasons described in this agreement will be determined based on the actual time expended by PM staff at the hourly rates stated in this agreement, plus all reasonable and necessary travel and related costs PM incurs, and included as an adjustment to PM's invoices related to this engagement. Plymouth acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this agreement.
11. **Force Majeure** – Neither party shall be deemed to be in breach of this engagement agreement as a result of any delays or non-performance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war or other violence, or epidemic (each individually a "Force Majeure Event"). Township of Plymouth acknowledges and agrees that a Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.
12. **Exclusion of Certain Damages** – Except to the extent finally determined to have resulted from PM's gross negligence or willful misconduct, Plymouth agrees to limit the liability of PM and any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved allied third party service providers (collectively, "PM Persons") for any and all claims, losses, costs, and damages of any nature whatsoever so that the total aggregate liability of the PM and/or the PM Persons to Plymouth shall not exceed the total fees paid by Plymouth to PM for the services provided in connection with this engagement agreement. Plymouth and PM agree that these limitations on PM's and the PM Persons' maximum liability are reasonable in view of, among other things, the scope of the services PM is to provide, Plymouth's responsibility for the management functions associated with PM's consulting services, and the fees PM is to receive under this engagement. In no event shall the PM or the PM Persons be liable to Plymouth, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, lost profit, punitive, exemplary, or other special damages. PM and Plymouth agree that these limitations apply to any and all liabilities or causes of action against PM.

Professional Services Agreement – Consulting Services

however alleged or arising, unless to the extent otherwise prohibited by law. This provision shall survive the termination of this engagement.

In the event this engagement agreement expressly identifies multiple phases of services, the total aggregate liability of PM to Township of Plymouth shall be limited to no more than the total amount of fees paid by Plymouth for the particular phase of services alleged to have given rise to any such liability.

13. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Plymouth agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expenses incurred by PM or the PM Persons, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities.
14. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Plymouth but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Plymouth agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.
15. **Termination of Engagement** – This agreement may be terminated by either party upon written notice. Upon notification of termination, PM's services will cease and PM's engagement will be deemed to have been completed. Plymouth will be obligated to compensate PM for all time expended and to reimburse PM for related costs PM incurs through the date of termination of this engagement.
16. **Time Limits** – Except for actions to enforce payment of PM's invoices and without limiting any claims for indemnification hereunder, any claim or cause of action arising under or otherwise relating to this engagement must be filed within two years from the completion of the engagement without regard to any statutory provision to the contrary.
17. **Entire Agreement** – This engagement agreement is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this agreement, signed by all of the parties.
18. **Severability** – If any provision of this engagement agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.
19. **Conflicts of Interest** - PM's engagement acceptance procedures include a check as to whether any conflicts of interest exists that would prevent acceptance of this engagement. No such conflicts have been identified. Plymouth understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Plymouth.
20. **Agreement Not to Influence** – Plymouth and PM each agree that each respective organization and its employees will not endeavor to influence the other's employees to seek any employment or other contractual arrangement with it, during this engagement or for a period of one year after termination of the engagement. Plymouth agrees that PM employees are not "contract for hire." PM may release Plymouth from these restrictions if Plymouth agrees to reimburse PM for its recruiting, training, and administrative investment in the applicable employee. In such event, the reimbursement amount shall be equal to two hundred hours of billings at the hourly rate stated in this agreement for the PM employee.
21. **Signatures** – Any electronic signature transmitted through DocuSign or manual signature on this engagement letter transmitted by facsimile or by electronic mail in portable document format may be considered an original signature.
22. **Governing Law** – This agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this agreement, or any dispute arising from or relating to this agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement – Consulting Services

F.9

**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

Meeting Date: January 10, 2017

ITEM: Approval to Enter Into Agreement with McKenna Associates

BRIEF: Contractual Interim Planning and Community Development Services

ACTION: Authorize agreement for professional services.

DEPARTMENT/PRESENTER(S): Kurt Heise, Supervisor

BACKGROUND: Our Township Planner has left for other employment which requires us to make interim arrangements for professional planning and zoning administration services.

ATTACHMENTS: Letter from Phil McKenna with proposed agreement, background information and schedule of fees charges.

BUDGET/TIME LINE: Unknown

RECOMMENDATION: Approve Recommendation and Budget Allocation

PROPOSED MOTION: I move to authorize the Township Supervisor and Township Clerk to sign the agreement between the Charter Township of Plymouth and McKenna Associates to provide the planning and community development services as needed for the Township in accordance with the proposed fee schedule as contained in the letter from Phil McKenna dated January 4, 2017 and the additional 14 page fee schedule as required.

RECOMMENDATION: Moved by: _____ Seconded by: _____

VOTE: ___RD ___MC ___JV ___JD ___GH ___CC ___KH

MOTION CARRIED _____ MOTION DEFEATED _____

January 4, 2017

Hon. Kurt Heise, Supervisor
Charter Township of Plymouth
9955 Haggerty Road
Plymouth, Michigan 48170

Subject: Agreement to Provide Services as Interim Township Community Development Director/Planner

Dear Supervisor Heise:

I am pleased to submit this proposed agreement to provide interim professional planning and zoning administration services. As of January 10, 2017 Plymouth Township requires a skilled, experienced professional to replace the current Director of Community Development/Planner ensuring the department functions efficiently and effectively.

LOCAL KNOWLEDGE

Professional services are a major part of McKenna's practice; we have provided similar services to many Michigan and Ohio communities, including Plymouth Township several times before.

McKenna professionals bring several advantages to Plymouth Township including no learning curve because of:

- Recent experience with Township customer service expectations.
- Understanding of the Master Plan and Zoning Ordinance text and map, as amended.
- Experience with department operational procedures and schedules.
- Sensitivity to long-term development expectations of the community including the Planning Commission.
- Years of institutional memory of the highly regarded Plymouth Community's guiding design principles.
- In-house landscape architects and site designers to prepare site designs and review landscape plans.

SUMMARY OF PROFESSIONALS

McKenna has a reservoir of talented professionals who can meet the Township's needs. The planner listed below is among those who are available in January when the Township wishes us to begin.

Laura Haw, Senior Planner. Ms. Haw will provide on-site services in Township Hall. She will also provide professional planning leadership in Plymouth. Ms. Haw successfully filled in for Ms. Radtke's maternity leave in Summer 2015. Laura is skilled in providing day-to-day planning and zoning services to the public, and has broad success in assisting applicants with understanding and complying with land use regulations while also achieving quality design.

She applies an economic development, high level customer service approach to each potential applicant. Laura is experienced in nuts and bolts community development, planning and zoning assessments and compliance, explaining and interpreting ordinance provisions and directing a team to achieve the community's desired results. Laura also works well with the public, accurately communicating subtle concepts with helpfulness, courtesy and respect.

In the City of Williamston, Laura worked on-site as City Planner and DDA/economic development specialist for several years. In that capacity she guided the Planning Commission and DDA, conducted developer review, assisted applicants with site plan, zoning and permitting questions and initiated and completed economic development projects.

Ms. Haw has two Bachelors of Art (with honors) from Michigan State University, and a Master of Urban Planning from the University of Michigan, with a concentration in physical planning and design.

As required, consulting guidance and quality control for McKenna's services to the Planning and Community Development Department will be provided by Sally Hodges, AICP. Former Vice President Hodges was McKenna's project manager for planning services to Plymouth Township for almost 20 years. She supported the Planning Commission at its meetings, and is very familiar with Township processes and procedures. Other professionals are available for support and collaboration.

The resumes of Ms. Haw and Ms. Hodges are attached.

SERVICES AND FEES

In our experience, communities often find they do not require consultant services on-site for 40 hours 5 days per week, especially in interim situations. Tasks and meetings that require the Planner be present can be conveniently scheduled, including hours each week for applicant assistance without detriment to the quality of service.

Most important is a predictable schedule of times the Planner is available to the public and investors. For that reason, we have given a description and fees for a Planner's part-time, on-site presence in Township Hall for 2 half days and 1 full day each week.

On-Site

Based on our experience, we propose your McKenna planner to be on-site at Township Hall 2 half days each week, e.g. Monday and Friday a.m. plus 1 full day, e.g. Wednesday for a daily flat fee.

While at the Township offices, the planner will perform the day-to-day responsibilities of the Community Development Director/Planner, including assistance with zoning and planning questions from the public, developers and others; prepare preliminary site plan and other development reviews, prepare for and attend daytime meetings with applicants and potential applicants, assist with DDA/BRA activities, and provide other department support.

Off-Site

Plan reviews can be performed off-site at our Northville office. Fees for those reviews will be invoiced based on the Township's adopted Community Development Fee Schedule for the "Planner Fees" (attached).

Meetings of the Planning Commission, DDA and others requested by the Township that are held outside McKenna's noted regular office hours will be invoiced on an hourly basis in accordance with McKenna's Schedule of Hourly Rates, effective through December 31, 2017.

Fees

In summary, services shall be provided as follows:

1. **On-Site:** \$320.00 per ½ day at Township Hall (8:00 a.m. – 12:00 p.m. or 12:30 p.m. – 4:30 p.m.) and \$600/day for each full day 8:00 a.m. – 4:30 p.m. with ½ hour lunch.
2. **Reviews:** Reviews shall be at the rates specified in the Township's adopted Community Development Fee Schedule for the Planner.
3. **Other:** All other services (not during McKenna's on-site office hours), including meeting preparation and attendance at Planning Commission and other public and private meetings shall be on an hourly fee basis, as described in McKenna's attached Schedule of Hourly Rates.

These services shall be provided under Section 8, Additional Services of our current professional services agreement with the Township dated February 23, 1990, and our Schedule of Hourly Rates, attached.

PERFORMANCE

All activities will be conducted with urgency, precision, courtesy and respect and at Township direction. The on-site planner(s) will be supported on an "as needed basis" by members of McKenna's 30 person staff of professionals.

PAYMENT

Payment shall be within 30 days based upon monthly invoices detailing each month's days and hours of service with a description of services rendered, similar to our customary practice with the Township.

HIRING MCKENNA PERSONNEL

Because McKenna incurs substantial expenses in recruiting, training, developing and retaining its talented professionals, we ask the community to agree not to hire or contract with McKenna employees.

TIMING

Services by McKenna will commence upon Township approval and continue until either party gives 30 days notice indicating otherwise. Our professionals shall start January 10, 2017. Before January 10, 2017 we recommend some time for training at our cost. Services may be adjusted by mutual agreement to expand or decrease hours, change on-site days, etc. Termination date shall be July 1, 2017, except as extended or modified by the Township.

AUTHORIZATION

If you find the proposed services acceptable, please sign below and we'll start. We are, of course, available to discuss alternative arrangements with you that might better serve your needs. Thank you for this opportunity to serve the Charter Township of Plymouth.

Respectfully submitted,

MCKENNA ASSOCIATES



Phillip C. McKenna, AICP
Planning Consultant

cc: John Jackson, AICP, President

AUTHORIZATION TO PROCEED:

CHARTER TOWNSHIP OF PLYMOUTH, WAYNE COUNTY, MICHIGAN

Signature

Date

Signature

Date

- Enclosures:
- Similar Engagements
 - References
 - Base Contract – McKenna Associates/Charter Township of Plymouth
 - Resume – Laura Haw, Senior Planner
 - Sally Hodges, Vice President
 - McKenna Associates Professional Fee Schedule of Hourly Rates through 2017.
 - Township Community Development/Planning Fee Schedule (2015)

SIMILAR ENGAGEMENTS

DEPARTMENT MANAGEMENT AND STAFF AUGMENTATION SERVICES ON-SITE

McKenna professionals are skilled in providing services in municipal offices as support for, or interim services such as 1) Staff Planner, 2) Zoning Administrator, 3) Community Development Director, 4) Economic Development Director, 5) Planning Director, 6) Chief Building Official, 7) Building Department Administrator and 8) Building Plan Reviewer/Inspectors.

In some communities McKenna provides all of the above functions.

We have provided these services in the following communities, among others:

Van Buren Charter Township, Wayne County, Michigan *
Lyon Charter Township, Oakland Co., Michigan*
Webberville, Michigan *
Lathrup Village, Michigan *
Plymouth Charter Township, Wayne Co., Michigan
Charter Township of Union, Isabella Co., Michigan *
Delhi Charter Township, Ingham Co., Michigan
Williamstown Township, Ingham Co., Michigan*
Hartland Township, Livingston Co., Michigan
Buena Vista Charter Township, Saginaw Co., Michigan
Commerce Charter Township, Oakland Co., Michigan
Northfield Township, Washtenaw Co., Michigan*
Grand Blanc Charter Township, Genesee Co., Michigan
London Township, Monroe Co., Michigan
Royalton Township, Berrien Co., Michigan
Saybrook Township, Ohio
Garden City, Michigan*
Clawson, Michigan*
Williamston, Michigan*
Rochester, Michigan*
Rochester Hills, Michigan
South Lebanon, Ohio
Walled Lake, Michigan*
Lake Orion, Michigan*
Birmingham Michigan*
Lincoln Park, Michigan*
Fenton, Michigan
Medina, Ohio
Oxford, Michigan*
Hudson, Ohio
Novi, Michigan*
Inkster, Michigan*
Westland, Michigan*
Hazel Park, Michigan
Ypsilanti, Michigan
Lake Angelus, Michigan*

***Current On-site Municipal Planning/Consultant Services Clients**

REFERENCES

Hon. Patricia Carcone, Treasurer
Lyon Charter Township (Oakland Co.)
58000 Grand River Avenue
New Hudson, MI 48165
(248) 437-2240

Hon. Wanda Bloomquist, Supervisor
Williamstown Township (Ingham Co.)
4990 N. Zimmer Road
Williamston, MI 48895
(517) 655-3193

Mr. Dave Harvey
Former City Manager, City of Garden City
Current Executive Director
Michigan Commission on Law Enforcement Standards
Michigan State Police
106 W. Allegan, Suite 600
Lansing, Michigan 48909
(517) 322-1417

Mr. Nik Banda, Director
Community and Economic Development
City of Rochester
400 Sixth St.
Rochester, MI 48307
(248) 651-9061

Mr. James Albus
Director of Building and Planning
City of Clawson
425 N. Main Street
Clawson, MI 48017
(248) 435-4500

Hon. Sharry Budd, Treasurer
Van Buren Charter Township (Wayne Co.)
46425 Tyler Road
Belleville, MI 48111
(734) 699-8906

Hon. William Wild
Mayor
City of Westland
36601 Ford Road
Westland, MI 48185-2298
(734) 467-3200

Mr. Darwin McClary, Manager
Village of Lake Orion
37 East Flint Street
Lake Orion, Michigan 48362
(248) 693-8391

Hon. Brad Hitchcock, President
Village of Webberville
115 S. Main Street
PO Box 389
Webberville, MI 48892
(517) 521-3984

Mr. Howard Fink
Township Manager
Northfield Township, Washtenaw Co.
8350 Main Street
Whitmore Lake, MI 48189
(734) 449-2880 ext. 12

Mr. James D. Anulewicz
Former Director – Plymouth Charter Township
17275 Wind Chime Court
West Olive, MI 49460
(734) 634-1922

CONTRACT FOR PROFESSIONAL AND TECHNICAL
PLANNING ADVISORY SERVICES

This AGREEMENT made and executed this 23rd day of February, 1990 by and between the CHARTER TOWNSHIP PLYMOUTH, Wayne County, Michigan, hereinafter called the "Township", and MCKENNA ASSOCIATES, INC. Planning Consultants of Farmington Hills, Michigan, hereinafter called the "Consultant".

Section 1 - Agreement

For and in consideration of the faithful and workmanlike performances of the services described as hereinafter set forth, the Township hereby hires the Consultant and shall pay the Consultant as described in Sections 7 and 8. Unless earlier terminated as hereinafter provided in Section 13, this agreement shall continue in effect for one (1) year from the date of execution. At the expiration of said one (1) year term, the contract shall continue in full force and effect until a notice of termination is provided by either party. Said notice of termination shall be provided at least ninety (90) days prior to the effective date of termination.

Section 2 - Planning Advisory Services (Hourly)

The Consultant for its part, hereby agrees to provide technical and planning advisory services in accordance with the following:

On an hourly compensation basis as described in Section 7 A., the Consultant shall provide the following services to the Township, at the request of authorized township officials.

A. The Consultant shall attend Planning Commission meetings. At the meetings, the professional planner shall:

1. Confer with the Chairperson and/or other Township officials regarding the agenda prior to the meeting.
2. During the meeting provide guidance and assistance regarding local and State legislation, procedures, regulations and planning, zoning and design principles.
3. Provide a verbal Planner's Report in planning, zoning and development issues which may affect the Township, as necessary or as requested.

B. On a day to day basis, the Consultant shall provide telephone advice, assistance and coordination with Township officials and others doing business with the Township in matters pertaining to administrative and legislative responsibilities, as applied to zoning, subdivision, commercial/industrial/multiple-family and other developmental issues, as requested by the Township.

- C. The Consultant shall make available his professional library of planning, design, development, housing, zoning and census information.
- D. The Consultant shall review potential land development proposals as to advisability and feasibility pursuant to the Township's land regulations and plans.
- E. The Consultant shall coordinate Township planning activities with Wayne County, the Michigan Department of Transportation, SEMCOG and other governmental agencies.
- F. Draft limited amendments to the zoning ordinance and assist Township officials with public hearing notices and adoption.
- G. The Consultant shall make the Township officials generally aware of the availability of sources of various funds and economic development mechanisms.
- H. Prepare for and attend meetings with the Board of Trustees, Zoning Board of Appeals, and township staff.
- I. Provide assistance on the Community Development Block Grant (CDBG) program and assist on other Federal, State and local programs which may be applicable.
- J. Prepare for and attend other meetings of a planning or coordinating nature, with other agencies or groups, as requested by authorized Township officials.
- K. Provide professional planning and related work in the maintenance of the Master Plan and interpretation and revision of the plan as required.
- L. Provide verbal and/or written reports, reviews and recommendations or other services (eg., extensive revisions of zoning ordinance, map and text) to the Township as specifically requested by authorized Township officials.
- M. Review proposed developments which require extensive economic development assistance, environmental assessments, extensive traffic studies or environmental impact statements beyond usual site plan review.
- ✓ N. Provide other technical services related to planning, land use and spatial concerns only as may be specifically requested by authorized Township officials.
- O. Sit as an expert witness in court cases involving the Township.
- P. Prepare applications for submission to Federal, State or County agencies.

Q. Present and/or discuss consultant-prepared reviews and recommendations at the scheduled meetings of the Planning Commission or Board of Trustees.

Section 3 - Flat Fee Services

The Consultant shall provide written technical recommendations on site plans special approvals, rezoning, variances, and lot splits, in accordance with the Township Zoning Ordinance and subdivision reviews in accordance with the Township Subdivision Control Ordinance. All such work shall be paid by the Township in accordance with the schedule of fees set forth in Exhibit "A", attached hereto and incorporated herein by reference. Exhibit "A" has been adopted by the Township Board, and the parties acknowledge that the Township Board may modify said schedule from time to time as it deems appropriate.

For each of the individual reviews, the Consultant shall undertake the following activities:

- A. Initial review of site from aerial photos, if available.
- B. Telephone discussions, or if requested, personal discussion with the applicant, or Township officials regarding review issues.
- C. Personal inspection of the site by the Consultant.
- D. A review of all relevant issues (except specific technical engineering issues).
- E. Prior to scheduled review by the Township (in time for inclusion with agenda packages), submission of a written review and recommendation to the Township.

Section 4 - Cooperation

The Consultant shall have the cooperation of Township officials, including the Township's accountant, attorney and engineer, as necessary, if authorized by Township officials.

Section 5 - Consultant Provisions

The Consultant agrees to furnish all materials and services necessary to undertake the above services for the Township and to assume all cost, except outside reproduction costs, including travel expenses between the Consultant offices and the Township, salaries of employees engaged by the Consultant and other overhead expenses.

Section 6 - Township Provisions

The Township shall provide the following to the Consultant:

- A. One copy of the aerial photographs of the Township, with property lines as most recently published, as available.
- B. Copies of Township ordinances, forms, guidelines and policies.
- C. Copies of previously prepared studies, plans, census and other available data.
- D. Reproducible maps of the Township, as available.
- E. Copies of the agenda and minutes for all Planning Commission meetings.

Section 7 - Compensation

For and in consideration of the faithful and professional performance and delivery of the above services as set forth herein, the Township shall pay the Consultant monthly for services pursuant to this agreement. After receipt from the Consultant of an itemized voucher describing services performed, and when applicable, the time spent in rendering such services at the agreed upon hourly rate, as per the schedule below, the Township shall process and pay said voucher in accordance with the Township's normal payable procedures.

A. Hourly Rated Services:

For services rendered pursuant to Section 2, the Township shall pay the Consultant at the rate of \$57.50 per hour of professional time expended, including one half the travel time expended in providing services to the Township, under Section 3.

B. Compensation For Services Under Section 3:

For the services and reviews set forth in Section 3, fees shall be paid by the Township to the Consultant in accordance with Exhibit "A", attached hereto and incorporated herein by reference.

Section 8 - Additional Services

For services requiring additional time and/or meetings beyond the scope identified herein and as requested by the Township, the Consultant shall be compensated at the rate set forth in Section 7.A., herein. It is expressly understood and agreed that the compensation provided herein shall not cover the following services:

- A. Traveling expenses outside of Wayne, Oakland and Macomb Counties;

B. Preparation of area plans, tax increment financing and developing plans, capital improvement programs, corridor studies, environmental studies, housing studies, program development and similar plans, programs and studies.

The Consultant shall provide the above services for a separately negotiated rate or fee.

Section 9 - Compliance with All Laws and Regulations

In performance of the services described herein, the Consultant agrees to comply with all applicable Federal, State and local laws and applicable regulations.

Section 10 - Employment of Independent Contractor /

A. For all purposes herein Consultant shall be deemed an independent contractor and not an employee of the Township. In addition, the employees or agents of the Township shall not be construed or considered to be employees or agents of the Consultant.

B. Unless otherwise agreed between the parties, the Consultant shall be solely responsible for all expenses incurred by the Consultant, it's agents and employees in connection with the performance of this agreement, except as herein provided.

C. The parties hereto acknowledge and agree that this is a non-exclusive agreement for professional and technical planning advisory services. The Township has the right to hire and retain other planning advisory services for its work, and the Consultant has the right to provide such services for other clients. The Township has made no representation as to the amount of said anticipated services to be performed by the Consultant.

D. The Consultant covenants to comply with the Plymouth Township Ethics Policy. In addition, the Consultant shall provide the Township with a listing of all existing clients within thirty (30) days from the date hereof. All new clients of the Consultant shall be forthwith provided to the Township as they become known. The Township shall retain said client listing on a confidential basis.

E. The Consultant acknowledges that it will perform services pursuant to this contract only after properly authorized by the Township Board, Township Supervisor or the Township Director of Public Services. If services are performed by the Consultant without the proper Township authorization, the Township will not be obligated to compensate said Consultant.

F. All drawings, reports and plans submitted either by the Township to the Consultant or by the Consultant to the Township, pursuant to this contract are deemed property of the Township.

Section 11 - Nondiscrimination

The Consultant hereto covenants not to discriminate against any employee or applicant for employment to be employed in the performance of this agreement with respect to his/her hire, compensation, tenure, terms, conditions or privileges of employment, or any other person using or attempt to use the aforescribed services because of his/her sex, race, color, religion, national origin, age, handicap or ancestry. Further, the Consultant hereby covenants to require similar covenants on the part of an subcontractor or agent employed in the performance of this agreement.

Section 12 - Indemnification /

The Consultant covenants and agrees to pay all damages for injuries to real or personal property and/or bodily injury growing out of any acts or deed or any omission to act of the Consultant or any servant, agent, or employee of the Consultant in connection with the aforescribed services under this agreement, and the Consultant covenants and agrees to indemnify, save, and keep the Township harmless against all liability, judgments, costs, damages, and expense of and from any and all claims of any kind or nature whatsoever which may in any way come against the Township for or on account of personal injuries or injuries to real or personal property or to have the loss of any personal property, caused or claimed to have been caused as a result of the consulting services of the Consultant as heretofore set forth, including court costs and an amount in reimbursement of attorney fees.

Section 13 - Default /

It is expressly agreed between the parties hereto, that in the event the aforescribed business of the Consultant shall be vacated, abandoned, or not maintained or operated in accordance with this agreement, or if the Consultant shall attempt to sell, convey or assign this agreement, or if the Consultant shall default in any of terms of this agreement, or the Consultant shall fail to comply with any statutes, ordinances, rules, orders, regulations, or requirements of the Federal, State and/or township government, or of any and all of their departments and bureaus applicable to the services heretofore described, or if the Consultant shall file a petition in bankruptcy or be adjudicated a bankrupt, or make an assignment for the benefit of creditors or take advantage of any insolvency act, the Township may elect to terminate this agreement and the term hereof. In the event the Township elects to terminate this agreement as set forth heretofore because of the violation of this paragraph, the Township shall not be precluded from seeking and/or obtaining other and further relief in equity and at law.

Section 14 - Notices :

Any notices contemplated or proposed to be given hereunder shall be deemed duly given when delivered in person or by registered mail,

postage prepaid and return receipt requested, to the Consultant at 38955 Hills Tech Drive, Suite 200, Farmington Hills, Michigan 48331 and the Township located at 42350 Ann Arbor Road, Plymouth, Michigan 48170.

Section 15 - Miscellaneous

A. Neither this agreement nor any portion thereof shall be assigned by the Consultant without the prior written consent of the Township.

B. The invalidity of any portion of this agreement shall not affect the remainder of the agreement, unless the Township shall so elect. The Consultant acknowledges that the Township has made and does make no warranties or representations with respect to the Townships obligations imposed hereunder except as herein set forth. The Consultant acknowledges that it has made a thorough investigation as to it's undertakings hereunder and as to the actual conditions and requirements of the work and the amount of work to be done.

C. This agreement shall be governed by the laws of the State of Michigan.

D. This agreement represents the entire and integrated agreement between the Township and the Consultant and supercedes all prior negotiations, representations or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Township and the Consultant.

IN WITNESS WHEREOF, the Township and Consultant have executed this Agreement the day and year first above written.

WITNESS:

Cathy A. Brown
Carol M. Hankonen

CHARTER TOWNSHIP OF PLYMOUTH
WAYNE COUNTY, MICHIGAN

By: Marianne M. Brun

By: Cathy Hankonen

WITNESS:

Shirley J. Banner

MCKENNA ASSOCIATES, INC.

By: J. P. Hanna

PLYMOUTH CHARTER TOWNSHIP
 Effective May 8, 1984 SCHEDULE OF FEES

	TOWNSHIP	ENGINEER	PLANNER	TOTAL
1. REZONING REVIEW (Public Hearing)	440.00	150.00	270.00	860.00
2. CONDITIONAL USE REVIEW				
a. In existing buildings	220.00 request		270.00	490.00
b. On vacant land	440.00 request		270.00	710.00
3. LANDSPLITS	55.00	150.00	47.00	252.00
Plus per new parcel*		50.00		50.00
*If public utilities are involved an additional fee is required per Trust & Agency 5e of this schedule.				
4. R.U.D. OPTION REVIEW	165.00 request		350.00	515.00
CLUSTER HOUSING OPTION REVIEW	165.00	100.00	350.00	615.00
P.U.D. OPTION REVIEW	165.00	100.00	350.00	615.00
5. PLAT REVIEW - Conventional Subdivisions (Single family, RUD, Industrial, Commercial or Cluster Housing)				
a. Tentative Preliminary Plat	330.00	100.00	300.00	730.00
Plus per lot		4.00		4.00
b. Final Preliminary Plat*	330.00	100.00	250.00	680.00
Plus per lot		4.00		4.00
c. Final Plat	165.00	50.00	0.00	215.00
Plus per lot		4.00		4.00
d. Review Grading Plan*	0.00	200.00	0.00	200.00
Plus per lot		4.00		4.00
*Review Grading Plan fees must be paid at the time of Final Preliminary Plat.				

TRUST AND AGENCY

e. Review improvement plans (Sanitary & storm sewer & watermains; Minimum Fee percent of estimated construction cost)	0.00	1%	0.00	1%
		100.00		
f. Inspection of sanitary, Twp. storm & water at installation; time basis; estimated as percent of construction (Deposit with Treasurer)	0.00	3%	0.00	3%
		Minimum Deposit 720.00		
g. General Administrative of Con- struction-% of construction	0.00	2%	0.00	2%
		Minimum Fee 200.00		

EXHIBIT A

TOWNSHIP ENGINEER PLANNER TOTAL

h. Field check for release of bonds on monuments & lot irons. Per lot.	0.00	3.00	0.00	3.00
i. Field check for release of bonds on site improvements. Per lot.	0.00	4.00	0.00	4.00
6. SITE PLAN REVIEW—(See Footnote)				
Cluster Housing & Multiple(R-2-A)	660.00	300.00	250.00	1210.00
Plus per acre		45.00	7.00	52.00
a. Tentative approval				
b. Final approval				
c. Township maintained utilities(storm, water & sanitary)T&A,e,f,g				
d. Construction reviews as requested by Building Inspector			as required	0.00
Commercial (C-1,C-2), Office (OS), Industrial (IND)-a,b,c,d as above	440.00	300.00	300.00	1040.00
Plus per acre		45.00	5.00	50.00
Existing buildings, C1,C2,OS,IND	110.00	250.00	250.00	610.00
Plus per acre		45.00	3.00	48.00
Mid-Rise & PUE-a,b,c,d as above	660.00	250.00	500.00	1410.00
Plus per acre		45.00	10.00	55.00
Mobile Home Park (RM)-a,b,c,d above	660.00	250.00	300.00	1210.00
Plus per acre		45.00	5.00	50.00
Additions to Existing Buildings				
Private Schools in Existing Blögs.	110.00	request	request	110.00
Public Schools & Churches	110.00	request	request	110.00
7. REVISED PLANS				
	165.00	200.00	200.00	565.00
8. LAND FILL REVIEWS				
Plus per acre	220.00	200.00	request	420.00
a. Preliminary Approval		15.00		15.00
b. Final Approval				
c. Construction reviews as requested by Building Inspector				
9. BOARD OF APPEALS - Building				
- Zoning	55.00	0.00	0.00	55.00
- Special Mtgs.	55.00	0.00	0.00	55.00
	195.00	0.00	0.00	195.00
10. APPLICATIONS for other than those not covered above				
	110.00	0.00	0.00	110.00

Dnc 04/F3



TOWNSHIP ENGINEER PLANNER TOTAL

11. SPECIAL MEETINGS (called at the discretion of the Planning Commission) 470.00 0.00 0.00 470.00

Any REVISION or AMENDMENT of the original application, that requires a new hearing, shall constitute an application for a new hearing and require an additional fee.

CANCELLATION OF A PUBLIC HEARING, by applicant, after publication and notices of certified mail have been sent, will constitute a new application and filing fee.

DUAL REZONING classification requests require separate applications and the appropriate fees.

Any fractional part of a lot or acre that is greater than 2/10 of a whole should be rounded up to the next larger whole number.

FOOTNOTE:

Before any construction begins you must contact the Water & Sewer Department to inquire about any fees that may be related to your project.

I, Esther L. Hulsing, Clerk of the Charter Township of Plymouth, do hereby certify that the foregoing schedule of fees was adopted at the regular meeting of the Board of Trustees held on May 8, 1984. In WITNESS WHEREOF, I have hereto affixed my official signature this 9th day of May, 1984.



Esther L. Hulsing, Clerk

I, Esther L. Hulsing, Clerk of the Charter Township of Plymouth, do hereby certify that the foregoing schedule of land split fees was adopted at the regular meeting of the Board of Trustees held on September 26, 1989. In WITNESS WHEREOF, I have hereto affixed my official signature this 27th day of September, 1989.



Esther L. Hulsing, Clerk

EXHIBIT

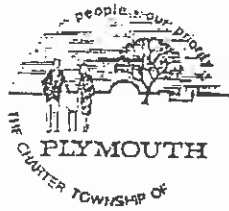


CHARTER TOWNSHIP OF PLYMOUTH
DIVISION OF PUBLIC SERVICES
COMMUNITY DEVELOPMENT DEPARTMENT

SCHEDULE OF FEES

Effective May 1, 2001

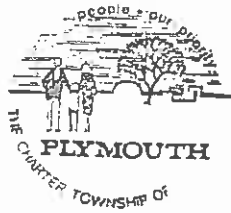
1. **THE SCHEDULE OF FEES IS BASED ON CHARGES FOR REVIEWING ONE SUBMISSION FOR CONSIDERATION AT ONE PLANNING COMMISSION MEETING, EXCEPT FOR SITE PLAN REVIEW. REVIEW FEES FOR CONSIDERATION AT ANY SUBSEQUENT PLANNING COMMISSION MEETING FOR THE SAME APPLICATION SHALL BE EQUAL TO ONE-HALF THE ORIGINAL FEE. PLYMOUTH TOWNSHIP'S SITE PLAN APPROVAL PROCESS REQUIRES TENTATIVE AND FINAL APPROVAL. THIS USUALLY OCCURS OVER THE COURSE OF TWO MEETINGS. THE SITE PLAN REVIEW FEES REFLECT THIS TWO-STEP PROCESS, WHEREBY, MOST SITE PLAN APPLICATIONS WILL REQUIRE, AT A MINIMUM, THE INITIAL FEE AND A SECOND (1/2 OF ORIGINAL) FEE.**
2. The Township Board of Trustees has adopted a policy that the TOWNSHIP PORTION OF FEES will be waived FOR NON-PROFIT ORGANIZATIONS submitting plans to the Planning Commission for approval.
3. The Charter Township of Plymouth shall retain all fees submitted with an application to the Planning Commission irrespective of the timing of the request for withdrawal.
4. Any REVISION or AMENDMENT of the original application that requires a new Public Hearing, shall require fees as submitted with the original application.
5. CANCELLATION OF A PUBLIC HEARING by the applicant shall constitute an application for a new hearing and shall require additional fees.
6. DUAL REZONING classification requests shall require dual fees.
7. FRACTIONAL ACRES will be rounded as follows: less than $2/10^{\text{th}}$ = 0 and $2-9/10^{\text{th}}$ = 1.
8. Planning Commission applicants are encouraged to discuss **TRUST AND AGENCY FEES** with the Township Engineer. Said fees, where applicable, will provide a fund from which engineering review of construction plans and inspection fees will be drawn. **TRUST AND AGENCY FEES** shall be deposited with the Treasurer before field work begins.
9. **Applicants are encouraged to contact the Water and Sewer Department to discuss WATER AND SEWER CONNECTION FEES early in the planning process.**



CHARTER TOWNSHIP OF PLYMOUTH
DIVISION OF PUBLIC SERVICES
COMMUNITY DEVELOPMENT
SCHEDULE OF FEES
EFFECTIVE MAY 1, 2001

	TOWNSHIP	ENGINEER	PLANNER	TOTAL
1. REZONING REVIEW	\$800	Request*	\$450	\$1,250
2. SPECIAL USE REVIEW	\$350	Request*	\$450	\$800
3. OPTION REVIEW R.U.D., CLUSTER, P.U.D	\$550	\$150	\$450	\$1,150
4. PLAT REVIEW				
TENTATIVE PRELIMINARY plus per lot	\$550	\$250 \$5	\$400 \$5	\$1,200 \$10
FINAL PRELIMINARY plus per lot	\$650	\$250 \$5	\$550 \$10	\$1,450 \$15
PLUS GRADING PLAN plus per lot	---	plus \$300 \$5	---	plus \$300 \$5
FINAL plus per lot	\$350	\$200 \$5	\$200 \$5	\$750 \$10
5. SITE CONDOMINIUM SUBDIVISION				
Tentative Approval plus per unit	\$775	\$350 \$5	\$500 \$10	\$1,625 \$15
Final Approval plus per acre plus per unit	\$775	\$350 \$50	\$650 \$10	\$1,775 \$50 \$10
6. LANDSPLIT				
UP TO FOUR NEW PARCELS ^(a) plus per parcel	\$250 \$10	\$200 \$50	Request*	\$450 \$50
RESIDENTIAL PRIVATE ROAD REVIEW - UP TO 4 PARCELS plus each parcel over four	\$300 \$10	\$300 \$50	Request*	\$600 \$50
ROAD MAINTENANCE AGREEMENT	\$100	\$100	Request*	\$200
PROPERTY LINE SHIFT	\$100	\$100	Request*	\$200
(a) IF THERE ARE MORE THAN FOUR NEW PARCELS, ALL FEES WILL BE DOUBLED				

* IF REQUESTED, BILLING WILL BE BASED ON TIME AND MATERIALS



CHARTER TOWNSHIP OF PLYMOUTH
 DIVISION OF PUBLIC SERVICES
 COMMUNITY DEVELOPMENT
 SCHEDULE OF FEES
 EFFECTIVE MAY 1, 2001

	TOWNSHIP	ENGINEER	PLANNER	TOTAL
7. SITE PLAN REVIEW ^(b)				
CLUSTER HOUSING plus per acre	\$650	\$450 \$50	\$450 \$40	\$1,550 \$90
MULTIPLE FAMILY, (R-2-A) plus per acre	\$750	\$450 \$50	\$450 \$40	\$1,650
COMMERCIAL, ARC, C-1, C-2 OFFICE, OS INDUSTRIAL, IND, TAR plus per acre	\$550	\$450 \$50	\$450 \$40	\$1,450 \$90
MID-RISE plus per acre	\$750	\$450 \$50	\$550 \$40	\$1,750
MOBILE HOME PARK plus per acre	\$750	\$450 \$50	\$550 \$40	\$1,750 \$90
PUD PLAN plus per acre	\$750	\$450 \$50	\$550 \$40	\$1,750 \$90
SCHOOL, CHURCH plus per acre	\$0	\$450 \$50	\$450 \$40	\$900 \$90
ADDITIONS TO BUILDINGS; plus per acre	\$350	Request*	\$450 \$40	\$800 \$40
<p>^(b) PLYMOUTH TOWNSHIP'S SITE PLAN APPROVAL PROCESS REQUIRES TENTATIVE AND FINAL APPROVAL. THIS USUALLY OCCURS OVER THE COURSE OF TWO MEETINGS. THE SITE PLAN REVIEW FEES REFLECT THIS TWO-STEP PROCESS, WHEREBY, MOST SITE PLAN APPLICATIONS WILL REQUIRE, AT A MINIMUM, THE INITIAL FEE AND A SECOND FEE (1/2 OF THE ORIGINAL).</p>				
8. LAND FILL REVIEW plus per acre	\$150	\$400 \$20	Request*	\$550 \$20
9. SPECIAL MEETING Set at the Commission's Discretion	\$1,200	\$300 as needed only	\$300	\$1500 - \$1800
10. OTHER APPLICATIONS	\$200 Minimum	Request*	Request*	\$200 Minimum

* IF REQUESTED, BILLING WILL BE BASED ON TIME AND MATERIALS



CHARTER TOWNSHIP OF PLYMOUTH
 DIVISION OF PUBLIC SERVICES
 COMMUNITY DEVELOPMENT
 SCHEDULE OF FEES
 EFFECTIVE MAY 1, 2001

DOCUMENT REVIEW FEES

DOCUMENTS ^(C)	TOWNSHIP	ENGINEER	PLANNER	ATTORNEY	TOTAL
R.U.D., P.U.D., AND CLUSTER CONTRACT, DEED RESTRICTIONS MASTER DEED, BYLAWS	\$100 per document	\$100 per document	Request*	\$300 per document	\$500 per document
AMENDMENTS TO ABOVE DOCUMENTS	\$50 per document	\$50 per document	Request*	\$150	\$250 per document
DOCUMENTS NOT LISTED	Request*	Request*	Request*	Request*	Request*

(C) RECORDING FEES WILL BE BILLED TO THE APPLICANT

* IF REQUESTED, BILLING WILL BE BASED ON TIME AND MATERIALS

TRUST AND AGENCY FEES

REVIEW IMPROVEMENT PLANS Sanitary, storm sewers and watermains percent of estimated construction costs	1 % Minimum Deposit = \$250
INSPECTION TASKS Sanitary, Twp. Storm and water at installation; Field Check for: Release of bonds on monuments and lot Irons Release of bonds on site improvements Per Diem @ Daily Rate	Minimum Deposit = 3 % of construction costs or Three Inspection days, whichever is greater
GENERAL ADMINISTRATION OF CONSTRUCTION	2 % of construction costs Minimum Fee = \$300

I, Marilyn A. Massengill, Clerk of the Charter Township of Plymouth, do hereby certify that the foregoing schedule of fees was adopted at the regular meeting of the Board of Trustees held on April 10, 2001. In WITNESS WHEREOF, I have affixed my official signature this 10th day of April, 2001.


 Marilyn A. Massengill, Clerk



Professional Experience

COMPREHENSIVE + SUB-AREA PLANNING. Preparation of master plans and sub-area plans, including data collection, documentation and analysis of existing conditions, character planning, goals and objectives writing, and recommendations / strategy matrixes for future project prioritization, phasing, and implementation processes. Additional focus on feasibility analysis, catalytic impact assessment, and ease of development opportunities. Project highlights:

- The Upper Westside Neighborhood Plan [City of Detroit]
- 8 Mile Boulevard: Catalyzing the Corridor [reinvestment study for 8MBA, various jurisdictions]
- Master Plans [Village of Vicksburg, Village of Franklin, City of Eastpointe]

PARKS + RECREATION / OPEN SPACE PLANNING. Expertise in creating parks and recreation master plans, per MDNR requirements, including facilities assessment, natural features inventory, deficiencies analysis, and action plan programming. Experience in Phase II of Parks and Recreation master planning with MDNR grant applications.

Additional practice in open space planning, including greenways (site analysis, traffic calming, optimal greenway layout, low-impact design techniques, gateways and wayfinding signage, local public art and a community maintenance plan) and development of a vacant land re-activation rooted in green infrastructure and conversation. Project highlights:

- Vacant Land Toolkit [City of Detroit]
- Woodmere Greenway [study for UNI, Southwest Detroit]
- Parks + Recreation Plans [Village of Lake Orion, Village of Vicksburg, City of Hudson]

LEAN ZONING. Experience in streamlining and re-structuring Zoning Ordinances to reduce red-tape, add clarity, and ensure quality building form. Preparation of text amendments to address new development trends, including elderly housing and accessory dwelling units, urban agriculture, and non-traditional commercial uses.

NON-MOTORIZED TRANSPORTATION PLANNING. Instrumental collaborator on non-motorized transportation projects, including BIKE/WALK Livonia, a non-motorized plan for the City of Livonia, MI.

URBAN DESIGN. Site design of residential and mixed-use neighborhoods in Michigan, including empty-nester housing, townhomes, and high-rise apartment complexes. Creation of Planned Unit Developments of luxury campgrounds (550+ units in SC and CO) with recreational attractions, pedestrian amenities, and natural resource conservation / eco-tourism. Project highlights include the redevelopment of a vacant 62-acre site in south Chicago, IL into an active, mixed-use waterfront neighborhood and a 15 urban block redevelopment plan for Minneapolis, MN into a regional destination built upon the strengths of local businesses.

PLANNING AND ZONING LEADERSHIP. Provided professional leadership in planning and zoning for several municipalities providing guidance to Planning Commissions, Zoning Boards of Appeals, DDA's and elected and appointed officials. Provided review and recommendations on development plans, preparing ordinance and plan revisions, annual planning programs and municipal department management and direction.

PUBLIC ENGAGEMENT. Organization and the facilitation of public engagement sessions, including community-wide public workshops, focus groups, steering committees, and open houses to inform and capture the visions and ideas of stakeholders. Experience in designing innovative materials for exercises, including presentations, visioning and mapping activities, and priority ballot voting to ensure interactive and meaningful public engagement. Additional capabilities in organizing and managing online public engagement platforms, including social media outlets, web-based surveys and mapping and online discussion forums.

Education

Master of Urban Planning, Physical
Planning + Design
Taubman College of Art +Architecture
University of Michigan

Bachelor of Arts (with honors)
Political Science / Pre-Law
Michigan State University

Bachelor of Arts (with honors)
International Development
Michigan State University

Memberships

American Planning Association
Michigan Association of Planning

Sara J. Hodges, AICP, IAP2

Senior Vice President



Professional Experience

COMMUNITY PLANNING: Prepared comprehensive land use plans; provided day-to-day planning and zoning advisory services and site plan reviews for communities ranging from mature cities to urbanizing suburbs and rural townships; completed data collection and analysis for specialty goods movement study, capital improvement programs and fiscal impact assessments; determination of land development capabilities for commercial, industrial and residential projects.

PUBLIC PARTICIPATION: Planned, organized and facilitated stakeholder participation for master plans, transportation plans, recreation plans, strategic plans and visioning processes; conducted successful consensus-building efforts to guide planning recommendations.

COMMUNITY DEVELOPMENT: Prepared Community Development Block Grant applications and statistical support materials; evaluated target areas for participation in HUD Rental Rehabilitation Demonstration Project; prepared neighborhood redevelopment plan including financing and marketing for an older central city residential district; facilitated citizen participation and program implementation.

ECONOMIC DEVELOPMENT: Prepared strategic plan for economic development agency including health care, education, office, residential and entertainment elements. Prepared and directed the implementation of development plans including transportation, utilities and land use using a variety of techniques including tax increment financing, tax abatement, special assessments and public improvements. Managed the planning, implementation, and representation of city interests in the development of 1,600 acres of vacant land involving provision of infrastructure, negotiation of highway access, and marketing to public and private sector users. Managed preparation of economic enhancement plans for commercial and industrial corridor areas, including market analyses.

COMMERCIAL DISTRICT PLANNING: Directed the preparation of plans to enhance and revitalize outdated commercial strips and central business districts, including merchant participation.

TAX INCREMENT FINANCING: Provided executive leadership in the planning, development, and implementation of Michigan tax increment financing techniques, using the DDA, LDFA, TIFA and BRA statutes; assistance has included the supervision of program budgets, financial consultants, bond counsel, presentations to bond rating houses and project management.

RECREATION AND TOURISM PLANNING: Coordinated local participation in a statewide tourism promotion program, including preparation of grant applications, and development, review, and distribution of promotional materials; project manager for recreation and resource management plans; evaluated needs and prepared proposal for private development of public park and marina facilities.

RURAL AND SMALL TOWN PLANNING: Prepared a model zoning ordinance and facilitated comprehensive planning scaled to the needs of small communities; prepared prime farmland preservation plans and analyzed resultant local revenue impacts; developed urban growth boundary criteria.

Education

Master of Science in Urban Planning
University of Arizona

Bachelor of Arts in Geography
University of Delaware

Honors

Hugh Pomeroy Award of the New York
State Planning Federation for excellence
and innovation in zoning

Phi Beta Kappa Honorary Society
University of Delaware

Memberships

American Institute of Certified Planners
(AICP)

International Association for Public
Participation (IAP2), Certified as a
Public Participation Provider

American Planning Association

Michigan Association of Planning

Congress for the New Urbanism

PROFESSIONAL FEE SCHEDULE OF HOURLY RATES
Effective through December 31, 2017

<u>Professional Classification</u>	<u>Rate Per Hour*</u>
President	\$150.00
Executive or Senior Vice President	\$135.00
Vice President	\$130.00
Director	\$120.00
Senior Principal or Manager	\$110.00
Principal	\$97.00
Senior	\$78.00
Associate	\$68.00
Assistant	\$55.00
Aide	\$44.00
Administrative Assistant	\$42.00

* Rates include the following overhead:

Accounting	Legal
Advertising and Promotion	Licenses
Books, Publications and Maps	Meals
Business Entertainment	Memberships and Subscriptions
Computers	Office Space and Parking
Charitable Contributions	Office Equipment
Professional Dues	Office Supplies
Furniture and Fixtures	Postage (Except Overnight)
Graphics Supplies and General	Software
Insurance	Taxes
Interest	Telephone

These rates do not include photography, outside reproduction, documents or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at \$.48/mile.

These hourly rates are valid through the above date, after which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Labor Statistics.

Plymouth Twp 2015

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
1 ZONING REVIEW Review	\$800 Plus \$25/acre Plus Publication Fee \$600	T&M If requested	\$900 Plus \$30/acre	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,400 Plus \$25/acre	T&M If requested	\$900 Plus \$30/acre	T&M If requested	\$2,300 plus \$55/acre Plus Engineer & Attorney T&M If requested
Traffic/Impact Study (If Required)	\$500	NA	\$700	NA	\$1,200

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
2 CONDITIONAL ZONING REVIEW Review	\$800 Plus \$25/acre Plus Publication Fee \$600 Plus Recording Cost Escrow \$600	T&M If requested	\$1,000 Plus \$45/acre	T&M If requested	
Final Stamp Review	\$200	\$300 if required	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,600 Plus \$25/acre Plus Recording Cost Escrow \$600	T&M If requested Plus \$300 Final Stamp Review if Required	\$1,300 Plus \$45/acre	T&M If requested	\$2900 Plus \$70/acre Plus Recording Cost Escrow \$600 Plus Engineer T&M If requested Plus \$300 Engineer Final Stamp if required Plus Attorney T&M if requested
Traffic/Impact Study (If Required)	\$500	NA	\$700	NA	\$1,200

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
SPECIAL LAND USE REVIEW First Review	\$550 Plus Publication Fee \$600	T&M If requested	\$700	T&M If requested	
Final Stamp Review	\$200	\$300 if required	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,350	T&M If requested	\$1,000	T&M If requested	\$2,350 Plus Engineer and/or Attorney T&M If requested
Each Revision	\$275	T&M If requested	\$350	T&M If requested	\$625 Plus Engineer and/or Attorney T&M If requested
Traffic/Impact Study (If Required)	\$500	NA	\$700	NA	\$1,200

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
4 OPTION REVIEW (BAND, CLUSTER ETC.)					
Concept Plan Review (Planning Commission)	\$850 Plus Publication Fee \$600	\$400	\$900 Plus \$35/acre	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,450	\$400	\$900 Plus \$35/acre	T&M If requested	\$2,750 Plus \$35/acre Plus Attorney T&M If requested
Each Revision	\$425	\$200	\$450 Plus \$17/acre	NA	\$1,075 Plus \$17/acre
Concept Plan Review (Board of Trustees)	\$250	NA	\$300	T&M If requested	
Final Stamp Review	\$250	\$375	\$375	T&M If requested	
TOTAL REQUIRED AT TIME OF SUBMISSION	\$500	\$375	\$675	T&M if requested	\$1550 Plus Attorney T&M If requested
Traffic/Impact Study (If Required)	\$500	NA	\$700	NA	\$1,200
Amendments or Modifications	\$850	\$400	\$900 Plus \$35/acre	T&M If requested	\$2,150 Plus \$35/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
<u>5. PLAT REVIEW</u>					
<u>TENTATIVE PRELIMINARY PLAT</u>	\$850	\$500 PLUS \$5/LOT	\$800 PLUS \$10/LOT	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$850	\$500 Plus \$5/lot	\$800 Plus \$10/lot	T&M If requested	\$2,150 Plus \$15/lot Plus Attorney T&M If requested
Revision Tentative Preliminary Plat	\$475	\$250 Plus \$2.50/lot	\$400 Plus \$5/lot	T&M If requested	\$1,125 Plus \$7.50/lot Plus Attorney T&M if requested
<u>FINAL PRELIMINARY PLAT</u>	\$750	\$750 Plus \$10/lot Plus Grading Plan \$300 Plus \$5/lot	\$950 Plus \$10/lot	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$750	\$1,050 Plus \$15/lot	\$950 Plus \$10/lot	T&M If requested	2,750 Plus \$25/lot Plus Attorney T&M If requested
<u>FINAL PLAT REVIEW PLANNING COMMISSION & BOARD OF TRUSTEES</u>	\$450	\$450 Plus \$5/lot	\$450 Plus \$5/lot	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$450	\$450 Plus \$5/lot	\$450 Plus \$5/lot	T&M If requested	\$1,350 Plus \$10/lot
Traffic/Impact Study (If Required)	\$500	NA	\$700	NA	\$1,200

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
6. SITE CONDOMINIUM SUBDIVISION TENTATIVE Approval Review	\$875	\$615 Plus \$10/unit	\$715 Plus \$10/unit	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$875	\$615 Plus \$10/unit	\$715 Plus \$10/unit	T&M If requested	\$2,205 Plus \$20/unit Plus Attorney T&M If requested
FINAL Approval Review	\$875	\$760 Plus \$10/unit	\$760 Plus \$10/unit	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF SUBMISSION	\$1,075	\$1,060 Plus \$10/unit	\$1,060 Plus \$10/unit	T&M If requested	\$3,195 Plus \$20/unit Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
7. LAND SPLIT Residential & Commercial, First Review	\$450	\$350 Plus \$60 per resulting lots**	\$350 Plus \$60 per resulting lots**	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$450	\$350 Plus \$60 per resulting lots**	\$350 Plus \$60 per resulting lots**	T&M If requested	\$1,150 Plus \$120 per resulting lots** Plus Attorney T&M If requested
Each Revision Residential & Commercial	\$225	\$175 Plus \$30 per resulting lots**	\$175 Plus \$30 per resulting lots**	T&M If requested	\$575 Plus \$60 per resulting lots** Plus Attorney T&M If requested
<u>Lot Line Modification</u> First Review	\$450	\$300	\$300	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$450	\$300	\$300	T&M If requested	\$1,050 Plus Attorney T&M If Requested
<u>Lot Line Modification</u> Each Revision	\$225	\$100	\$150	T&M If requested	\$475 Plus Attorney T&M If requested
**Fee is doubled if there are more than four new parcels					

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
8. SITE PLAN REVIEW <u>CLUSTER HOUSING</u> First Review	\$800	\$750 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	\$800
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,000	\$1,050 Plus \$50/acre	\$1,050 Plus \$60/acre	T&M If requested	\$3,100 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$400	\$375 Plus \$50/acre	\$375 Plus \$30/acre	T&M If requested	\$1,150 Plus \$80/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
8. SITE PLAN REVIEW <u>MULTIPLE FAMILY, (R-2-A)</u> First Review	\$800	\$750 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,000	\$1,050 Plus \$50/acre	\$1,050 Plus \$60/acre	T&M If requested	\$3,100 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$400	\$375 Plus \$50/acre	\$375 Plus \$30/acre	T&M If requested	\$1,150 Plus \$80/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
6. SITE PLAN REVIEW <u>COMMERCIAL (C-1, C-2), OFFICE (OS), INDUSTRIAL (IND, TAR)</u> First Review	\$800	\$750 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,000	\$1,050 Plus \$50/acre	\$1,050 Plus \$60/acre	T&M If requested	\$3,100 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$400	\$375 Plus \$25/acre	\$375 Plus \$30/acre	T&M If requested	\$1,150 Plus \$55/acre Plus Attorney T&M if requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
6. SITE PLAN REVIEW <u>ANN ARBOR ROAD CORRIDOR, (ARC, OSARC)</u> First Review	\$850	\$750 Plus \$50/acre	\$850 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,050	\$1,050 Plus \$50/acre	\$1,150 Plus \$60/acre	T&M If requested	\$3,250 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$425	\$375 Plus \$25/acre	\$425 Plus \$30/acre	T&M If requested	\$1,225 Plus \$55/acre Plus Attorney T&M if requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
B SITE PLAN REVIEW					
<u>MID-RISE</u> First Review	\$850	\$750 Plus \$50/acre	\$850 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,050	\$1,050 Plus \$50/acre	\$1,150 Plus \$60/acre	T&M If requested	\$3,250 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$425	\$375 Plus \$25/acre	\$425 Plus \$30/acre	T&M If requested	\$1,225 Plus \$55/acre Plus Attorney T&M if requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
B SITE PLAN REVIEW					
<u>MOBILE HOME PARK</u> First Review	\$850	\$850 Plus \$60/acre	\$850 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,050	\$1,150 Plus \$60/acre	\$1,050 Plus \$60/acre	T&M If requested	\$3,350 Plus \$120/acre Plus Attorney T&M If requested
Each Revision	\$425	\$425 Plus \$30/acre	\$425 Plus \$30/acre	T&M If requested	\$1,275 Plus \$110/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
B. SITE PLAN REVIEW					
<u>P.U.D.</u> First Review	\$850	\$750 Plus \$50/acre	\$850 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,050	\$1,050 Plus \$50/acre	\$1,150 Plus \$60/acre	T&M If requested	\$3,250 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$425	\$375 Plus \$25/acre	\$425 Plus \$30/acre	T&M If requested	\$1,225 Plus \$55/acre Plus Attorney T&M If requested
Review Board of Trustees	\$300	\$400	\$400	T&M If requested	\$1,100 Plus T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
8. SITE PLAN REVIEW					
<u>SCHOOL, CHURCH</u> First Review	\$750	\$650 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
Final Stamp Review	NA	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$750	\$925 Plus \$50/acre	\$1,050 Plus \$60/acre	T&M If requested	\$2,750 Plus \$110/acre Plus Attorney T&M If requested
Each Revision	\$375	\$325 Plus \$25/acre	\$375 Plus \$30/acre	T&M If requested	\$1,075 Plus \$55/acre Plus Attorney T&M If requested
<u>ADDITIONS TO EXISTING BUILDINGS</u> First Review	\$750	\$650 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
Final Stamp Review	\$200	\$300	\$300	NA	
TOTAL REQUIRED AT TIME OF APPLICATION	\$950	\$925 Plus \$50/acre	\$1,050 Plus \$60/acre	T&M If requested	\$2,925 Plus \$110/acre T&M If requested
Each Revision	\$375	\$325 Plus \$25/acre	\$375 Plus \$30/acre	T&M If requested	\$1,075 Plus \$55/acre Plus T&M If requested
<u>ADMINISTRATIVE REVIEW</u>	\$750	\$650 Plus \$50/acre	\$650 Plus \$60/acre	T&M If requested	May only require Township review and fee

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
5 LAND USE REVIEW Review	\$500	\$400 Plus \$20/acre	\$300 Plus \$20/acre	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$500	\$400 Plus \$20/acre	\$300 Plus \$20/acre	T&M If requested	\$1,200 Plus \$40/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
10 SPECIAL MEETINGS Planning Commission	\$1,200	\$300	\$300		
TOTAL REQUIRED AT TIME OF APPLICATION	\$1,200	\$300	\$300		\$1,800
Pre-Application / Meetings to Review	\$70	\$95	\$95		\$260

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
11 OTHER APPLICATIONS	\$850	\$650 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	
TOTAL REQUIRED AT TIME OF APPLICATION	\$850	\$650 Plus \$50/acre	\$750 Plus \$60/acre	T&M If requested	\$2,250 Plus \$110/acre Plus Attorney T&M If requested

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
12. SIGN REVIEW (ARC, OS-ARC) PER SIGN	\$200	NA	\$400		
TOTAL REQUIRED AT TIME OF APPLICATION	\$200	NA	\$400		\$600

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
13. LANDSCAPE OBSERVATION & REPORT					
COMMERCIAL, OFFICE, ARC, OS-ARC, INDUSTRIAL, TARIOR INSTITUTIONAL (SCHOOL, CHURCH etc.) USE					
First Site Visit & Review	\$400	NA	\$550 Plus \$60/acre		
TOTAL REQUIRED AT TIME OF APPLICATION	\$400	NA	\$550 Plus \$60/acre		\$950 Plus \$60/acre Plus
Each Subsequent Site Visit & Review	\$200	NA	\$275 Plus \$30/acre		\$475 Plus \$30/acre
MULTIPLE FAMILY, MID-RISE & MOBILE HOME PARK					
First Site Visit & Review	\$400	NA	\$800 Plus \$60/acre		
TOTAL REQUIRED AT TIME OF APPLICATION	\$400	NA	\$800 Plus \$60/acre		\$1,200 Plus \$60/acre
Each Subsequent Site Visit & Review	\$200	NA	\$275 Plus \$30/acre		\$475 Plus \$30/acre
SUBDIVISIONS, SITE CONDOMINIUMS, CLUSTER HOUSING					
First Site Visit & Review	\$400	NA	\$1,000 Plus \$20/acre		
TOTAL REQUIRED AT TIME OF APPLICATION	\$400	NA	\$1,000 Plus \$20/acre		\$1,400 Plus \$20/acre
Each Subsequent Site Visit & Review	\$200	NA	\$500 Plus \$10/acre		\$700 Plus \$10/acre

Type of Review	Township Fees	Engineer Fees	Planner Fees	Attorney	Grand Total
24 PRIVATE ROADS					
Road Plan	\$300	\$500 Plus \$50 per lots over 4	\$400 Plus \$60 per lots over 4	NA	\$1,200 Plus \$110 per lots over 4
Road Maintenance Agreement	\$200	\$200	\$200	\$300	\$900
TOTAL REQUIRED AT TIME OF APPLICATION	\$500	\$700 Plus \$50 per lots over 4	\$600 Plus \$60 per lots over 4	\$300	\$1,900 Plus \$110 per lots over 4

DOCUMENT REVIEWS***					
P.U.D. / R.U.D.	\$250	TM	TM	TM	
Open Space Community	\$250	TM	TM	TM	
Private Road	\$250	TM	TM	TM	
Landscape Maintenance	\$250	TM	TM	TM	
Open Space Maintenance	\$250	TM	TM	TM	
Stormwater Maintenance	\$250	TM	TM	TM	
Easements	\$250	TM	TM	TM	
Subdivision / Condominium	\$250	TM	TM	TM	
Declaration of Restrictions	\$250	TM	TM	TM	
Deed Restrictions	\$250	TM	TM	TM	
By-laws	\$250	TM	TM	TM	
Wayne County Agreements	\$250	TM	TM	TM	
Others	\$250	TM	TM	TM	
Each Revision	\$125	TM	TM	TM	
Recording Fees are the responsibility of the applicant					
<p>***A single escrow account in the amount of \$3,000.00 shall be established for reviews by the Engineer, Planner and Attorney (\$1,000 per consultant).</p> <p>Community Development shall withdraw fees from the escrow account based on the invoices submitted by the consultant based on time & materials (TM).</p> <p>If any \$1,000 segment is drawn down to \$400 or less, the applicant shall submit additional funds to bring the segment back to the \$1,000 escrow. At the conclusion of the project, any remaining escrow funds shall be refunded to the applicant.</p>					